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> Sarah Mason Social Justice and Equity Director

> > Claire Tucker-Morrison President

DISCLAIMER

The Monash Law Students' Society has at all times endeavoured to provide the most up-to-date information in the 2021 Social Justice and Equity Guide.

Due to the COVID-19 Pandemic, many of these organisations have been significantly affected and had to suspend or cancel services. If there is a specific opportunity you are interested in, please check with the organisation directly to confirm it is back up and running. As restrictions ease, many of these opportunities will resume, but at different times and to different capacities. We cannot fully ensure the accuracy of the information contained. Most information is derived directly from the websites of relevant organisations, but under the current circumstances things are constantly changing and may be different since publication of this quide.

We strongly recommend that students independently research facts and dates, and do not rely solely on the 2021 Guide for reference.

Further, students should note that information may be subject to change. The Monash Law Students' Society takes no responsibility for the accuracy of information contained within the Guide. The onus is on the individual to ensure compliance with application deadlines. Please contact the Monash Law Faculty should you have any questions regarding the law units offered.

CHAPTER 1:

AN INTRODUCTION



DEAN'S WELCOME

Since its foundation in 1964, the Monash Law Faculty has been a strong advocate for social justice and equity, embodied in its teaching programs, scholarly research, and community outreach. A genuine collective and individual commitment to social justice and broader access to justice is a critical commitment for any law school, now more than ever. It remains an essential part of the Law Faculty's contribution to Monash University's aim to influence and enhance the human condition at home and abroad.

This is reflected in Monash Law's ongoing mission. As a leading international, clinical, and digital law school in Australia and the Indo-Pacific region, Monash Law is committed to improving access to justice in Victoria, Australia, and the region through world-class scholarship, education, and external engagement that enhance all forms of political, economic, and social justice and help to counter poverty, inequality, and injustice. The Social Justice & Equity Portfolio of the Monash LSS is paramount in providing a meaningful contribution to this important cause, and the 2021 Guide is a great resource to introduce students to the abundance of opportunities available to them.

Monash Law students have a range of educational, clinical, research, volunteering, and other options for studying and doing something about social justice, within and beyond metropolitan Melbourne. Clinical legal education is just one way in which the Faculty provides opportunities for students to engage with the community and provide free and accessible legal services to the most vulnerable, disadvantaged, and marginalised members of society. This program was an Australian first for law schools, beginning in 1975, and remains a key feature of Monash Law and the student experience to this day.

Our long-standing involvement with community legal services at Springvale and Oakleigh has provided thousands of students the opportunity to gain first-hand practical legal experience, whilst also making a meaningful impact in the community. This opportunity through Monash Law Clinics has now been diversified in the range of clinical areas and expanded with a series of newly established CBD legal clinics in our city chambers at 555 Lonsdale Street, enabling our students to provide these crucial services to an even larger number of people. The opportunity to gain first-hand experience, whilst making a positive social impact, is now available to every commencing Monash Law student in both the LLB (Hons) and JD degrees through our Clinical Guarantee. Now more than ever, the community legal services provided with student clinics and volunteering through Monash Law Clinics are critical to helping those who are hardest hard in these pandemic times.

CHAPTER 1 / AN INTRODUCTION

In light of the COVID-19 pandemic, our commitment to social justice, equity, and inclusion as an overriding orientation for our own students and staff remains paramount. The Faculty has a Director (Indigenous, Equity, and Diversity), currently Dr Caroline Henckels. The Director promotes equity policy outcomes, by improving access to the Faculty's courses for students from disadvantaged backgrounds including, but not limited to, rural and Indigenous students and students with a disability. The promotion of equal opportunity for students of all sexual orientations and genders and from all backgrounds is highly encouraged.

For example, the Law Faculty has also recently established additional pathways for Indigenous students to access Law, and we are delighted that there has been a significant increase in enrolments of Indigenous students from across Victoria in recent years. From 2017 onwards, the Faculty also introduced new pathways for students from disadvantaged backgrounds. We continue to support these students during the course of their studies through tutoring and mentoring services.

Social justice and equity is nothing if not lived and demonstrated by an inclusive academic community. Monash Law strives to 'walk the talk' about being such a community – a community of staff, students, alumni, and partner organisations – that is committed to meaningfully advancing the cause of social justice and equity through law and justice. In doing so, the staff of the Faculty are proud to work hand in hand with the hard-working Monash LSS and our law students in their pursuit of these worthy aims.

As we begin reactivating our on-campus operations, and more student experiential opportunities become available, we encourage our students to make full use of this Guide and warmly invite you to get involved to make a real difference to others. In light of the ongoing impact of COVID-19, there is no better time to become involved in the community and support those who most need what Monash Law students can provide.



Bryan Horrigan BA, LLB (Hons) (UQ), DPhil (Oxon) Executive Dean, Faculty of Law

PRESIDENT'S FOREWORD

It is no secret that many law students aspire to work in the realm of social justice and equity. Whether that be pioneering change for women in the law, or a desire to meaningfully impact Australian government policy through bettering its immigration laws, the opportunities are endless. At Monash Law, we would like to empower you to embark on these meaningful journeys, and our hope is that this Guide will assist you on that path.

It is with the greatest pleasure that I introduce to you the 2021 Social Justice & Equity Guide.

During my time as LSS President, I am committed to ensuring that each student has access to varied opportunities in an array of fields. When thinking of law, many minds go immediately to the likes of Harvey Spectre in a white-collar city office. However, the opportunities for you as law students are far more abundant than merely that stereotype. There are tonnes of opportunities in Legal Aid and public or community sectors that will highlight the extent of legal options at your fingertips. You will have the chance to volunteer at a CLC (community legal centre) or undertake units that will teach you about the discrepancies in International Law and the intricacies of Environmental policy. If you are keen to know more, then I encourage you to scour this guide for information!

This guide contains information about the range of community-based opportunities that may be on offer to you throughout your degree. Our fabulous team has worked hard to collate such information, including personal anecdotes, that will be particularly enlightening. Throughout our degrees, we learn that sometimes our peers have a great deal to teach us. It is invaluable to discuss lived experiences with older students, and we hope that this Guide reflects those in a way that will allow you to explore your interests further.

You have a chance to take ownership of your future now, and whilst we are with you every step of the way, you decide how much you gain from your degree. You can choose to immerse yourself in areas of law that expose you to the wider struggles of the community, which will undoubtedly assist you in gaining a broader understanding of humankind. The legal profession is inherently a person-oriented one, and so I encourage you to step out of your familiar territory to see life from different perspectives. Context and relativity are beautiful, yet complex, and to understand your place in this world takes time and initiative.

CHAPTER 1 / AN INTRODUCTION

This Guide has been curated in a way that seeks to uncover the multitude of community opportunities open to you. I would like to extend a special thank-you and congratulations to our fantastic Social Justice & Equity Publications Officer, Toby Nelson, and Social Justice Publications Sub-Committee members Nikkita Chandnani and Emma Groves. I would also like to congratulate Sarah Mason, the Social Justice & Equity Director, who is a wonderful and impassioned individual imparting a legacy of change in Monash Law.

The LSS could not do its work without the support of the Monash Law Faculty, particularly Professor Bryan Horrigan. It is only with their support that we can continue offering important initiatives in an array of areas, specifically in social justice.

I wish you luck throughout your law degree and encourage you to welcome all emerging opportunities with open arms.



Claire Tucker-Morrison Monash Law Students' Society President

DIRECTOR'S FOREWORD

The primary role of the Social Justice and Equity Portfolio is to ensure equal opportunity for all law students regardless of their identity or background. We work hard to build on the work of our predecessors in order to create a more accepting environment for everyone regardless of their race, sexuality, gender, disability, and socioeconomic status.

With this in mind, the Social Justice and Equity Portfolio has taken steps to grow our student involvement through the addition of many new initiatives. This includes the new Women's and Queer programs in the Professional Mentoring Program to challenge traditional power dynamics in the law, our newest Equity Seminar on the topic of Addiction and the Law to better educate students on this issue, and the expansion of the Reasonable Observer blog to ensure a greater platform for students to explore important issues on a public forum.

We believe that it is vital to continue this work into the future as many glass ceilings remain. This has never been more apparent than in the wake of 2020, which not only saw unprecedented hardship and mental health struggles for all, but particularly for the marginalised and disadvantaged groups of society. It is for this reason that the Social Justice and Equity Guide is of even greater importance this year, as it provides volunteer opportunities for law students in a time when probono legal assistance is critical.

As Director of the Social Justice and Equity portfolio, it is my honour to write this foreword. It is an invaluable resource which would not have been possible without the tireless work of our Publications Officer, Toby Nelson, and our Publications Sub-Committee, Emma Groves and Nikkita Chandnani. It is through their work, and the Society as a whole, that the Law Faculty will continue to better the experiences of students and the wider community alike.



Sarah Mason Monash Law Students' Society Director of Social Justice & Equity

EDITOR'S WELCOME

It is an absolute pleasure to present the Social Justice & Equity Guide for 2021. Together with the Director of Social Justice & Equity, Sarah Mason, and the dedicated sub-editors Emma Groves (research and proofreading) and Nikkita Chandnani (design), we have produced a jam-packed guide that we hope can spark a life-long interest in social justice.

This guide is the perfect tool to help you navigate the myriad of options that are available to you. It contains information on over 100 opportunities available in the social justice sphere, including those found at Monash and within the wider community, all condensed into a user-friendly format.

The opportunities found within each chapter will contain a brief description, an outline of relevant tasks you may complete, requirements for the role and how to apply. In addition, there are many testimonials detailing the experiences of like-minded law students which help to illustrate what your involvement could be like. This year, we have also added a key at the top of certain pages which denotes opportunities that can be undertaken remotely.

We hope that this guide demonstrates the wide range of possibilities available to you whilst studying your law degree, and encourages you to get involved in an area of interest or to try something completely new.

Ultimately, it was through my own experience volunteering in a Community Legal Centre that I discovered my passion for the law, and saw first-hand how one's work can have a genuine, tangible impact on the lives of others. It is this desire to make a difference that I hope you too will find by exploring the opportunities available in this guide.

Most importantly, it is never too early or too late to get involved. Far beyond filling a CV or impressing prospective employers, a passion for social justice is about engaging with society and assisting those in need. Now, more than ever, it is a time for us to find ways to give back and engage with causes we are truly passionate about. I hope that this quide helps you to achieve exactly that.



Toby Nelson Monash Law Students' Society Social Justice and Equity Publications Officer

CHAPTER 2:

THE IMPORTANCE OF SOCIAL JUSTICE AND EQUITY



Julian Burnside

on the importance of social justice and equity

When I studied law at Monash in the late 1960's, and early 1970s, we learned very little about "Justice", although we came to understand that proper process was important.

Deep ethical choices are involved in deciding what constitutes Justice. Example: A mother, stressed already by school holiday torment, is in the kitchen when she hears a crash in the living-room. She rushes to see what has happened and finds her favourite, most precious, vase shattered on the hearth.

First version: she knows with a certainty which transcends analysis that her son was responsible. She fines him and sends him to bed without dinner. As it happens, he was in fact responsible for breaking the vase.

Alternative version: when the mother finds the vase, she realizes that no-one should be punished without due process. This is the minimum requirement of Justice. She seeks out each child in turn and asks questions calculated to discover the truth of the matter. Suspicion falls on her son. Not convinced by his evidence, she sends him to bed without dinner. As it happens, he was not responsible for breaking the vase.

The question is: Which of these two results is more just? The first is pragmatic; the second accords with principle. But most people cannot choose which is right without hesitation. Due process is inherent in our conception of Justice. But bad process can yield right results, just as good process can produce wrong results. The legal system,

with all its concerns about process and procedure, is designed to produce Justice. The idea of a mob-lynching of a suspected criminal is abhorrent, even if it happens that the mob is right in their choice of victim.

If you think the second version constitutes "Justice", ask the son.

In his history of the Peloponnesian wars, Thucydides retells the Melian dialogue. During its war against Sparta, Athens decided to invade the island of Melos. Melos was strategically located off the coast of Sparta, but was neutral. Athens wanted Melos for its strategic importance. An Athenian delegation went to the Commissioners of Melos and came straight to the point. They agreed that it would seem unjust for them to invade Melos, but said there was an easy way (surrender) or a hard way (mass slaughter). They accepted that the Melians would complain that it was not just. But, they argued, "Justice is only relevant between equals in power. Where power is not equal, the strong do what they will, and the weak suffer what they must." (That is the Melian dialogue as we understand it today).

(Incidentally, the Melians adopted a principled stance and refused to surrender to such outrageous demands. Their men and boys were slaughtered; their women were raped and abducted).

Feudal societies and dictatorships tend to share the Athenian view. Neither the Taliban - nor those who hold Taliban prisoners in Guantanamo Bay - think that Justice is for all.

CHAPTER 2 / THE IMPORTANCE OF SOCIAL JUSTICE AND EQUITY

In 1934, Dr. H.V. Evatt published "Injustice Within the Law". It was a discussion of the case of R v. Loveless and Ors., which concerned six agricultural workers from a small town in Dorset called Tolpuddle. They formed, and recruited members for, the Friendly Society of Agricultural Labourers. They were prosecuted for requiring new members of the union to swear an oath of loyalty to the union. The defendants were specifically targeted by a local employer, who was also the Magistrate at the first hearing. All six were convicted and sentenced to transportation to Australia for seven years. Their trial was unfair, their sentence was unfair and they quickly became known as the Tolpuddle Martyrs. Evatt wrote "Injustice Within the Law" in 1934: the centenary of the trial.

Human beings are fallible. A moment's inadvertence can have large consequences. Some matters just don't seem to have much merit, unless you look very closely. This can produce carelessness: the problems faced by clients with mental or social disabilities are too readily dismissed as figments of their disturbed imaginations.

Injustice begins when the community regards some people as not entitled to be treated in the way we want to be treated.

Access to Law is expensive. A person who has a grievance will probably seek Justice through the Courts. There is a disturbing number of self-represented litigants: people who seek Justice through the Courts but can't afford lawyers. They often do badly. That simple fact shows that, in our system, the Melian dialogue might still apply.

One of the great benefits of Community Legal Centres is that would-be litigants get the prospect of free or inexpensive legal help. One of the really vital things CLCs offer is the prospect that the would-be litigant will be listened to, by someone who understands the law. That is a key reason why students should volunteer: no matter which part of the profession you plan to target, it is vital that you learn just how important it is to listen to the client.

In my practice, I get innumerable request for help. I couldn't deal with them all without the help of talented interns including Sarah Mason and Claire Tucker-Morrison. Often enough the would-be litigant has no arguable case. But the interns draft responses to the requests, so that at least they know they have been listened to.

The Social Justice and Equity Guide 2021, and in particular the volunteering opportunities it offers, will help you understand – and pursue – Social Justice.



Julian William Kennedy Burnside AO QC Australian Barrister

TIPS ON WORKING IN SOCIAL JUSTICE AND EQUITY

For many of you, beginning work in this area of the law is not only how you will learn what you are passionate about, but also how you will develop many of the professional skills that you will take further down the track in your career. Below are a few tips to guide you on your way to adding value to the company you work for, and also working towards building your portfolio in a professional capacity.

Do your research

'If you allow your passion to become your purpose, one day it will have the potential to become your profession'. This rings true for applying to work at an institution associated with social justice and equity, perhaps more so than for other posts you may apply for during your time studying. Particularly if you are only just beginning to dip your toes in a particular area of the law, it is essential that you research the company that you intend to work with, and your role.

The more interested you are in the tasks you are given, the more value and reward you will feel in completing them, and the more likely you are to learn and retain more information. Have a thorough search into the types of cases that the particular company of interest handles, organisational culture, and notable achievements, in order to

better evaluate where you would like to work, and what you would like to do.

Be professional

No matter the nature of your workplace, it always helps to be professional with clients. Skills such as etiquette, good presentation, good communication, and working in a team, are highly regarded in any workplace.

Ask questions

You will find that your experience working is much more rewarding and often more efficient when you ask questions. Asking questions is how you will learn procedures, the ins and outs of the business, and the details of your role. Doing so will assist you in rising to the tasks assigned to you with much more ease. Additionally, asking questions will permit you to expand your reach, and perhaps learn skills that are not part of your job description, but will serve you well as you develop your portfolio and escalate in your responsibilities.

Be prepared for anything

Many of the companies that you will work for during your time as a law student in this area of the law will be

CHAPTER 2 / THE IMPORTANCE OF SOCIAL JUSTICE AND EQUITY

not-for-profit organisations. This will mean that you are not always acting in a capacity as a lawyer or paralegal. Generally, your role in a community legal centre may include completing tasks such as: importance of what you are doing. Engage yourself with the environment surrounding you, immerse yourself in your work, and you will find that your work is rewarding and fulfilling.

- Providing legal advice
- Other legal assistance (preparing briefs, forms, and other documents)
- Legal representation
- Publications on a range of legal topics
- Providing information to legal and non-legal services
- Providing legal education to other institutions
- Completing administrative tasks

Be patient

At times, you may have your hands full; or you may find yourself with very little to do. This will depend on the company you work for, the time of year and how many clients they have. Take both in your stride - when you are busy, show off your legal prowess and attempt to help to the best of your ability. If you aren't busy, there is always something to do - learn from your superiors, complete some extra research, and see where you can lend a helping hand.

Have fun!

Whilst it is important to consider the gravity and importance of the cases, people and situations that you are dealing with, take what you learn in your stride, and embrace the

CHAPTER 3:

OPPORTUNITIES AT MONASH UNIVERSITY

CHAPTER 3 / OPPORTUNITIES AT MONASH

No matter how passionate you are towards driving change and making a dent in the social justice and equity landscape, it can be daunting to enter into a foreign environment. However, this chapter suggests an incredibly reasonable and effective solution; begin with where you already are! Monash University is proud to deliver a multitude of opportunities to students who are interested in getting involved, in-house.

Not only will these opportunities assist you in acclimatising to your surrounding environment and assist you in pin-pointing what your areas of interest are, but these opportunities are invaluable in helping to gain experience, before looking elsewhere.

Easily accessible, highly relevant, and enjoyable - this is the perfect way to get started.



INITIATIVES OF THE MONASH LAW STUDENTS' SOCIETY



SOCIAL JUSTICE AND EQUITY SEMINAR SERIES

In 2021, we are thrilled to be running the annual Social Justice & Equity Seminars, featuring numerous distinguished speakers from the legal field.

Over 6 different seminars throughout the year, the Q&A format will provide students with insight into how the law interacts with a given contemporary social justice issue, how you as a law student can get meaningfully involved, and how you might develop a career in the social justice field as a lawyer.

Upcoming seminar topics include Asylum Seekers & Refugees, Environmental Law, Indigenous Rights, Mental Health and Institutional Abuse. We are excited to announce that for the first time, the LSS will be holding a seminar on the topic of Addiction and the Law, with multiple interesting and experienced speakers lined up. Students of all year levels and courses are warmly encouraged to attend the seminars and participate by asking questions.

This Seminar Series is a great alternative to the very selective Just Leadership Program as it covers many of the same topics and is conducted in a similar format.

JUST LEADERSHIP PROGRAM

The Monash Law Students' Society's flagship leadership program, the Just Leadership Program (JLP) will be back in 2021, for its 11th year. The select entry program affords participants the opportunity to listen to, learn from and network with high profile speakers who are closely associated with social justice and equity issues in the law.

The program's Q&A seminars focus on a range of contemporary social justice issues such as environmental law and animal rights, women's rights and mental health. Past speakers include the Honourable Michael Kirby AC CMG, Professor Gillian Triggs, Andrew MacLeod and Julian Burnside QC.

Participants also enhance their leadership skills through undertaking a group project relating to one of the seminar topics. Past projects have included written law reform and parliamentary submissions and resources or interactive seminars for students. At the conclusion of the program, participants are invited to a graduation ceremony and the winning project awarded a bursary to support the continued development of their project.

Applications for the 2022 program will open in early March of 2022. Please see the Monash LSS website and the Just Leadership Facebook page for more information. If you have any questions about the program, please contact coordinators Amelia and Ellie at justleadership@monashlss.com.

WOMEN'S EVENTS

International Women's Day Panel

This charity-driven event will celebrate the advancement of women's rights and empowerment. The panel will consist of female-identifying keynote speakers, speaking on their experiences as women in the law. All ticket sales for this event will be donated to charity organisations which aim to support women.

Professional Legal Mentoring Program

2021 will see the inauguration of a streamlined and inclusive mentoring program, enabling students to be paired with a mentor who shares their gender or sexuality.

The program connects students with professionals, allowing insight into professional life and building student networks. The female division of the program connects female students with female legal professionals from various practice areas who can provide insight and advice into the challenges faced by women in law.

Women in Law Breakfast

The 2021 Women in the Law Breakfast will be held on Tuesday 10 August. This is a fantastic event designed to celebrate female legal professionals. It connects aspiring students with seasoned female lawyers in order to pass down invaluable advice about pursuing a career in law as well as their views on the role of women in the legal profession today. Despite its focus, all genders are welcome and encouraged to attend.

Women's Moot

The Inaugural Women's Moot Competition will run for the first time in 2021. It aims to increase students' perception of pursuing a career at the Bar, which remains heavily maledominated.

The competition is open to female-identifying and non-binary LLB and JD students. Requiring both written and oral submissions, this competition will provide a platform for aspiring female barristers to practice their legal research and advocacy skills, as well as providing networking opportunities with female legal professionals.

Women in Law - Professional Development & Networking Night

In its fourth year in 2021, the Professional Development & Networking Night is designed to maximise women's professional opportunities, providing insight, advice and practical tools to tackle the major obstacles encountered in the legal world.

Centering upon a theme of gender equality and female empowerment, last year's guest speakers included: a female QC working in international law, a female in-house lawyer and a lawyer working in an innovative and technology-focused commercial law firm.

If you have any questions or queries regarding the Women's Portfolio and would like to get in touch, please do not hesitate to contact the Women's Officer, Issy on womensofficer@monashlss.com.

QUEER EVENTS

Queer Mentoring Program

As a Group of Eight university, the Queer and Women's Offices are excited to expand our program to offer mentoring all Monash Law students. Under this umbrella, students can apply to the queer stream to be paired with a queer legal professional. This will allow students to foster a mutually beneficial relationship in which insight, experiences and guidance can be shared. The program boasts a large variety of practice areas from which students can select

The aim is to ensure that students become equipped with the knowledge and skills they need to overcome the barriers and challenges they may face as a queer person. It is the hope that queer students will form long-lasting and mutually beneficial mentoring relationships with queer and/or female mentors. From the personal to the professional, students are encouraged to ask questions, create networks, and build resilience.

Queer in the Law Panel & Queer Networking Night

This event blends together the best parts of education and socialising. The first half of the evening will be dedicated to providing students with a select panel of queer legal professionals. Students will be able to ask questions to the panelists. The night will then transition to a larger venue with students from other universities to facilitate networking.

Queer Mixer

The perfect break from the magistraight and the social highlight of the Queer calendar. A fun and informal gathering, students will be able to socialise with their queer peers from other universities.

Queer Keynote

Students attending the Keynote will be addressed by notable members of the queer community on relevant issues in the law. There will also be time for brief questions at the end.

If you have any questions or queries regarding the Queer Portfolio and would like to get in touch, please do not hesitate to contact the Queer Officer, Ambra on queerofficer@monashlss.com.

THE REASONABLE THAT'S OBSERVER QUEERSAY!

Founded in 2017, The Reasonable Observer is a blog that gives university students a platform to write towards driving change. Students have the opportunity to write about social issues that interest them, with the aim of initiating a dialogue that will contribute to the community perspective.

The Reasonable Observer website invites writing based on legal commentary and creative writing. The website also includes helpful links on health and wellbeing, blog posts on law student life, and how to maintain a healthy work-life balance on the way to success.

If you are interested in contributing to The Reasonable Observer, like and follow their page on Facebook, and visit their page on the new LSS website! https://www.monashlss.com/thereasonableobserver https://www.facebook.com/thereasonableobserverblog

TRO notes that their focus is on publishing legal case notes and opinion pieces as well as snapshots on particular areas of the law. Whilst they aim to publish diverse opinions, this is not always possible. Any opinions expressed on this space are those of the relevant contributors and are not necessarily shared by the Monash Law Students' Society. They aim to give students a voice to express their views freely, in the absence of any hateful views.

2021 will see the launch of a new and exclusive online publication featuring interviews with a comprehensive collection of queer and gender-diverse legal professionals. The publication will be launched at the beginning of each month for twelve months, beginning March 2021. Fach edition will be themed in accordance with national/global LGBTQIA+ dedication dates and other relevant events. That's Queersay! will offer queer students a unique insight into the experiences and reflections of these professionals. It will also provide allies with an intimate immersion into the community and an opportunity to better understand the important role of allyship and how to perform it well.

There will be collaborations with other portfolios within the LSS, with other societies at Monash, and with other universities and organisations. In the spirit of our other events, it is our aim to expose students to the rainbow of professions and specialisations to which a law degree can lead you.

If you have any questions about That's Queersay! Please contact the Queer Officer, Ambra, at queerofficer@monashlss.com.





CLINICAL LEGAL EDUCATION PROGRAMS

What are Monash Clinical Legal Education Units?

The Clinical Legal Education (CLE) Units give students the opportunity and experience to work in community law clinics which are operated by or in association with the Monash Law faculty. Students will be managing client files over a 12-to-19-week period. In doing so, they will interact with real clients under the supervision of lawyers, all whilst acquiring practical legal skills and putting all their knowledge to use. These units can be taken as law electives which are worth 6 or 12 credit points.

Why do a clinical unit?

- Develop practical legal skills whilst making a meaningful impact on the community
- Build professional networks and friendships
- Increases access to legal services and justice for people from adverse and disadvantaged backgrounds

Objectives of the Clinical Legal Education Program

- Potential to be involved in meaningful and highprofile law reforms
- Providing all students, regardless of social or economic background, with pathways into the legal profession
- Improve graduate employability

More information can be found here: www.monash. edu/law/home/cle. Please also make use of the Monash LSS Electives guide: www.monashlsselectivesguide. wordpress.com.

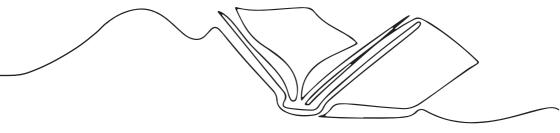
PREREQUISITES

For the following units, you will need to have completed at a minimum:

- Foundations of Law (LAW1111)
- Public Law and Statutory Interpretation (LAW1112)
- Torts (LAW1113)
- Criminal Law 1 (LAW1114)
- Contract A (LAW2101)
- Contract B (LAW2102)
- Constitutional Law (LAW2111)
- Property A (LAW2112)

There may also be additional prerequisites to complete for some specialist units. Please see the relevant pages for more details.

If you started your degree before 2015, there are different requirements. Please check the 2021 Handbook for the relevant requirements.



LAW4328: PROFESSIONAL PRACTICE

This 12-credit point unit gives you the opportunity to be placed in a Monash associated community legal centre such as the Springvale Monash Legal Service or Monash Law Clinic Clayton.

This unit is offered in all four clinical periods. You can find the dates for each of the periods at www.monash. edu/law/home/cle.

These CLCs deal with matters such as tenancy problems, motor accidents and consumer and debt problems. Students will be involved in client interviews, writing letters of advice, and negotiating and advocating on behalf of your clients.

The objective of this unit is for students to demonstrate and develop practical legal skills. When completing the unit, students will have the opportunity to develop skills such as advocacy and drafting and self-management. Students will also be required to critically analyse legal principles or law reforms for problems relevant to the clinic.

Minimum workload

- One half-day legal service sessions per week for 19 weeks (including non-teaching period)
- Approximately one and a half days per week client follow-up and case management
- One 2-hour seminar on Thursday mornings for the first 10 weeks of the clinical period.

Assessment

- Practical legal service work (80%)
- Community engagement (20%)
- Ungraded fortnightly reflective journal entries

Prerequisites

See Page 26.

Please note that the places are subject to a quota and preference will be given to students who would be completing Professional Practice towards the end of their degree.

MY EXPERIENCE WITH LAW4328

I completed Professional Practice at Springvale Monash Legal Service (SMLS) during the summer of 2018/2019.

I was exposed to a range of different areas of law including criminal, family, debts and infringements, estate planning and motor vehicle accidents. You are able to gain so much practical legal experience, from drafting letters to negotiating with the other side.

The care and passion that the solicitors and students have for their clients is heartwarming. There is a constant focus on what can be done for the client and how to assist in as many ways as possible. It was challenging sometimes to try to assist clients when their legal issues were not the most pressing issues in their lives. For example, clients could be experiencing homelessness, addiction or family violence concurrently. However, this is the reality for some people and I found it really rewarding to at least assist with their legal issues and make their lives a little bit easier.

My clients' stories and their strength shown during really difficult times never failed to amaze me. My time at SMLS was an invaluable experience that I would highly recommend to anyone, no matter what area of law they wish to pursue.



Sage Wilson-Short Monash University Student

STUDENT INTERVIEW: PROFESSIONAL PRACTICE

When and where did you complete LAW4328 and what did a typical day look like?

I completed my Professional Practice placement in November 2018 at Springvale Monash Legal Service (SMLS). There are two types of typical days of a Professional Practice student.

Firstly, there are the client interview sessions. Each supervisor is allocated one day per week to run a session, with students overseeing conducting interviews with clients. A student can see anywhere between 1 to 3 clients. After the interview, the student will undertake legal research, present their findings to the supervisor, and together they formulate the legal advice. The student is then responsible for delivering this advice to the client and formally writing up this advice in a file note. Secondly, students at SMLS are allocated one full day to manage their ongoing clients. Students at SMLS have anywhere between 6-12 ongoing clients.

Cases included legal matters such as infringements, motor vehicle accidents, employment issues, minor criminal charges, consumer complaints and divorce. Tasks required for ongoing client management included drafting court documents, writing letter of demands, legal research and negotiations. Students also have the opportunity to participate in Court appearances.

What was one of the most interesting experiences you dealt with?

The most interesting and challenging experience I had was negotiating on a client's behalf with a telecommunications company. It involved back and forth negotiations and was an experience in advocacy that I would never have otherwise had the opportunity to undertake in a classroom at university. Professional Practice advocates for some of Melbourne's most vulnerable clients, and students are given a lot of independence and responsibility in acting on their behalf.

What kind of skills do you acquire from this placement?

The client interview session aspect of this placement is designed to teach students how to ascertain the client's legal issues efficiently and empathetically. It also involves an exercise in time-management in order to keep client's cases running smoothly.

How did you find managing this placement with university and other work/volunteering commitments?

Professional Practice can be a big work load at times, most students only (and are advised) to undertake one other subject, or at most two other subjects. I undertook Professional Practice with Evidence and Trusts alongside clerkship applications and found this to be a huge workload.

Overall, what are your thoughts on this unit?

Professional Practice was the best subject I did during my law degree. It is an opportunity to engage with clients matters that you will not get until after you are admitted as a lawyer. Even if you are not interested in a career at a community legal centre, it teaches you skills that are invaluable in any career.



Deanna Velakoulis Monash University Student

LAW4803: CLINICAL PLACEMENT

This six-credit point unit gives students the opportunity to be placed in a legal clinic hosted by an external organisation. For 12 weeks, students will gain practical legal work experience.

There are 4 LLB Clinical Periods throughout the year. You can find the dates on www.monash.edu/law/home/cle.

Please be aware that available placements may differ on a semester basis. Students should check the Monash clinical legal education website and InPlace for the relevant information and deadlines for available placements.

External organisations include:

- South Eastern Centre Against Sexual Assault (SECASA)
- Family Violence Clinic
- Holding Redlich Human Rights Clinic
- JobWatch Clinic

Please note that specific offerings change with each clinic period.

Requirements

LAW4803 typically requires attendance at one clinic session per week (normally 3 hours), in addition to 6 hours of private research, case preparation and consultation with your supervisor.

Prerequisites

See page 26.

Note: Students intending to undertake the Sexual Assault Clinic or Family Violence Clinic must have completed Professional Practice or the Family Law Assistance Program. In other clinics, preference will be given to students who have completed these units.

Assessment

The assessment for this unit will be comprised of at least two of the following:

- Performance of responsibilities at placement, provided by a host supervisor report
- Research paper
- Video presentation

Additionally, students will be required to complete a seminar program comprising of:

- 1 Induction seminar (3 hours face-to-face)
- 3 online seminars (each approx.
 30 minutes)

LAW4330: FAMILY LAW ASSISTANCE PROGRAM

FLAP is a 12-credit point elective offered on a clinical period basis, three times a year for 19 weeks. Students will undertake a practical placement in a specialist family law program based at a community legal centre.

The aim is for students to acquire a diverse range of practical legal skills such as legal research, developing solutions to complex legal problems and ethical knowledge, as well as develop an appreciation of social justice issues, law reform and policy issues.

This unit is ideal for students who are interested in practicing family law, policy, government and social justice career pathways.

Students will manage and run their own family law case files under the supervision of a qualified family law practitioner. Tasks also involve managing clients, drafting documents and in some cases, attending Court to instruct Counsel.

Students also attend the duty lawyer service at the Dandenong Federal Circuit each Monday to assist and advise unrepresented litigants.

Minimum workload

- One full day orientation and regular one-to-one tutorials
- One half-day client interview session per week at FLAP for 17

- weeks (including non-teaching period)
- Participation in seminar program for 6-8 weeks involving 2-hour contact per week
- 14 hours per week for clientgroup consultations, private research and casework

Assessment

- Performance of responsibilities at clinic (70%)
- Research Paper (1500 words) on topic to be approved by clinical supervisor (30%).

Prerequisites

See Page 26.

It is highly recommended that students undertake LAW4177 Introduction to Family Law, LAW4163 Parents, Children and the State or LAW4162 Family Property and Financial Disputes before applying.

MY EXPERIENCE WITH LAW4330

Participating in the Family Law Assistance Program (FLAP) at Monash Law Clinics Clayton (MLCC) has been the highlight of my law degree so far. I was able to assist clients with a range of issues including applying for drafting applications for divorce and parenting orders, and advising on property settlement.

Providing legal assistance to individuals who are going through very personal difficult times and could not otherwise afford a private lawyer, was extremely rewarding and humbling. I particularly enjoyed the great extent of autonomy students are given in managing their own files and workload, and the encouragement for students to present their ideas and take their own initiative with their files under the guidance of a supervising lawyer.

Although the unit focuses on family law, it has given me insight into the everyday work of a lawyer. You have the opportunity to broaden and enhance your skills as a lawyer, including conducting legal research, drafting court documents, applications, and letters to clients, conducting client interviews, and managing client expectations. Depending on the timing of your placement at MLCC, you may also get the chance to work with Social Work students, which is a great way to experience a multi-disciplinary approach to law.

I would highly recommend giving FLAP a go whether or not you have a budding interest in family law. The unit provides the invaluable opportunity to gain practical legal skills, to make connections and meet awesome new people, and to finally put those problem-solving skills to work in real life rather than just on an exam paper! And there is also the bonus of being treated to some delicious snacks and barbeques throughout your placement!



Patricia Bordos Monash University Student

LAW4811: IN-HOUSE CLINICAL PLACEMENT

Offered in four clinical periods, this six-credit point unit gives students the opportunity to be placed either at the Monash Law Clinic in the CBD or with an external organisation for 12 weeks. The opportunities available range from Monash-based opportunities to placements with the Australian Law Reform Commission (ALRC). Students will be provided with the opportunity to work on real legal issues and gain practical experience.

Opportunities include:

- Castan Centre Human Rights Clinic
- Anti-Death Penalty Clinic
- Modern Slavery Law Clinic
- ALRC
- Grata Fund Democracy and Freedoms Clinic

Please note that specific offerings change with each clinic period.

Requirements

- The time commitment for this unit is at least one day a week for 12 weeks
- Additional time for private research and consultation

Prerequisites

In addition to the prerequisites on Page 26, students will also need to have completed Corporations Law (LAW3112) and Equity (LAW3111). Many placements will also give preference to students who have completed related units. See https://www.monash.edu/law/home/cle-2/clinical-placement-offerings for specific details.

Assessment

- Legal research and application of legal research 40%
- Group Work 20%
- Professional skills 20%
- ePortfolio reflection 20%

If you have any queries, please contact the Chief Examiner, Associate Professor Ross Hyams at ross.hyams@monash.edu.

LAW4810: WORK INTEGRATED LEARNING PROJECT

This unit (which counts as an elective) allows students to work on a project in collaboration with an external organisation. Through this project, the objective is to produce a defined piece of work with a specific 'real world' impact. Students will work individually or as a team with an industry partner and partake in a range of activities including legal research and research on ethical and professional considerations around law.

This unit is useful for students who both wish to practise law, but also those who are interested in policy and social justice career pathways. Students will have the opportunity to develop key skills under the supervision of industry professionals. They will be required to develop legal solutions to complex issues through applying their current knowledge, legal research and technical skills.

Many of the available projects involve working on a social justice issue. In doing so, students will develop skills necessary to build a career in the area, whilst also gaining a deeper understanding of the intersection between law and social justice.

These projects are likely to take place during Semester 1 and 2, 2021, however please check InPlace for project availability.

Assessment

- Learning e-Portfolio (30%)
- Project based assignment (40%)
- Host supervisor report (30%)

Prerequisites

See Page 26.

If you have any queries, please contact Associate Professor Ross Hyams, Chief Examiner at ross.hyams@monash.edu.



MONASH CLUBS

AIESEC

What is AIESEC?

AIESEC is one of the world's largest youth-run, not-for-profit organisations, operating in 126+ countries and territories. They aim to develop leadership potential in young people by providing them with practical opportunities in challenging environments. The Monash chapter of AIESEC (AIESEC in Monash) has been in operation since 1976.

Available Opportunities

1. Become a Youth Leadership Participant

Pre-COVID, AIESEC developed youth leadership by facilitating exchange opportunities across the globe. However, as a response to the COVID-19 pandemic, AIESEC Australia currently runs the Youth Leadership Experience Program, which consists of:

Youth Academy: A series of bi-weekly upskilling workshops run throughout the semester

Youth to Business: Professional platforms (Webinars and Forums) that connect youth directly with industry leaders

Youth United: Projects and events that align with the UN's Sustainable Development Goals, focusing on solving global issues

And a community of like-minded, self-driven young people all over Australia.

The program aims to help young people develop their employability skills, expand their professional network and become more aware of pressing global issues. It also connects and unites young people to create a community that learns and grows together through thought-provoking conversations and practical collaborations opportunities.

To join the program, please fill in the sign-up form located at https://aiesecaustralia.org/mon.

2. Become a committee member

Students are also given the opportunity to join AIESEC in Monash as local committee members. They can choose from a wide range of portfolios, such as Event Management and Delegate Servicing, Marketing and Business Development. Members will gain practical experiences by delivering the Youth Leadership Experience (YLX) to young people, using AIESEC's platforms and systems as well as develop their leadership skills through AISEC's personalised Personal Development Plan.

Applications for committee members open during the Summer and Winter holidays before new semesters start.

Contact

W: https://aiesecaustralia.org/mon **E:** aiesec@monashclubs.org

MONASH INTERNATIONAL AFFAIRS SOCIETY

What is Monash International Affairs Society (MIAS)?

MIAS is a not-for-profit student run club at Monash University. MIAS' aim is to 'Inspire Future Leaders', and they facilitate this through their three pillars: Academics, Socials, and Model United Nations (MUN).

Members have the opportunity to develop relations with international leaders in multiple fields, diplomats, and individuals working in international affairs. This is provided in the form of internships, visits to consulates, and various speaking events hosting prominent officials.

Programs & Notable Experiences Offered

PIVOT

MIAS operates an international relationsbased online publication, PIVOT. Its aim is to educate all people on global issues, encourage discussions, and facilitate debate. MIAS encourages anyone that would like to submit guest submissions or letters to the editor to reach out to PIVOT via email at pivot@mias.org.au

ATLAS

Atlas is the official podcast of the Monash International Affairs Society. Each week, MIAS members are joined by guests to discuss the latest in politics.

MUNash

The Monash University Model United Nations Conference (MUNash) is typically a two-day conference held over the mid-semester break in Semester 2. MUNash aims to be a beginner friendly conference, and aims to introduce individuals with the ability to debate global issues in a comfortable setting. This is an excellent and invaluable opportunity to further develop skills in public speaking, critical thinking and research.

Global MUN

MIAS' Global MUN Program allows members to travel overseas and attend conferences to debate current world issues and broaden their knowledge of international relations, while also honing their debating and public speaking skills. In the past few years, MIAS delegates have participated at conferences in New York, Rome and Seoul.

Contact

W: www.mias.org.au
E: mias@monashclubs.org

ASIA-PACIFIC MODEL UNITED NATIONS CONFERENCE

What is AMUNC?

The Asia-Pacific Model United Nations Conference is the largest annual conference in the region, bringing over 700 students from across the Asia Pacific to participate in a stimulation of the international political landscape. Delegates take over the role of diplomats, ambassadors, judges, journalists, NGO agents, and renowned experts.

What tasks will I undertake?

Students assume the position of delegates to the United Nations and will be challenged with dynamic topics concerning the UN system and its counterparts. Delegates of AMUNC will seek to propose solutions to many of the world's pressing issues, and with a plethora of committees and organisations to choose from, AMUNC provides a framework through which participants expand their knowledge and understanding of international affairs and build their abilities in speaking and negotiation.

Requirements

Students who are interested in law, global affairs, politics, and diplomacy are encouraged to apply.

Applicants will be expected to have leadership skills and knowledge of international affairs. You will also act as Monash University ambassadors at an internationally renowned conference.

Applying

To be eligible, students must be a member of Monash International Affairs Society (MIAS). Applications will open up early in the semester. If your application is selected, you may be required to attend an interview.

Contact

W: www.amunc.co

E: mias@monashclubs.org

MY EXPERIENCE WITH MUN

The Conference:

For a little over a week, you're in a room with people who come from every corner of the globe to negotiate and debate the most pressing and often polarizing issues facing the world. With New York as its backdrop, and with 14 other Monash students participating, I was as excited as I was nervous about the conference. While the nights are long, and the work diffcult, the conference has been my best university experience to date.

The great thing about MUN is that, irrespective of the city, the structure of MUN is universal: stimulating debates by day; energetic socials by night. The friends you make at these conferences last a lifetime. In some cases, it means free accommodation! The nature of inter-state events is also extremely similar. Being in the company of so many likeminded students is highly rewarding. If you have the opportunity to attend any Model UN Conference - particularly an international one - do so.

Advantages and Skills:

As a result of Model UN, my communication, negotiating, and interpersonal skills have improved exponentially. Not only have these made me a more well-rounded person, but they are also the exact same skills that employers are often looking for. With jobs becoming increasingly competitive, Model UN experience, whether on the international or domestic circuit, is a great way for you to stand out.



Adam Zimbler
Delegate to NMUN, New York 2015

MONASH SEED

What is Monash SEED?

Monash SEED is a student-run club which seeks to raise awareness and empower students to achieve social impact in the local and international community, through economic development means such as social enterprise and microfinance.

Social Enterprise

A social enterprise is an organisation that focuses on using entrepreneurship as a means to solve problems such as homelessness, menstrual hygiene and waste to bring about positive change. SEED aims to increase student awareness about social enterprises by promoting them through holding educational events with industry professionals or hosting events related to Melbourne-based social enterprises.

SEED also encourages students to develop their own social enterprises through its flagship program, the Incubator. Each year in semester 2, participants of the program attend workshops and are mentored by industry professionals to develop their social enterprise ideas. Keep an eye out on www.monashseed.org/incubator/ for application deadlines.

SEED's new program this year, Externship, seeks to help already developed social enterprises with consulting. In fact one of their first clients is Ekta, a business which makes sustainable, inclusive face masks and was started through their incubator program in 2020.

Microfinance

Microfinance is a tool for making a real difference. It aims to reduce barriers facing entrepreneurs and alleviate poverty through access to financial services to low-income individuals or groups. SEED seeks to increase student awareness about Microfinance through educational events throughout the year with industry professionals. It runs the Global Microfinance Case Competition during July - August in partnership with the University of Melbourne, to encourage and challenge students to solve real-life problems faced by many Microfinance institutions around the world

Am I suitable for this role?

Monash SEED welcomes committee members and members from any faculty. Anyone who is driven and socially minded is welcome to apply for a position in the Committee or join as a member.

You may apply for positions available at www.monashseed.org/recruitment/ or you may send an expression of interest with a CV and cover letter.

Contact

W: www.monashseed.org/ **E:** seed@monashclubs.org

P: (03) 9905 4159

OXFAM AT MONASH

What is Oxfam at Monash?

Oxfam at Monash is a Monash Club established in 2011 that is a part of Oxfam Australia's community network.

As an affiliate of Oxfam International, Oxfam Australia believes that poverty is unjustifiable and preventable and that the present state of inequality and injustice must be challenged. Oxfam's main goal is to bring about positive change in the lives of people living in poverty.

Available opportunities

Membership

As a member, you will have access to the regular events that Oxfam at Monash hosts throughout the semester. You'll also get the chance to attend summits and engage in other initiatives from Oxfam Monash. More details on these can be found on their Facebook page at https://www.facebook.com/OxfamAtMonash.

Committee Member

Students are also given the opportunity to join Oxfam at Monash as committee members. Being part of the committee is a terrific way to meet new people, learn how to organise events with a group of

people who have a diverse range of ideas, as well as learn how to coordinate with other committees. A number of positions are available, including President, Vice-President, Treasurer, Secretary, Events Director, Marketing Director, Communications Director and Sponsorship and Liaison Director, alongside General Representatives.

Contact

W: https://www.monashclubs.org/

Clubs/Oxfam

E: oxfam@monashclubs.org

OTHER OPPORTUNITIES

CASTAN CENTRE INTERNSHIPS

What is the Castan Centre?

The Castan Centre for Human Rights Law seeks to promote and protect human rights through the generation and dissemination of public scholarship in international and domestic human rights law. The Castan Centre believes that human rights must be respected and protected, allowing people to pursue their lives in freedom and with dignity.

More information on each internship - including application requirements and how to apply - can be found in Chapter 6: Internships and Careers in Social Justice at page 168-170.

What opportunities are available?

The Castan Centre offers a number of Internships that are available for Monash Law students.

Castan Centre In-House Internship

The in-house internship program provides passionate Monash Law students the opportunity to work on the Centre's policy, research and public education projects.

Castan Centre Global Internship

The Global Internship Program provides Monash Law students with the opportunity to travel to some of the world's leading human rights institutions and forums to work for three to four months. Past interns have gone on to become global leaders in business and human rights, work at some of Australia's most respected human rights institutions and more.

MONASH LAW CLINICS

What is the Monash Law Clinics?

Monash Law Clinics (MLC) operates from two sites - Clayton (MLCC) and Melbourne (MLCM). MLC is a community legal centre that provides free assistance to disadvantaged community members. Both sites are also teaching clinics.

Both sites are operating remotely due to COVID-19 and operate advice sessions utilising volunteers on a limited scale. At present, there is a dedicated advice session on Wednesday evenings conducted from MLCC.

More volunteer sessions may be introduced or resumed. There may also be volunteering opportunities at MLCM in the administration and reception team.

Students conduct interviews, undertake research, liaise with a supervising lawyer, advise clients and make referrals.

Areas of law include criminal law, motor vehicle accidents, debt, family law and social security problems.

Requirements

- Enthusiasm and commitment to the law and legal issues within the community legal service context
- Sensitivity and ability to deal with diverse cultures and backgrounds
- Strong interpersonal skills and problem-solving abilities
- Minimum commitment of one session per fortnight for 6 months

Applying

When and how: MLCC has two volunteer intakes, typically in April and September. Please check www.monash. edu/law/home/cle/mlcc/volunteer for application deadlines.

For MLCM, please contact law-clinics@ monash.edu to enquire about available volunteering opportunities.

Contact

W: www.monashlawclinics.com.au

E: law-clinics@monash.edu

P: 1800 860 333

A: 60 Beddoe Avenue, Clayton VIC 3168

MY EXPERIENCE AT MLCC

I began volunteering as a mentor at Monash Law Clinic Clayton (MLCC) in July 2018 after I had completed my Professional Practice placement (LAW4328) earlier that year.

Students can volunteer as mentors or mentees at MLCC. Volunteer mentors are usually students who have completed Professional Practice placements previously while volunteer mentees need not have prior experience. Volunteers at MLCC are able to assist with two advice only night sessions - a family law session on Tuesday and a general advice session on Wednesday.

A typical volunteer night will involve arriving at the clinic around 6pm, pairing up with a mentee and preparing the paperwork for the interview. Mentors and mentees conduct the interview with the client together, taking instructions from the client about their legal issues. The volunteer program is designed to develop the skills of the mentee so they are able to take a more proactive role in the interview process as they progress and gain more experience.

Once the volunteers have obtained the client's instructions, they may conduct any required research and then speak to a supervising lawyer about the appropriate advice to give the client. Volunteers conclude the interview by providing the client with the advice and any other assistance, including referrals. After the interview, volunteers will draft a file note record of the interview.

As a volunteer I have assisted clients with a variety of legal issues including infringements, family law, neighbourhood disputes and criminal law matters. The variety of legal issues I have been exposed to as a volunteer has been invaluable in developing my legal skills, including instruction-taking, oral and written communication, problemsolving and legal research.

My experience as a volunteer has been slightly different because I volunteer mainly for the Virtual Clinic service held at MLCC on Wednesday nights. The Virtual Clinic involves conducting client interviews via web-conferencing. It has been a fantastic project to work on because it not only helps develop client interviewing skills in a new context, but also allows us to use technology to help our clients in new ways. Since I mainly work in the Virtual Clinic, my volunteering schedule is dependent on the scheduling of Virtual Clinic appointments. However, generally volunteers are rostered on fortnightly.

The volunteering program has been a great way for me to further develop my practical legal skills while also being able to genuinely help those in our community with their legal issues.

Rachel Collins Monash University Student





CHAPTER 4 / COMMUNITY LEGAL CENTRES

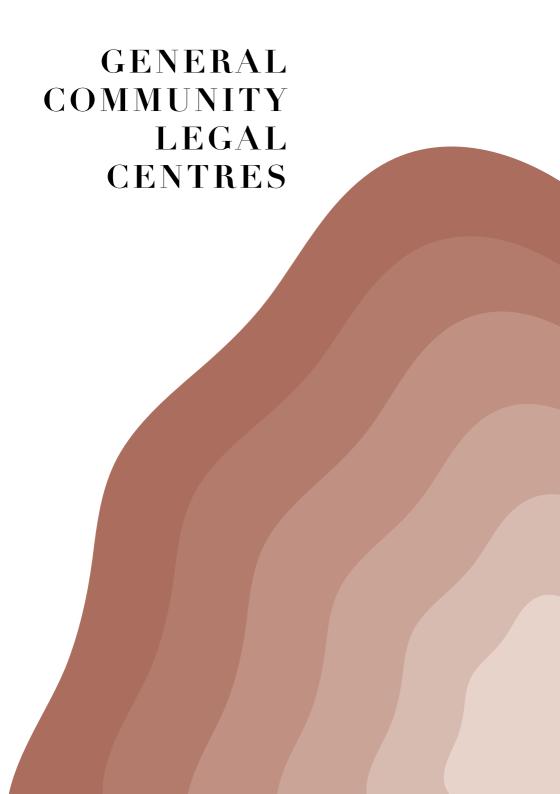
Community Legal Centres are a wonderful instrument through which you can get involved, and further your understanding of various social justice and equity issues. Working in a community legal centre provides you with an invaluable opportunity to practice your skills as a lawyer, and apply what you have learnt. Furthermore, you are able to see the product of your work and it have a real-time impact on others.

Before applying to work at a legal centre, utilise the information in this guide, as well as information available on their websites. This will help you to ensure that you find a legal centre that can help you to embrace an area you are interested in, and that you don't miss crucial application dates.

Key:



Remote Opportunities available.



BRIMBANK MELTON CLC

What is Brimbank Melton Community Centre?

The Brimbank Melton Community Legal Centre (BMCLC) provides free legal services to community members that live, work or study in the Brimbank, Melton and Bacchus Marsh areas. BMCLC provides legal information, referral and advice to clients, many of whom come from highly disadvantaged backgrounds.

Areas of Practice

- Family violence and intervention orders
- Fines and infringements
- Motor vehicle accidents
- Civil debts
- Tenancy
- Family law
- Criminal law (summary offences)

What tasks will I undertake?

Volunteer paralegals at BMCLC assist with a wide variety of tasks, including:

- Assisting solicitors in casework and court applications
- Administrative tasks
- Legal research
- Drafting documents and preparing briefs
- Policy development and law reform
- Court attendances with a BMCLC solicitor

Requirements

 Strong desire to assist vulnerable and disadvantaged community members with their legal issues

- Students in any year of law may apply
- Vietnamese, Macedonian and other language skills are an asset
- Minimum commitment: One day per week, 9am to 5pm, for at least 6 months

Applying

When: Volunteers are recruited on an as-needed basis.

How: Email your resume and a short paragraph about why you are interested in volunteering with BMCLC to volunteer@comm-unityplus.org.au.

Please note that the BMCLC volunteer program has been temporarily suspended. The program is to fully resume at a future date in line with public health advice and office occupancy restrictions. Any applications received during this time will be kept on file and BMCLC will contact applicants when the program resumes to confirm their interest and advise on next steps.

Contact

W: https://www.comm-unityplus.org.au/legal-services

E: legal@comm-unityplus.org.au (all volunteering enquiries should be directed to volunteer@comm-unityplus.org.au)

P: (03) 8592 9077

A:

St Albans Office: Suite 2-4/30-32 East Esplanade, St Albans VIC 3021 Melton Office: 195-209 Barries Rd, Melton West VIC 3337

EASTERN COMMUNITY LEGAL CENTRE

What is the Eastern Community Legal Centre?

Eastern Community Legal Centre (ECLC) provides free legal assistance for people who live in the areas of Boroondara, Knox, Manningham, Maroondah, Whitehorse and the Yarra Ranges.

It has offices located in Box Hill, Boronia and Healesville that operate during the day and at night. ECLC also aims to engage in law reform to educate, raise awareness and empower people who are at a disadvantage in the community.

Areas of Practice

- Family law
- Family violence/Intervention Orders
- Criminal law
- Motor vehicle accidents
- Debt and civil matters

Types of roles offered

- Reception Volunteer
- Night Service Paralegal
- Intervention Order Support Service Paralegal
- Night Service Coordinator

What tasks will I undertake?

- Legal advice
- Intake and administration
- Casework support
- Legal research and policy work
- Community legal education

Requirements

- Minimum commitment of six months to any volunteer position.
- Priority for volunteers who live within the following catchment areas: Whitehorse, Boroondara, Manningham, Maroondah, Knox and Yarra Ranges.

Applying

How: To express an interest in a voluntary position, send a CV and cover letter (detailing your preferred location, position/s of interest and current availability) to volunteers@eclc.org.au.

Contact

W: www.eclc.org.au/

Box Hill

E: eclc@eclc.org.au

P: 1300 32 52 00

A: Suite 3, Town Hall Hub

27 Bank Street, Box Hill VIC 3128

Boronia

P: 1300 32 52 00

A: Suite B, 6 Floriston Road, Boronia VIC

3155

Healesville

E: yarraranges@eclc.org.au

P: 1300 32 52 00

A: Healesville Community Link

110 River Street, Healesville VIC 3777

FITZROY LEGAL SERVICE

What is the Fitzroy Legal Service?

The Darebin Community Legal Centre and Fitzroy Legal Service (FLS) have been amalgamated since February 2019. Services are offered across the Cities of Darebin and Yarra, and the inner north of Melbourne. The Fitzroy office runs a Night Service as well as a Day Service.

Legal Services Provided

- Evening legal advice service
- Representation in criminal and family law matters
- Court based services
- Drug Outreach Lawyer program across Darebin and Yarra
- Family violence outreaches
- Prison Law Advice Line
- Migrant Employment Law Clinic
- COVID-19 Tenancy, Debt and Employment Clinic

What roles are available?

- Administrative Assistants (Day / Night Service)
- Paralegal Assistants to Legal Team (Day / Night Service)
- Paralegal Research Assistants (Day Service)

What tasks will I undertake?

- Administrative tasks: data entry and referral assistance
- Assisting with the provision of legal advice
- Undertaking legal research
- Contributing to policy development and law reform
- Supporting community legal education

Requirements

- Strong interpersonal skills
- Strong written and verbal communication skills
- Fluency in a second language is considered as an asset
- Computer, file management and legal research skills
- Minimum commitment of 6 months, weekly or fortnightly

Applying

When: FLS takes on volunteers as required throughout the year for positions across various locations. For more information contact the Volunteer Coordinator (Anna Caleo) at acaleo@fls. org.au.

How: To apply, upload your CV and other relevant documents to the FLS VolPortal available at https://app.betterimpact.com/PublicOrganization/f17a4f69-b375-4702-a839-d3642213ed82/1.

Contact

W: www.fitzroy-legal.org.au/ E: reception@fls.org.au P: (03) 9419 3744

A:

Fitzroy Town Hall Office - Level 4 Fitzroy Town Hall, Fitzroy VIC 3065

Reservoir Office - 279 Spring St, Reservoir VIC 3073

Collingwood Office - Neighbourhood Justice Centre - 241 Wellington St, Collingwood VIC 3066

FLEMINGTON AND KENSINGTON CLC

What is the Flemington and Kensington Community Legal Centre?

The Flemington and Kensington Community Legal Centre (FKCLC) provides legal advice and casework service to community members of Flemington and Kensington, as well as providing migration assistance. FKCLC's mission is to have an inclusive and safe community by assisting people to assert their rights and access justice fully and freely, as well as enacting change by initiating activities on behalf of community members in response to unjust and restrictive laws.

Areas of Practice

- Family Law
- Criminal Law
- Debts (Consumer Debts)
- Social Security (Centrelink and other social security matters)
- Migration Law and refugee matters
- Consumer Law
- Tenancy matters
- Wills
- Traffic infringements and fines
- Power of Attorneys

What tasks will I undertake?

- Administrative tasks
- Interviewing clients
- Undertaking legal research
- Policy development
- Working on law reform reports
- Community education

Requirements

- Ability to be open to diversity and a commitment to the aims of the FKCLC
- Strong written, verbal communication
- Critical thinking skills
- Experience in administrative tasks, community development/education, legal advice, and/or casework
- Students in any year of law may apply
- Minimum commitment of one day per week for 6 months
- Second language is highly desirable

Applying

When: FKCLC takes on new volunteers throughout the year when needed How: Download and submit an application form from www.flemkenlegal. org/vol-app-form with a CV and support documents. Shortlisted applicants will be contacted to arrange an interview.

Contact

W: www.flemkenlegal.org/ **E:** fklegal@fkclc.org.au

P: (03) 9376 4355

A: 22 Bellair Street, Kensington VIC 3031

MY EXPERIENCE AT FKCLC

My time volunteering at the Flemington and Kensington Community Legal Centre (FKCLC) has been an incredibly rewarding experience. I currently volunteer on Fridays as a paralegal as well as on the front desk, where I manage client intake and referrals.

FKCLC is a generalist practice, which means that we manage a wide variety of legal issues every day. Fines, Victims of Crime Assistance Tribunal (VOCAT) applications and minor assaults are some of the most common legal issues, but we also manage cases in other areas including family law, consumer rights and social services. The centre also runs the Police Accountability Project, the Safe from Harm project, the Wills Clinic and the Migration and Family Reunion service. Safe from Harm has been a finalist in the Sustaining Women's Empowerment in Communities and Organisations (SWECO).

When I work on the front desk, I conduct initial client interviews to determine what area of law their matter falls into. As a paralegal, I support the solicitors with a wide variety of tasks. This mostly includes research and contacting agencies such as VCAT, VOCAT and Fines Victoria, but also includes client interviews. Because I'm a paralegal I can't give legal advice, so we interview clients, brief the solicitor and then give clients advice on their behalf.

Both roles are helping me to improve my interview skills, and because our clients and their cases are so diverse, I will be well prepared for any kind of job. I'm also learning a lot about new areas of law through case research, and I'm learning to apply what I've learnt at university to real life situations. Working in a community legal centre is a fantastic learning opportunity and a great way to make a real difference in people's lives.



Zoë Brightling Monash University Student

INNER MELBOURNE COMMUNITY LEGAL

What is Inner Community Melbourne Legal?

The Inner Melbourne Community Legal (IMCL) helps low-income community members located in North Melbourne, Carlton, CBD, West Melbourne, Docklands and Parkville. IMCL provides free legal help through casework, representation and information. IMCL also educates people about the law through their community legal education area as part of early intervention and prevention of legal problems.

Areas of Practice

- Family law
- Family violence
- Fines and debts
- Tenancy
- Criminal law and victims of crime

What tasks will I undertake?

As a paralegal volunteer, you will undertake the following:

- Assist in administrative duties
- Conduct detailed legal research
- Welcome clients and refer people to appropriate services when necessary
- Assist in client file management

Requirements

- Strong research and analytical skills
- Basic understanding of administration and administrative processes like word processing, basic computer skills and a familiarity with data collection

- Ability to meet deadlines and pay close attention to detail
- Minimum commitment of at least once a week for 6 months

Applying

When and how: IMCL typically recruits volunteers in early January each year. Please check application deadlines on www.imcl.org.au/support-us/volunteers.

Contact

W: www.imcl.org.au/ **E:** info@imcl.org.au **P:** (03) 9328 1885

A: 2/508 Queensberry Street, North Melbourne VIC 3051

MY EXPERIENCE AT IMCL

Inner Melbourne Community Legal Centre is probably the coolest (albeit perhaps self-proclaimed) place you will ever volunteer at. The best part about volunteering here is witnessing how passionate the lawyers are about their particular niches. Also, there are roaming dogs who will occasionally win over your heart and boost productivity.

I started volunteering in July 2018 as a client intake receptionist. This involves determining the eligibility of clients for the service and analysing legal facts to convey to the legal supervisors. It is a front-facing role, so every day is as diverse as our clients.

Our clinic sees a wide range of legal matters such as family violence matters, public tenancy, criminal law and fines matters. The most challenging thing dealing has been dealing with legal issues which are multi-faceted, overlapping with financial or psychological causes. However, this has also increased my awareness and I have also realised the extreme importance of an eye for detail – missing a court deadline or not referring someone to the right service can be immensely stressful for clients.



Sachi Seneviratne-Epa Monash University Student

MOONEE VALLEY LEGAL SERVICE

What is Moonee Valley Legal Service?

Moonee Valley Legal Service (MVLS) is an independent, community managed, non-profit organisation which provides free legal advice, information, education, referrals and ongoing casework for anyone who lives, works or studies within the City of Moonee Valley. Established in 1986, the service provides generalist legal services, with a particular focus on infringements, criminal and family law, as well as family violence. The service is there to empower the community and assists disadvantaged individuals to gain a better understanding of the law and provide services that would otherwise not be available.

Areas of practice

- Consumer Law
- Criminal Law
- Family Law
- Infringements
- Legal Aid applications
- Small civil claims
- Employment Law
- Family violence
- Traffic matters

What tasks will I undertake?

As a volunteer, you will support (on a rostered basis) the Monday night service and the weekday appointment service.

Generally, you will:

- Provide administrative support
- Conduct legal research
- Interview clients
- Support solicitors and other staff
- Research particular educational or law reform projects

Requirements

- Strong interpersonal skills
- Proficiency in Microsoft Office
- Commitment to social justice
- Interest in community development and education
- Minimum commitment is one day per fortnight

Applying

MVLS is not currently recruiting volunteers, however if you are interested in a position please go to https://www.mvls.org.au/employment-opportunities and fill out the application form to be returned to volunteering@mvls.org.au. Your details will be placed on the waiting list.

Contact

W: https://www.mvls.org.au/ E: volunteering@mvls.org.au

P: (03) 9376 7929

A: 13A Wingate Avenue, Ascot Vale VIC 3032

NORTHERN CLC

What is the Northern Community Legal Centre?

The Northern Community Legal Centre (NCLC) provides legal assistance and community legal education to those who work, study or live within the Hume City Council, Moreland City and Mitchell Shire areas. NCLC is committed to ensuring equal access to justice for all and is dedicated to achieving law reform to meet the needs of the vulnerable and disadvantaged persons in the northwest of Melbourne.

Areas of Practice

- Family law
- Family violence
- Infringements
- Motor vehicle accidents
- Criminal law
- Debt
- Tenancy
- Other civil matters

What tasks will I undertake?

- Assisting with the provision of legal advice
- Assisting with administrative duties
- Undertaking legal research
- Policy development/Law reform
- Community Education

Volunteers may also assist in the NCLC Law Student Clinics, which involves: assisting in all aspects of legal casework (instructions, advice, record keeping, correspondence, obtaining expert reports and drafting and submitting legal forms).

Requirements

- Demonstrated understanding and commitment to social justice
- Strong written and verbal communication skills
- Experience working with vulnerable clients is desirable
- Students in any year of their law degree may apply
- Minimum Commitment: once per fortnight for 12 months

Applying

When and how: NCLC recruits volunteers when needed. Please see www.northernclc.org.au/volunteers for current vacancies.

Contact

W: www.northernclc.org.au E: admin@northernclc.org.au

P: (03) 9310 4376

A: 1100 Pascoe Vale Road, Broadmeadows VIC 3047

SPRINGVALE MONASH LEGAL SERVICE

What is the Springvale Monash Legal Service?

The Springvale Monash Legal Service (SMLS) works with vulnerable and disadvantaged persons in the Springvale area and provides advice on legal rights and responsibilities and advocacy for system change. Volunteers can take on reception, casework and supervisor roles at the SMLS.

Areas of Practice

- Criminal Law
- Discrimination Law
- Civil claims
- Employment Law
- Neighbourhood disputes
- Infringements
- Motor Vehicle accidents & traffic infringements
- Family Law
- Consumer Law
- Wills and Powers of Attorney
- Tenancy matters

What tasks will I undertake?

- Assisting with the provision of legal advice (interviewing clients, casework, advising after consultation with solicitors)
- Assisting with administrative duties
- Undertaking legal research
- Policy development/Law reform
- Community Education

Requirements

 Passion and dedication to engage with legal issues in a community

- legal service context and sensitivity to diversity
- Strong interpersonal, written, verbal communication, analytical and problem solving skills
- Students not volunteering through the Monash University Professional Practice unit must take on a reception role prior to progressing to casework and supervisory roles
- Minimum Commitment: once per fortnight for 12 months

Applying

How: Monash University Faculty of Law students may apply by way of LAW4328 - Professional Practice - for a placement at SMLS as part of their degree. Students can also apply directly to SMLS.

To apply as a volunteer, complete and submit a Volunteer Application Form via the SMLS website (http://smls.com.au/volunteers/).

When: For Professional Practice, students may apply to complete this unit in any of the three clinical periods throughout the year.

For non-Professional Practice roles, SMLS takes on volunteers as needed.

Contact

W: smls.com.au **E:** info@smls.org.au **P:** (03) 9545 7400

A: 5 Osborne Avenue, Springvale VIC

3171

ST KILDA LEGAL SERVICE

What is the St Kilda Legal Service?

The St Kilda Legal Service (SKLS) provides free legal advice for residents of North Caulfield, Port Phillip, Stonnington and Bayside. SKLS is committed to protecting and promoting the legal rights and interests of persons in their catchment area and empowering disadvantaged persons and the broader community to have access to justice and achieve fair outcomes. SKLS has also partnered with Thorne Harbour Health to establish Victoria's first LGBTQIA+ outreach lawyer who can provide legal advice and casework to members of the LGBTQIA+ community.

Areas of Practice

- Family Law
- Family Violence
- Intervention orders
- Criminal Law (minor offences)
- Sex workers' rights
- Motor vehicle accidents and traffic infringements
- Civil claims

What tasks will I undertake?

Volunteers can undertake the following tasks as paralegal at the SKLS:

- Assisting with the provision of legal advice
- Assisting with administrative duties
- Consultation on and contributions to law reform and community legal education initiatives

Requirements

- Energy and enthusiasm for the role
- Strong written and verbal communication skills
- Relevant professional/volunteer experience is considered an asset
- Volunteers from the catchment area will be given preference (North Caulfield, Stonnington, Bayside and Port Phillip)
- Penultimate or final year students are given preference
- Minimum Commitment: 8 hours per week for at least 12 months

Applying

When: SKLS takes on volunteers as needed, typically 3-4 times per year.

How: To apply, complete Volunteer Application Form (available at www. skls.org.au/volunteers/how-to-volunteer/).

Contact

W: www.skls.org.au **E:** info@skls.org.au **P:** (03) 7036 9400

A: 161 Chapel Street, St Kilda VIC

3182

MY EXPERIENCE AT SKLS

Since volunteering at SKLS I have been exposed to a variety of different experiences that have greatly expanded my legal education.

The environment at SKLS is very welcoming and both the lawyers and night-service coordinators are very encouraging in helping volunteer law students broaden their practical legal experience.

For instance, every week I can sit in and observe lawyers interviewing and giving advice to clients, which gives me a first-hand experience of dealing with sensitive issues and asking direct questions to ascertain the crux of the client's issue.

Clients also come to the legal service with issues in a variety of different areas of law, including family, criminal and employment law. This exposes me to different types of law and allows me to discover the areas that I am particularly passionate about, an invaluable tool for a law student.

Part of my other duties as a volunteer law student are to collect client's details when they first enter the service, assist lawyers with legal research and help to write file notes (advice summaries) post-consultation.

Overall, exposure to different areas of law, the ability to practice fundamental legal skills and the extremely welcoming environment at SKLS has given me a wonderful insight into life as a lawyer. This practical experience has definitely complimented my theoretical studies of law and I would recommend aspiring lawyers to consider volunteering!



Jayshiv Rewal Monash University Student

WEstJUSTICE

What is the WEstjustice?

The WEstjustice provides free legal advice and casework for people who live, work or study in the cities of Hobsons Bay, Maribyrnong and Wyndham. WEstjustice is committed to protecting and promoting the legal rights and interests of persons in their catchment area, and empowering disadvantaged persons and the broader community to have access to justice and achieve fair outcomes.

Areas of Practice

- Family Law & Family Violence
- Criminal Law (for young people)
- Consumer Law
- Employment for migrants
- Motor vehicle accidents
- Fines, credit and debt
- Tenancy matters

What tasks will I undertake?

- Assisting with administrative duties
- Assisting with client and casework preparation
- Undertaking legal research
- Providing community education

Requirements

- Strong written and verbal communication skills and attention to detail
- Ability to work well both collaboratively and independently
- Reliability and punctuality

- Foreign language skills considered an asset
- Minimum Commitment: at least 12 months

Applying

How: To apply, complete Volunteer Application Form (available at http://www.westjustice.org.au/get-involved) and return to admin@westjustice.org. au.

Contact

W: www.westjustice.org.au **E:** admin@westjustice.org.au

WEstJustice are currently assisting clients via telephone.

Sunshine Office (Youth Service)
E: sunshine@westjustice.org.au

P: (03) 9091 8237

A: Visy Cares Hub, 80B Harvester Road, Sunshine VIC 3020

Footscray Office **P:** (03) 9749 7720

A: Level 1/72 Buckley Street, Footscray VIC 3011

Werribee Office

P: (03) 9749 7720

A: Level 1, 8 Watton Street, Werribee VIC 3011



AED LEGAL CENTRE

What is the AED Legal Centre?

The Association of Employees with a Disability Legal Centre (AEDLC) has a specialisation in education and employment related legal matters. Their purpose is to actively promote participation and inclusion for community members with a disability and raise awareness to improve community attitudes towards people with a disability. It gives priority to cases such as jobs in jeopardy, bullying or harassment, wages and working conditions and unlawful termination of employment.

Areas of practice

- Discrimination Law
- Employment Law

Programs

Night of Justice Program: A legal advisory service every Wednesday night from 6:30PM, assisting people experiencing difficulties in education/employment due to their disability. Actions include mediation and conciliation with employers or educators.

Student Placement Program: Student placements may be offered only if supervision can be provided.

What tasks will I undertake?

- Attending client interviews, conciliations and hearings
- Updating client files and returning telephone queries
- Drafting legal advice for solicitors
- Drafting communications to clients, respondents and their legal representatives, court registrars and others
- Drafting complaints to the Australian Human Rights
 Commission (AHRC), Victorian Equal Opportunity and Human Rights Commission, and the Fair Work Commission

Requirements

- Empathy, sensitivity and ability to understand the needs of people with a disability
- Persons with disabilities encouraged to apply
- Students in all years of law may apply

Applying

When and how: AEDLC has volunteer intakes as needed. Submit an expression of interest and a CV to noni.lord@aed.org.au.

Contact

W: www.aed.org.au
E: noni.lord@aed.org.au
A: Level 9, 45 William Street,
Melbourne VIC 3000

DISABILITY DISCRIMINATION LEGAL SERVICE

What is the Disability Discrimination Legal Service?

The Disability Discrimination Legal Service (DDLS) is a state-wide community legal centre that focuses in disability discrimination legal matters. It provides free legal services such as casework assistance, policy and law reform and community legal education. The DDLS aims to eliminate disability discrimination through raising disability awareness and promoting justice.

Area of practice

Discrimination Law

What tasks will I undertake?

- Assisting solicitors in preparation for case work/legal research and analysis
- Drafting legal submissions
- Data entry and miscellaneous administration tasks
- Interviewing clients on the phone
- Organising solicitor-client appointments
- Researching cases for submissions

Requirements

- Interest in human rights and disabilities
- Minimum third-year law student
- Strong written skills with an ability to multitask

- Students with disabilities also strongly encouraged to apply
- Minimum requirement of 1 day a week over 6 months

Applying

Complete a Volunteer Application form www.ddlsaustralia.org/get-involved/volunteer/ and email admin@ddls.org.au and forward your CV and a cover letter.

Short-listed applicants will be required to attend a face-to-face interview and successful applicants will be required to attend a Volunteer Induction Training Course.

Contact

W: www.ddls.org.au/ **E:** info@ddls.org.au

P: (03) 9654 8644 **A:** Ross House

Level 2, 247 Flinders Lane VIC 3000

VILLAMANTA DISABILITY RIGHTS LEGAL SERVICE

What is Villamanta Disability Rights Legal Service?

Villamanta is a Community Legal Centre that specialises on disability-related legal matters, particularly for people with an intellectual disability. Their aim is to protect and ensure that people with a disability are acknowledged and are aware about their legal rights. Villamanta is part of the National Disability Advocacy Program (NDAP) which is funded by the Government.

Area of practice

Discrimination Law

What roles are available?

- Volunteer Paralegals
- Administrative roles

What tasks will I undertake?

- Carrying out research and support casework
- Giving telephone advice
- Assisting with casework on disability related matters
- Assisting in providing community legal education

Requirements

- Demonstrate an interest in human rights and disabilities
- Previous experience in office administration work considered an asset
- Ability to work autonomously
- Students with a disability are also encouraged to apply
- Flexible minimum commitment

Applying

When and how: Villamanta recruits volunteers when needed. Please submit an expression of interest with your CV and cover letter to legal@ villamanta.org.au.

Contact

W: www.villamanta.org.au/ E: legal@villamanta.org.au

P: (03) 5227 3338

A: 75 Pigdons Road, Waurn Ponds VIC

3216

CONSUMER ACTION LAW CENTRE

What is the Consumer Action Law Centre?

The Consumer Action Law Centre (CALC) is a specialist legal centre that provides free legal advice and legal representation for vulnerable and disadvantaged consumers in the Victorian community. CALC is the largest specialist centre in consumer law in Australia, and as a nationally-recognised and influential policy and research body it pursues law reform across a number of important consumer issues. CALC is committed to facilitating a just marketplace where people have power and businesses play fair.

Area of Practice

Consumer Law

Programs

- PLT Program (PLT students only)
- Media/Communications volunteer

What tasks will I undertake?

- Assisting with administrative duties
- Assisting with client and casework preparation
- Undertaking legal and policy research
- Providing community education

Requirements

- Interest in consumer law and advocacy
- Penultimate and final year students are preferred
- For the PLT program, students must be enrolled in College of Law or equivalent

Applying

When: CALC takes volunteers as required.

How: To apply submit an expression of interest at www.consumeraction.org. au/about/volunteer-with-consumeraction//.

Contact

W: https://consumeraction.org.au/

E: volunteerapplications@ consumeraction.org.au

P: (03) 9670 5088

A: 179 Queen St, Melbourne VIC 3000

FIRST STEP LEGAL

What is First Step Legal?

First Step is a not-for-profit addiction, mental health and legal services hub in St Kilda. First Step Legal provide pro bono legal advice and representation to clients actively engaged in treatment at First Step.

The First Step Legal model involves an integrated and coordinated approach to supporting people dealing with mental health and addiction issues by attempting to remove much of the stress of legal issues for their clients and allow them to focus on their recovery. Integrating legal services into a healthcare setting not only provides a direct referral pathway between health professionals and legal practitioners but also contributes to better legal and health outcomes for their clients.

Areas of Practice

- Criminal Law
- Family Violence
- Infringements / Debt
- Employment
- Tenancy
- Other matters

What tasks will I undertake?

- Legal research and file work (eg. calling clients and the courts, or drafting letters)
- Administrative work and data entry
- Follow-up surveys with past and current clients

Requirements

- Strong oral, written and interpersonal communication skills
- Capacity to work autonomously
- Professional presentation
- Strong legal and general research skills
- Strong organisational and time management skills
- Ability to work well in a team environment
- Minimum commitment: One day per week for a minimum of 12 months

Applying

Applications are generally accepted on an annual basis. When new positions become available, they are advertised on Social Media (Including the Monash Law Facebook Page). The positions will also be advertised on the First Step Legal LinkedIn page.

Contact

W: https://www.firststep.org.au/first_step_legal

E: madeline@firststep.org.au

P: 03 9537 3177

A: 42 Carlisle Street, St Kilda VIC 3182

MY EXPERIENCE AT FIRST STEP LEGAL

I was fortunate enough to volunteer at First Step Legal (FSL) for around 18 months and I can safely say that it was the most rewarding and worthwhile experience of my degree thus far.

First Step Legal is a unique CLC as its clientele is solely made of those who are engaged in addiction and/or mental health treatment at First Step. As a result, you gain experience in a variety of legal matters, including criminal law, tenancy, employment, VOCAT and fine-related issues.

One of my favourite parts of volunteering at FSL was the fact that no two days were ever the same. As a paralegal, you'd be responsible for many different tasks – including legal research, administrative work, letter drafting, file work and dealing with clients directly through telephone calls or interviews. On multiple occasions, I was also able to assist a senior solicitor at the Assessment and Referral Court (ARC) in Moorabbin and gain exposure to this specialised list within the court system.

Considering the nature of the First Step clinic, the clients you deal with come from incredibly disadvantaged backgrounds and are some of the most disenfranchised members of our community. Consequently, you are frequently exposed to some incredibly confronting material– including themes such as homelessness, domestic violence and abuse. However, these hardships are what ultimately drove my passion for FSL and enabled me to see the tangible impact that my work could have on those who were seeking to turn their lives around.

The staff at First Step Legal (and First Step more generally) are some of the warmest and most dedicated people I have been lucky enough to meet. It was truly an honour to work alongside them and I could not recommend FSL enough for those who are passionate about the issues of addiction and mental health.



Toby Nelson Monash University Student

HIV/AIDS LEGAL CENTRE

What is the HIV/AIDS Legal Centre?

The HIV/AIDS Legal Centre (HALC) is a community legal centre run in affiliation with Thorne Harbour Health (THH) (for more information, see page 124). Since its inception in 1993, this legal centre has been providing free legal advice to those living with or affected by HIV in Victoria. The HALC is able to advice on a wide range of legal matters, including discrimination, criminal, employment, family and equal opportunity matters. It operates once a week, on a Thursday evening out of the Positive Living Centre in South Yarra.

What tasks will I undertake?

As a Legal Administrative Assistant at the HALC, you will undertake:

- Managing client files
- Administrative Duties
- Providing referrals
- Managing the client database
- Undertaking legal research
- Community education

Requirements

- Strong commitment to social justice
- Proficiency in Microsoft office
- Strong interpersonal and communication skills
- Must be undertaking or have completed a Bachelor of Laws or Juris Doctor
- Minimum commitment of once per week for twelve months

Applying

Many roles are currently on hold; however, you can register your interest in volunteering with THH and the HALC at https://thorneharbour.typeform.com/to/aWippFgP. They will communicate details of future recruitment when this information becomes available.

Contact

W: https://thorneharbour.org/lgbtihealth/hiv-positive-services/hiv-aidslegal-centre-halc/

E: legal@thorneharbour.org

P: (03) 9863 0406

A: 51 Commercial Road, South Yarra VIC 3142

MY EXPERIENCE AT HALC

I spent time volunteering with the Victorian AIDS Council, within their Community Legal Centre. Known as the HIV/AIDS Legal Centre (HALC), it is run by volunteer practitioners and students.

HALC functions like any other CLC and as a volunteer I found myself assisting with matters covering discrimination, migration, superannuation, wills and powers of attorney, as well as family and criminal law matters. As a volunteer, you attend the service every Thursday and are given the opportunity to attend client meetings, undertake administrative tasks and assist practitioners in the management of files.

I would highly recommend volunteering with HALC (or any other CLC); my involvement with the centre was a great way to develop my legal and interpersonal skills. Most importantly, volunteering with a CLC offers one of the first opportunities to use the skillset provided by a law degree to make a genuine difference to the lives of others.

Brad Woods Monash University Student



JobWatch - EMPLOYMENT RIGHTS LEGAL CENTRE

What is JobWatch?

JobWatch is an independent, not-forprofit employment rights legal centre operating out of Victoria that provides free legal assistance to Victorian, Queensland and Tasmanian workers about their rights at work.

They provide confidential information and referrals. They also can offer legal representation for disadvantaged workers and provide community legal education. JobWatch campaigns for law reform on workplace rights and equity for workers.

Areas of Practice

- Employment Law
- Discrimination Law

Programs and Relevant Tasks

Internships: Interns provide legal information over the telephone with the aid of a supervisor. This opportunity can be undertaken remotely.

Legal Practice Volunteers: engage in casework and assist the lawyers with legal research, drafting documents and submissions and sitting in on client interviews and conferences.

Requirements

- Strong verbal and written communication skills
- Strong analytical and problemsolving skills

- Priority is given to volunteers with experience or an interest in employment, anti-discrimination and disability law
- Students in all years of their degree may apply
- Minimum Commitment: one day per week

Applying

JobWatch hosts two internship intakes of Monash students annually. Students can apply through LAW4803 Clinical Placement. The Internship Program involves students speaking to callers on their Telephone Information Service.

For general volunteering, either with the Legal Practice or the Telephone Information Service, send through your CV and an expression of interest to jobwatch@jobwatch.org.au.

Contact

W: http://jobwatch.org.au/

E: admin@jobwatch.org.au

P: (03) 9662 1933 (Metro Victoria), 1800 331 617 (Regional Victoria, Queensland

and Tasmania)

A: Level 10, 21 Victoria St, Melbourne

VIC 3000

MENTAL HEALTH LEGAL CENTRE

What is the Mental Health Legal Centre?

The Mental Health Legal Centre (MHLC) provides free legal assistance to those with mental illness in Victoria where their legal issue relates to that illness. MHLC provides representation before the Mental Health Tribunal, operates civil legal clinics at multiple Victorian correctional facilities, and undertakes non-project specific casework. The MHLC undertakes generalist civil legal services and offers two kinds of volunteering roles.

Programs and Relevant Tasks

Night Service

The Night Service telephone legal advice line runs from 6:30PM - 8:30PM every Tuesday and Thursday evening. It is currently not running due to COVID-19 restrictions, however it is hoped that Night Service recommences with volunteers on site in mid-2021.

Volunteers are responsible for:

- Answering calls and conducting client interviews
- Calling out to provide referrals and information
- Running conflict checks
- Undertaking legal research
- Students are expected, at a minimum, to attend once per week as rostered

Daytime volunteering

The MHLC has the capacity to take on a limited number of volunteers to assist with administrative duties during the day.

The minimum commitment for day volunteers is one half day per week.

Applying

Students who wish to apply should email their CV and cover letter to mhlc@mhlc.org.au. Please make it clear if you wish to volunteer during the day or with the night Service.

Contact

W: www.mhlc.org.au E: mhlc@mhlc.org.au

P: (03) 9629 4422

A: Level 3, 491 King Street, West

Melbourne VIC 3003

REFUGEE LEGAL

What is Refugee Legal?

Refugee Legal is an independent community legal centre specialising in all aspects of refugee and immigration law, policy and practice. Refugee Legal has assisted asylum seekers, refugees and disadvantaged migrants for over 30 years, and continues to be the largest provider of these services in Australia. Refugee Legal provides legal assistance, advice, referral and education to their clients, often who come from culturally and linguistically diverse backgrounds and have experienced torture or trauma.

Area of Practice

Immigration and Refugee Law

Programs and Relevant Tasks

Volunteers can provide administrative/ legal support at Refugee Legal, which typically involves:

- Conducting detailed research on the law
- Attending night service to assist with the intake of clients and administrative tasks
- Attending weekday clinics and providing administrative staff
- Sending professional correspondence to organisations and clients
- Assisting to pre-fill forms for visa applicants
- Database management
- Casefile management

Requirements

 Strong interest in social justice and human rights, particularly refugee and asylum seeker rights

- Strong research and analytical skills
- Strong verbal and written communication skills
- Attention to detail and ability to multitask
- Basic understanding of administrative processes
- Sensitivity to clients from diverse backgrounds
- Flexible attitude and willingness to learn
- For an official position description see: https://refugeelegal.org.au/getinvolved/volunteer/
- Minimum Commitment: 12 months

Applying

When: Refugee Legal takes volunteers as required. Intakes occur approximately every two months.

Note: Due to COVID-19 restrictions all volunteering will be conducted remotely until further notice.

How:

- Download and complete application form along with your CV at www. refugeelegal.org.au/get-involved/ volunteer/
- Attend an information session
- Selection by phone interview/ Reference check

Contact

W: www.refugeelegal.org.au/
E: volunteering@refugeelegal.org.au
P: (03) 9413 0101 (General)
A: 20 Otter St, Collingwood VIC 3066

VICTORIAN ABORIGINAL LEGAL SERVICE

What is Victorian Aboriginal Legal Service?

The Victorian Aboriginal Legal Service (VALS) is a specialist Community Legal Centre that has been in operation since 1973. The VALS plays an important role in providing legal advice, as well as referrals to Aboriginal and Torres Strait Islander peoples living in Victoria.

The service strives to ensure that Aboriginal and Torres Strait Islander peoples are aware of their responsibilities under the law, and ensure they have access to sound advice and representation.

They are also committed to public policy causes, including the review of legislation which discriminates and aims to reduce the disproportionate involvement of Aboriginal and Torres Strait Islander peoples in the criminal justice system.

The VALS is supported by a large team of volunteers, including paralegals and solicitors.

Areas of practice

- Criminal Law
- Family Law
- Civil Law

What tasks will I undertake?

As a volunteer at VALS, you will be required to undertake different tasks depending on the specific role and area, however generally you will be responsible for:

- Conducting legal research
- Drafting of documents
- Interviewing of clients
- General administrative duties
- Reporting to a senior solicitor
- Answering calls and enquiries

Requirements

- Previous volunteer experience
- Commitment and understanding of the issues faced by members of the Aboriginal and Torres Strait Islander Communities in Victoria
- Strong interest in human rights
- Attention to detail
- Strong written and oral communication

Applying

To submit your interest in volunteering at the VALS, please visit https://www.vals.org.au/volunteer/ and fill in the expression of interest.

Contact

W: www.vals.org.au **E:** vals@vals.org.au **P:** 1800 064 865

A: 273 High Street, Preston VIC 3072

WOMEN'S LEGAL SERVICE VICTORIA

What are Women's Legal Service Victoria?

The Women's Legal Service Victoria (WLSV) is a not-for-profit that provides free legal assistance to women experiencing disadvantage. In particular, WLSV works with and for women to address legal issues arising from relationship breakdown and violence. WLSV also operates a child protection duty lawyer at Moorabbin Magistrates' Court.

Areas of Practice

- Intervention orders
- Victims of crime
- Children and living arrangements
- Child protection
- Division of property following separation
- Family Law (Separation and Divorce)

Positions and Relevant Tasks

Volunteers can apply for the following roles:

- Legal Day Volunteer: Includes assisting WLSV lawyers with casework, research and duty lawyer work at the Melbourne Magistrates' Court
- Policy and Projects Volunteer: Involves assisting Policy & Projects Manager to research law reform and policy issues and other related activities

- Legal Education Volunteer: Involves assisting Legal Educators to research, design and develop legal education sessions and other related activities
- Administration Volunteer: Involves assisting the administration team with the day to day running of the organisation

Requirements

WLSV only accepts law students in their third year of study or later. Minimum Commitment: one day per week for 12 months (Day Volunteer/ Policy and Projects) or one day per week for 6 months (Legal Education/ Administration Volunteer).

Applying

When: WLSV takes on volunteers as required. See http://womenslegal.org.au/support-us/volunteer.html for vacancies

How: To apply email CV and cover letter to admin@womenslegal.org.au.

Contact

W: www.womenslegal.org.au
E: admin@womenslegal.org.au,
internenquiries@womenslegal.org.au
P: (03) 8622 0600
A: Level 10, 277 William Street,
Melbourne VIC 3000

Youthlaw -YOUNG PEOPLE'S LEGAL RIGHTS CENTRE

What is YouthLaw?

YouthLaw is a specialist community legal centre for people under 25 years of age. YouthLaw is committed to addressing legal issues facing young people through providing legal advice and advocating for law reform. The centre also runs preventative education programs and operates within a human rights and social justice centred framework.

Tasks

- Assisting with administrative duties
- Assisting with client and casework preparation
- Preparing letters and court documents
- Undertaking legal and policy research

Requirements

- Current enrolment or completion of a tertiary degree (law degree not essential)
- Only students in 2nd year of their studies and above will be considered
- Minimum commitment: once per week (half/full day) for at least 12 months

Applying

When: YouthLaw has annual intake periods for their volunteers.

Applications for the year are generally advertised over summer and applications are due at the end of January. See www.youthlaw.asn.au/get-involved/volunteer/ for vacancies.

How: To apply, complete the volunteer application form and email along with your CV to volapps1@youthlaw.asn.au.

Contact

W: www.youthlaw.asn.au/

E: info@youthlaw.asn.au

P: (03) 9113 9500

A: 244 Flinders Street, Melbourne VIC 3000



BARWON COMMUNITY LEGAL CENTRE

What is the Barwon Community Legal Service?

Barwon Community Legal Service (BCLS) provides free legal information, advice and casework with an objective to promote the legal rights of the disadvantaged in the BCLS catchment region, as well as contribute to law reforms and structural inequities.

Areas of practice

- Debt and credit matters
- Wills
- Traffic Offences
- Family Law
- Criminal Law
- Family Violence Intervention Orders
- Centrelink
- Child support
- Flder Law
- Neighbourhood Disputes
- Motor vehicle accidents
- Victims of Crime
- Consumer Law

What tasks will I undertake?

- Solicitor assistance and managing files
- Admin Assistant at FV Duty Lawyer Service
- Night Service
- Community Legal Education and general administration
- FV Project Admin Assistant

Requirements

- Strong interpersonal skills
- Current police check
- Minimum commitment of 6 12 months

Applying

When and how: BCLS has up to 30 student volunteers at any given time. For more information and to apply, please visit: https://www.barwoncommunitylegal.org.au/workwith-us/ or email: bcls@barwoncls.org.au.

Contact

W: www.barwoncommunitylegal.org.

E: bcls@barwoncls.org.au

P: 1300 430 599

A: Level 1, 63 Thomson Street,

Belmont VIC 3216

GIPPSLAND COMMUNITY LEGAL SERVICE

What is the Gippsland Community Legal Service?

Gippsland Community Legal Service (GCLS) is an independent, not-for-profit community legal centre that assists Gippsland community members. Its focus is on empowering disadvantaged groups and low-to-medium income earners.

Areas of practice

- Family law
- Intervention orders
- Employment Law
- Mental health matters
- Infringements and debt
- Tenancy matters

What tasks will I undertake?

Legal volunteers will undertake the following:

- Writing letters to clients, assisting lawyers in research for client matters
- Observing the work lawyers undertake
- Advice and casework and legal education

Intake/Administration Volunteers will undertake the following:

 Administrative tasks such as data entry, taking phone calls and helping with special projects Community Development Volunteers will undertake the following:

Assisting the Community
 Development Worker with
 planning, delivering and
 evaluating events and education
 sessions.

Requirements

- Minimum commitment of 1 day per fortnight for 3 months for Intake/ administration Volunteers and Community Development Volunteers
- Minimum attendance of 10 days over 4 months for Legal Volunteers
- Current Police check, and Working with Children check

Applying

When and how: GCLS recruits volunteers throughout the year. Please submit an expression of interest along with your CV and a cover letter indicating which position you are interested to gcls@anglicarevic.org.au.

Contact

W: www.gcls.org.au/

E: gcls@anglicarevic.org.au

P: (03) 5135 9550

A: 190 Commercial Road, Morwell VIC

3840

LODDON CAMPASPE COMMUNITY LEGAL CENTRE

What is the Loddon Campaspe Community Legal Centre?

Loddon Campaspe Community Legal Centre (LCCLC) provides free legal information to Central Victorians who do not have the financial means to address their legal matters. Based in Bendigo, the lawyers provide legal outreach to Echuca and court assistance at Castlemaine, Echuca, Kyneton and Maryborough courts. They also deliver community legal education and promote justice through their law reform program.

Areas of law

- Child custody matters
- Complaints about government services
- Consumer matters
- Criminal matters
- Guardianship/administration
- Motor vehicle accidents

What tasks will I undertake?

- Students assist volunteer lawyers during Wednesday night services
- Assisting with administrative duties
- Preparing letters and court documents
- Legal research

Requirements

- Strong interpersonal and problemsolving skills
- Strong written and verbal communication skills
- Minimum commitment of 12 months

Applying

When and how: LCCLC recruits volunteers when required.

To apply, complete an Expression of interest form located on www.lcclc.org. au/about/volunteers/ along with your CV to volunteeradministrator@lcclc. org.au.

Contact

W: www.lcclc.org.au/

E: volunteeradministrator@lcclc.org.au

P: (03) 5445 0909

A: 171 Hargreaves Street, Bendigo VIC

3550

MALLEE FAMILY CARE **COMMUNITY LEGAL** CENTRE

What is Mallee Family Care **Community Legal Centre?**

The Mallee Family Care Community Legal Centre (MFCCLC) is a program of Mallee Family Care. The focus of the CLC is to provide advice, information, advocacy and referrals to members of the community, particularly those who are vulnerable. They are a collaborative practice which includes both lawyers and social workers.

Areas of practice /services

- Summary crime
- Employment law
- Debts and infringements
- Discrimination
- Civil matters
- Family law and family violence
- Intervention Order Support Service
- **Duty lawyer service**
- Outreach service
- Law reform

What tasks will I undertake?

are entirely based on the capacity of the program, but are likely to include intake of clients, conducting conflict searches, legal research and attendance at outreach services, as well as assistance W: mfclegalcentre.com.au with casework.

Requirements

The selection criteria for a volunteer at MFCCLC is the following:

- Above the age of 18
- Have studied or are currently studying a Legal degree
- Have a passion for justice within a regional community
- Ability to demonstrate this passion and commitment
- National police check and Working with Children Check

Applying

MFCCLC are always open to applications for volunteers but the appointment of volunteers will be based on the capacity of the CLC to provide sufficient supervision to such volunteers. There is no designated minimum requirement for a volunteers commitment, and each volunteer's suitability will be determined on the merits of each application.

To apply for a volunteer position, please forward a resume and cover letter outlining skills and experience to Lauren The tasks that a volunteer may undertake Dinning, Principal Solicitor of MFCCLC, at LDinning@malleefamilycare.com.au.

Contact

E: clc@malleefamilycare.com.au

P: 1800 243 002

A: 122 Ninth Street, Mildura VIC 3500

PENINSULA COMMUNITY LEGAL CENTRE

What is the Peninsula Community Legal Centre?

Peninsula Community Legal Centre (PCLC) is an independent not-for-profit that has been providing free legal services to Melbourne's south-eastern communities for the past four decades. In addition to its Head Office, it also has branches in Bentleigh East, Cranbourne, Frankston North and Rosebud.

PCLC's aim is to empower disadvantaged and vulnerable people within the community by addressing and supporting their legal needs. They are committed to facilitating a fair and inclusive society that promotes and protects human rights and equality before the law.

Areas of law

- Consumer Law
- Family Law
- Motor vehicle accidents
- Neighbourhood disputes
- Tenancy matters

What tasks will I undertake?

- Observing lawyer-client interviews
- Conduct preliminary client interviews and provide assistance to volunteer lawyers
- Assisting with administrative duties

Requirements

- Strong written and verbal communication skills
- Strong analytical and problemsolving skills
- Priority is given to students in the PCLC catchment area (Glen Eira, Frankston, Mornington Peninsula, Casey and Cardinia)
- Minimum commitment of 12 months on the volunteer roster

Applying

When: PCLC has volunteer intakes when needed, however places are in high demand (Expected wait time of 12 months).

How: Complete a Volunteer application form available at www.pclc. org.au/get-involved/volunteers/.

Contact Information

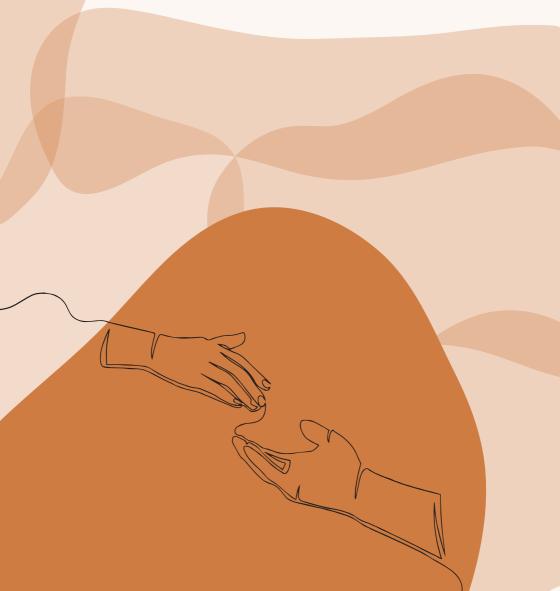
W: www.pclc.org.au E: pclc@pclc.org.au

P: (03) 9783 3600

A: 441 Nepean Highway, Frankston

CHAPTER 5:

VOLUNTEER OPPORTUNITIES



Studying a law degree does not limit you exclusively to the provision of legal advice, preparing briefs, and completing research. Whilst these are invaluable skills in your field of work, you are also able to expand your horizons to impacting on the social justice and equity landscape through other avenues - namely, volunteering.

This chapter outlines a wide range of volunteering opportunities that may not directly relate to your law degree, but will assist you in advancing your legal career, and your understanding of various areas of the law. Volunteering at these various companies invites you to think of the different ways in which you can utilise your degree to drive change in an area of the law that you are passionate about.





AMNESTY INTERNATIONAL

What is Amnesty International?

Amnesty International is a worldwide movement of people campaigning to protect human rights. Amnesty has a vision of a world in which every person enjoys all of the rights stated in the Universal Declaration of Human Rights and other international human rights standards. It is the world's largest human rights organisation. They run numerous campaigns on a wide range of issues both within Australia and internationally. These campaigns address issues ranging from ending the death penalty, women's rights and refugees.

What tasks will I undertake?

Volunteer work is available in many areas, including:

- Coordinating events and planning campaign work
- Campaigning in the community
- Participating in activist consultations
- General office administration and reception duties

Requirements

- A keen interest in Asylum Seekers & Refugees Rights, LGBTQIA+ Rights and General Human Rights issues
- Flexible hours to volunteer your time

Applying



You can register your interest on the Amnesty website by filling out their online volunteer form at: www. amnesty.org.au/vic/volunteer/.

The Amnesty website also provides opportunities to join specific campaigns by submitting an expression of interest, see more information here https://www.amnesty.org.au/act-now/.

Contact

W: www.amnesty.org.au

E: vicvolunteers@amnesty.org.au

P: 1300 300 920

A: 7/134 Cambridge St, Collingwood



AUSTRALIAN RED CROSS

What is the Australian Red Cross?

The Australian Red Cross is an organisation dedicated to supporting the most vulnerable, both in communities in Australia and internationally. It is one of the largest humanitarian organisations in the world.

What tasks will I undertake?

There are many varying volunteer positions available to Australian citizens within Australia and overseas. Tasks and commitment level also vary for each position.

Requirements

Volunteers must satisfy the following:

- Must be 18 years of age, an Australian citizen or permanent resident, or hold a working visa
- Must successfully pass a police check
- Aboriginal or Torres Strait Islander people and people with refugee or migrant backgrounds are encouraged to apply
- Must be committed to the fundamental principles of the Australian Red Cross: humanity, neutrality, impartiality, independence, unity and universality

Applying

Check the list of volunteer positions for vacancies at www.volunteering. redcross.org.au/cw/en/listing/.

Each volunteer program has their own contact person with their number or email

To view all Australian Red Cross vacancies, both Australian-based and overseas, please visit their current vacancies page here: www.volunteering.redcross.org.au/cw/en/listing/.

Contact

W: www.redcross.org.au
E: vicinfo@redcross.org.au

P: (03) 8327 7700

A: 23-47 Villiers Street, North Melbourne VIC 3051

OXFAM AUSTRALIA 💂

What is Oxfam Australia?

Oxfam strives to work internationally to eradicate poverty, hardships and injustice. Oxfam's goal is to bring about a positive change in the lives of people living in poverty and they have been doing so for over 50 years.

What tasks will I undertake?

In the office: Volunteering in the office gets you up close and personal with Oxfam's work. You could be chatting to supporters, researching Oxfam's programs programs or assisting the campaigns team.

Oxfam Trailwalker: Oxfam Trailwalker is a national outdoor fundraising event. Each event weekend is staffed by hundreds of volunteers.

At your local Oxfam Shop: Volunteering with Oxfam Shop is a great way to gain retail skills and learn more about Fair Trade and the hundreds of producers Oxfam partners with around the world.

In an Oxfam group: Join an Oxfam group and meet people with a common interest in social justice and sustainable development.

Requirements

Each program has its own commitment level and can be regular or one-off opportunities over the holidays,

weekends or during the week.

The following prerequisites must be satisfied:

- Volunteers must be 18 years old
- Volunteers must be an Australian citizen, permanent resident or hold a working visa
- Volunteers may need to successfully pass a police check for some positions

Applying

Visit www.oxfam.org.au/act/volunteerwith-us/ for a complete list of volunteer positions.

If there are no positions that interest you, you can register your interest using the same website and Oxfam will contact you when a vacancy arises.

Contact

W: www.oxfam.org.au/get-involved/volunteer-with-us

E: enquire@oxfam.org.au

P: (03) 9289 9444

A: 130 -138 Leicester Street, Carlton

BROTHERHOOD OF ST LAURENCE

What is the Brotherhood of St Laurence?

The Brotherhood of St Laurence is a community organisation that works across Australia to prevent and eliminate poverty. The Brotherhood aims to drive change to try to ensure a compassionate and fair society where everyone has a sense of belonging.

What tasks will I undertake?

- Volunteering in the community stores
- Supporting young people, children and families
- Contributing to the lives of elderly or people with additional needs
- Working with refugees and others from culturally diverse backgrounds
- Assisting those looking for employment
- Working in the area of organisational improvement
- Engaging in research, policy and advocacy
- Corporate volunteering

Requirements

 Passionate about wide-ranging issues concerning young people, families or disadvantaged people and making positive differences in your community

- Able to work as a team player but also able to show individual initiative and take responsibility
- Have an understanding of the issues of social justice, disadvantage and community development
- Punctual and reliable

Applying

Browse the current volunteer vacancies and apply directly for any roles advertised on www.bsl.org.au/act/volunteer/current-vacancies/.

Applicants are required to submit a resume and complete the screening questionnaire.

Applicants who do not complete the screening questionnaire will not be considered for shortlisting.

Email written applications to: volunteer@bsl.org.au.

Contact

W: www.bsl.org.au E: volunteer@bsl.org.au P: (03) 9483 1390

A: 67 Brunswick Street, Fitzroy VIC

3065

COURT NETWORK

What is the Court Network?

Court Network is a unique non-legal court support service operating throughout Victoria and Queensland. The Court Network is a court-based service explicitly and solely concerned with the needs of court users.

They support:

- Victims of crime
- People accused of crime
- Families, adults and children who attend court and require support
- Adults and children who have been violated or exploited by crime
- Litigants who have little or no support

What tasks will I undertake?

Court Networkers are volunteers selected and trained to provide support, information and referral to court users.

Am I suitable for this role?

Volunteers must have the following skills:

- Emotional Intelligence
- Ability to Build Rapport
- Active Listening Skills
- Tact and Diplomacy
- Leadership Skills
- Ability to Work Independently and as part of a team
- Record Keeping Skills
- Cultural Sensitivity

- Inclusive Practice
- Self-Care Strategies
- Ability to Ask Meaningful Questions
- Satisfactory Police Check- if needed, an International Police Check
- Working with Children Check
- Willingness to use computer and e-mail technology if required
- Minimum commitment: One day per week

Applying

To apply please follow the link: https://courtnetwork.com.au/volunteer/become-a-volunteer/.

Volunteers can apply at any time however places are subject to availability.

Contact

W: http://www.courtnetwork.com.au/ **E:** admin@courtnetwork.com.au

P: (03) 8306 6966

A: 5/555 Lonsdale St, Melbourne VIC 3000



IMPETUS CONSULTING

What is Impetus Consulting?

Impetus Consulting Group is a studentled, not-for-profit organisation founded to help strengthen organisations that deliver social outcomes. Impetus does this by providing socially conscious organisations with quality and accessible management consulting services.

Types of volunteer roles offered

Project consultant

As a consultant your job is to work within a group of four consultants, an associate manager and project manager to research and deliver a project for the client typically in the NFP sector. This requires 4-6 hours a week for 12 weeks and gives you a chance to give back to the community.

Associate Project Manager / Project Manager

A PM is responsible for mentoring project consultants by communicating the clients issues, empowering them to solve it and organising meetings to work towards the project deliverables. An ideal PM is organised, has interpersonal skills and possesses strong attention to detail.

The project manager is also responsible for managing client expectations. They are the key stakeholder with the client and must tackle their problems in the best way possible.

Executive team

As part of the executive you will be responsible for managing all the action

that has kept Impetus running all of these years. There are roles for Directors, Assistant Directors and Officers, all of whom have a crucial role in managing projects teams, securing clients and sponsors.

Requirements

Impetus invites university students of all disciplines to apply. They are looking for students who have a desire to learn about consulting but who are, most importantly, passionate about social impact and align to the values of Impetus.

Applying

First stage: Written application - the applicant will submit answers to three questions (around 200-300 words each) and submit their Resume for consideration.

Second stage: Assessment Centre - this is broken up into two components: an individual interview component and a group case study component.

Impetus will open up applications for Sem 2 2021 around April/May - follow Impetus on Facebook (https://www.facebook.com/impetuscg/) and LinkedIn (https://www.linkedin.com/company/impetus-consulting-group/) to stay updated on exact dates.

Contact

E: people@impetus.org.au

JUSTICE CONNECT

What is Justice Connect?

Justice Connect works with the corporate and community legal sectors to increase access to justice for those experiencing disadvantage. Through their deep and strong connections with the legal community, they aim to fill unmet legal needs, grow a probono culture, and advocate for policy reform where the law does not serve those most in need.

What tasks will I undertake?

Legal Receptionist Volunteers

- Answer and direct calls including initial legal enquiries in a professional and timely manner
- Greet clients and visitors to the office and provide refreshments
- Ensure collection and delivery of mail
- Help the Office Manager with maintenance of office equipment
- Maintain clean front desk and meeting areas
- Organise room bookings and prepare the rooms for meetings
- Assist the Finance Manager and Office Manager with financial duties including banking and petty cash
- Assist other staff with organising and running events

Requirements

- Strong administration background to assist the Office Manager
- Ability to work in a professional manner
- Minimum commitment: Legal receptionist volunteers must commit to one day per week or every alternate week from 9 am – 5:30 pm

Applying

Students can apply through the application form located at http://www.justiceconnect.org.au/get-involved/volunteers/legal-receptionist-volunteers.

Justice Connect will not be accepting new volunteers until they fully return to the office. Please keep an eye on the website for updates.

Applications are accepted all year round.

Contact

W: https://justiceconnect.org.au/

P: (03) 8636 4400

A: 17/461 Bourke Street, Melbourne

MELBOURNE CITY MISSION

What is Melbourne City Mission?

Melbourne City Mission works with some of Melbourne and Victoria's most vulnerable individuals, families and communities. City Mission helps thousands of people escape and avoid disadvantage, economic exclusion and social isolation whilst responding to the changing needs of communities. It aims to deliver holistic, integrated services that make a powerful and sustainable difference to people's lives.

What tasks will I undertake?

There are a wide variety of volunteering opportunities from one-off volunteer roles to on-going continuous positions.

These include:

Community Visitors Scheme: seeks volunteers to visit residents in an Aged Care Home at least fortnightly to provide friendship and companionship.

Community Friend Program: seeks volunteers to provide friendship and support to people living with a mild disability who otherwise may be socially isolated. 2–3 visits are required fortnightly.

Palliative Care: seeks volunteers for 3–4 hours per week to assist those with a terminal illness and their carers.

Requirements

- At least 18 years of age
- Minimum commitment: A 12 month commitment is required for the Community Friend Program

Applying

- Browse the current volunteer vacancies section and apply directly for any roles advertised
- All roles list contact phone numbers, so please phone if you have any queries about the positions
- There is a formal process in place for those who wish to volunteer
- For more information please see www.melbournecitymission.org.au/ get- involved/volunteer-with-us/ search-all-volunteer-roles

Contact

W: www.melbournecitymission.org.au

P: (03) 9977 0000

A: Level 1, 164–180 Kings Way, South

Melbourne VIC 3205

OAKTREE FOUNDATION

What is Oaktree?

Oaktree is Australia's largest youthrun development agency. They work towards a world where all people can thrive, by building the capacity and influence of young people both in Australia and overseas.

Oaktree works in three ways:

- They fund education and leadership programs overseas which build capacity and empower young leaders in our region.
- 2. Build capacity and influence of young people in our region.
- Influence policy change towards youth participation and a more just world.

What tasks will I undertake?

Roles at Oaktree may vary. Within the Victoria state team, the role might be more focused on engaging the community through the Live Below the Line campaign or the Community Leaders initiative. Depending on the role you are assigned, you could be managing a partnership with an organisation based overseas or leading Oaktree's legal team.

Requirements

At Oaktree, will is valued over skill, determination over degrees, and passion over years of experience.

Minimum commitment: Volunteering at Oaktree can mean many things. You might be volunteering 3 – 4 days a week leading the media campaign for Live Below the Line, a multi-million-dollar fundraising campaign, or you might get started by interning a day a week in their communications team.

The more senior the role, the more experience (and time) required, but if you're keen to make a meaningful difference in empowering young people – there is always a place for you at Oaktree!

Applying

You can head to www.oaktree.org/ current_opportunities to see roles that are available at Oaktree at any given time, or if you're unsure what sort of role could appeal to you, head to www.oaktree.org/current_ opportunities to express your interest in interning at Oaktree.

Contact

W: www.oaktree.org
E: volunteer@oaktree.org

P: (03) 9428 8577

A: 33 Lincoln Square, Carlton VIC 3053

STUDENT INTERVIEW: OAKTREE FOUNDATION

What was your role at Oaktree?

When I first started in 2015, I joined as the 'Campaigns Coordinator,' a commitment of around 10-15 hours per week.

In this position, I worked with a team of 3-5 volunteers to roll out Oaktree's national campaigns in Victoria and reviewed the team's progress to campaign goals.

In 2016, I stepped into the position of Victorian State Director, an exciting role with greater responsibility and commitment. I oversaw recruitment, on-boarding and training of volunteers in the Victorian branch and collaborated with senior executive team on high-level strategy to tackle long standing organisational challenges.

How did you come to working at Oaktree?

I first experience with Oaktree was in high school, when I took part in a large-scale, week long campaign called the 'Roadtrip to End Poverty.' I travelled throughout Victoria with hundreds of volunteers passionate about ending poverty in their lifetime, stopping in communities throughout the state to raise awareness about the global issue.

The aim of the campaign was to build momentum for the cause and promote the joint petition of the Make Poverty History and Micah Challenge Coalitions, supported by Oaktree. Roadtrip groups travelled around Australia collecting signatures for the petition, calling on Australia's political leaders to do Australia's fair share to help end poverty by allocating 70 cents out of every \$100 of Australia's national income to foreign aid by 2020.

I learnt a lot about the Millennium Development Goals, activism, and community organising and was eager to stay involved in Oaktree in the future. When I saw they were on the hunt for volunteers in 2015, signing up was a no-brainer.

While working for an institution like Oaktree, did you feel as though you were working towards affecting change?

As a young person wanting to affect change, it can be difficult to know where to start. As a uni student, I found many volunteer roles quite intimidating and out of my reach. This is one reason that Oaktree really stood out as an organisation - it was actively reducing these barriers by supporting young people in making tangible impact

in spreading awareness of poverty. By educating young Australians on poverty alleviation and investing in improving their campaigning skills, it not only prepared us to take action at Oaktree but provided us with the ability to continue to affect change on social justice issues in the future.

In your role, did you feel that you used knowledge from your degree at Monash to assist you?

There was definitely some overlap in my work at Oaktree and the subjects I took in my Law/Comm degree. For example, I took the units 'Economics of Climate Change,' and 'International Environmental Law.' Both units discussed the Sustainable Development Goals, much of which was essential knowledge for campaigns I was involved with at Oaktree.

Do you have any particularly fond memories at Oaktree?

Oaktree is a youth-run organisation and most people are volunteers, so they're big on creating a fun environment where you're supported in learning new skills and challenging yourself. It was incredible to find a diverse community of people all brought together by their passion for ending global poverty. I'm still friends with many people I met at Oaktree!



Alisha Rao Monash University Student



PLAN AUSTRALIA

What is Plan Australia?

Plan International is a global independent development and humanitarian organisation. They work alongside children, young people, supporters and partners to tackle root causes of the injustices facing girls and the most marginalised children. Plan Australia works in 51 countries to provide children with access to basic rights like education, food, clean water, health, protection, play and a good standard of living.

What tasks will I undertake?

Most volunteers help with administrative tasks but there are also roles where you can use your skills in: International development, finance, marketing or communications.

Volunteers work during business hours (8.30am–5.00pm, Monday to Friday), but sometimes work after hours or on weekends when helping with events.

Requirements

- Some volunteer roles may require specific skills but most only require enthusiasm and a positive attitude
- All office volunteers are supported with on-the-job training
- You must be eligible to work in Australia according to the Department of Immigration and Multicultural Affairs guidelines
- All volunteers must complete a Police Reference Check

 Minimum Commitment: volunteers generally contribute one to two days per week

Applying

If you're interested in volunteering with Plan, please contact Plan International Australia and send an expression of interest, outlining what area you would like to volunteer in.

Contact

W: www.plan.org.au **E:** info@plan.org.au

P: 13 75 26

A: Level 18/60 City Road, Southbank

PRISON LEGAL EDUCATION AND ASSISTANCE PROGRAM



What is PLEA?

The PLEA Project delivers legal education in prisons to assist inmates to proactively handle their legal cases. Their aim is to provide inmates with the knowledge and skills needed to gain control in an environment where they may feel powerless.

PLEA recognises the structural, psychological and cultural barriers that can prevent access to and participation in the justice system. They seek to overcome these barriers by empowerment through practical legal education. The PLEA Project is entirely volunteer run with over 60 active volunteers, who possess excellent communication skills and a commitment to improving access to justice.

What tasks will I undertake?

PLEA legal workshops cover topics including court readiness, family law, parole readiness, dealing with police, sentencing and working with lawyers.

Requirements

Volunteers must:

- Be prepared to spend time researching for presentations to the inmates
- Be flexible with time as prison dates can change regularly

- Attend the minimum number of hours weekly as well as monthly prison visits and fortnightly meetings
- Be comfortable with the prison environment before applying
- Have an understanding of criminal law (highly advantageous).
- Must be studying law
- Minimum commitment: Applicants must be available to present 3-4 sessions per month for a minimum of 1 year

Applying

The PLEA Project recruits volunteer presenters periodically in line with the demands of their programs, so they encourage you to enter your details in the general register at www.pleaproject. org.au/volunteering so that your application can be considered for the next recruitment period.

Contact

W: www.pleaproject.org.au **E:** secretary@pleaproject.org.au

MY EXPERIENCE AT PLEA

PLEA is a program that involves students going into prisons in Victoria and presenting to inmates about appearing in court, family law matters, and some civil law and migration matters. This program is a fabulous way to get involved in a very different side of the criminal law system - these inmates are often lacking not in intelligence, but in the information that allows them to navigate the legal system effectively. The presentations are with a few presenters and as many inmates as would like to come.

The application process was initially on paper, followed by an interview with the section leaders. They asked difficult questions, as an inmate would, and were fairly disengaged, which was confronting. The interview, although rigorous, was nothing compared with the requirements of the presentation - it can be off-putting having people walk in and walk out of the presentation room as they feel the need, and some of the personal anecdotes are quite confronting.

However, the process is very rewarding, and it can give students a very good idea of how life is in prison and it improves presentation skills incredibly! I would definitely recommend this program to anyone interested in criminal law. The application process is mainly focused on performance at the interview and how you deal with difficult questions. PLEA does not allow its volunteers to give legal advice. Sometimes an inmate can ask difficult questions which a volunteer may know the answer to, but we are not qualified to answer them. We must refer the inmate the right services (usually their lawyer or VLA) to find answers. That is probably the most important thing to display an understanding of at an interview. An interest in criminal law and presentation skills is highly recommended.

Eloise Verbeek Monash University Student

RIGHT NOW 📮

What is Right Now?

Right Now is a volunteer, not-for-profit media organisation led by young people focused on human rights issues in Australia. Right Now are committed to covering human rights issues through free, accessible, creative and engaging online, print and radio media. Right Now believes that creating a positive, rights-respecting culture in Australia begins with the flow of information.

What tasks will I undertake?

Volunteer tasks will vary on the position but can include:

- Working with the editorial team on written submissions
- Being a volunteer staff writer
- Research
- Administrative Tasks
- Publicity and Editing

Requirements

Each role has its own specific skills and qualities, but all include:

- An ability to work with deadlines
- Interest in human rights
- Enthusiasm and passion

Applying

Volunteer opportunities are advertised on the Right Now website at: www.rightnow.org.au/contribute/volunteer/.

Contact

W: www.rightnow.org.au
E: info@rightnow.org.au



UNITED NATIONS YOUTH

What is United Nations Youth?

United Nations Youth Australia (UN Youth) is a national youth-led organisation that aims to educate and empower young Australians on global issues facing the world. It recognises that young leaders have a vision and the passion to create meaningful change within their communities and the world, and aim to equip them with the skills and inspiration to do so.

They run a broad range of peereducation programs that give students a deep understanding of the social and political issues the world faces today, and the skills and drive to solve them.

What tasks will I undertake?

UN Youth volunteers are involved in every aspect of the organisation.

Tasks include:

- Organising and running events
- Teaching students
- Managing administration and finance
- Running marketing and developing new programs

Requirements

If you are entrepreneurial and care about creating a generation of young Australians who are engaged with the world around them, then you should apply to be a UN Youth Australia volunteer.

Applying

All vacant positions are advertised at: www.unyouth.org.au/volunteer-opportunities/.

Alternatively, you can get in touch by filling out the contact form at: www. unyouth.org.au/contact/.

Contact

W: www.unyouth.org.au E: info@unyouth.org.au

A: 2/235 Queen Street, Melbourne

MY EXPERIENCE WITH UNITED NATIONS YOUTH

UN Youth Australia is Australia's largest youth-led non-profit, which works to empower high school students by teaching them about politics, social issues and the United Nations. Since 2016 I've volunteered with UN Youth in lots of different roles, and have learnt a lot about managing a team, organising events and writing educational content, a lot of which has already started to help me in my career.

UN Youth runs the Evatt Model UN and Diplomacy Competition, the Voice Public Speaking Competition, day summits, residential conferences and international study tours. Because UN Youth is entirely run by volunteers under 25, there's opportunities for volunteers to work in all areas of the organisation, whether it's finance, communications, operations, governance or education.

Last year I organised our biggest event, National Conference, where 100 high school students from all around Australia, New Zealand and Taiwan came together to learn about privacy and government transparency, meet like-minded people and expand their horizons. To be able to organise an event on the scale of National Conference at 21 was a unique opportunity to learn new skills and more about myself and is the kind of thing that I could only do at a youth led organisation like UN Youth.

All the volunteers at UN Youth are incredibly passionate about what they do and working with people who care so much about their work is so inspiring. The programs that UN Youth runs have a long-term impact on young people's lives, and knowing that makes me proud to have been a volunteer with the organisation.



Zoë Brightling Monash University Student

UNITING WESLEY

What is Uniting Wesley?

Uniting Wesley helps empower people to improve their lives by providing them with community based services and support across multiple stages of life. With the assistance of their services across aged care, children, youth and family, crisis and homelessness, disability, employment, social enterprises and Lifeline telephone counselling services, clients can improve their quality of life and increase their social and economic participation.

What tasks will I undertake?

Volunteer tasks will vary on the position chosen. These include:

- Support adults and children with disability
- Provide care and support for a child or young person
- Lifeline Melbourne
- Connecting with older people in the community
- Support the crisis centre

Requirements

Candidates must want to:

- Help others and make a difference in their community
- Develop their skills through experience and training
- Build new social and professional networks

Applying

Browse the current volunteering opportunities at www.wesley.org.au/get-involved-volunteer/.

You can also fill out the online enquiry form at www.unitingwesley.org.au/volunteer-enquiry/ and a member of the team will be in touch with you.

Contact

W: www.wesley.org.au/ **E:** admin@wesley.org,au

P: (03) 9192 8100

A: 130 Lonsdale Street, Melbourne

WORLD VISION AUSTRALIA

What is World Vision Australia?

World Vision is a worldwide community dedicated to working with children, families, and their communities worldwide to reach their full potential by tackling the causes of poverty and injustice. It provides emergency assistance to children and families affected by disasters and conflict, partners with communities for long-term solutions to alleviate poverty, and advocates for justice on behalf of the poor.

What tasks will I undertake?

Tasks and commitment level vary for each position under current opportunities.

Requirements

World Vision looks for passionate, skilled and committed people and matches them to specific volunteering opportunities.

Applying



For current opportunities visit the job search page: www.careers.worldvision.com.au/caw/en/listing/.

Contact

W: www.worldvision.com.au
E: service@worldvision.com.au

P: 13 32 40

A: 1 Vision Drive, Burwood East VIC

3151



180 DEGREES CONSULTING

What is 180 Degrees Consulting?

180 Degrees Consulting (180DC) is a global student-led body which provides pro bono and low-cost consulting services to non-profit and social impact organisations. This has a bifold effect – firstly, 180DC helps NFP organisations with problems and areas that they do not have the time, resources or people to explore. Secondly, they provide students with invaluable real life experience that they cannot get elsewhere. Students receive consulting and leadership training from 180DC's partners, Boston Consulting Group, Nous Group, and Monitor Deloitte. Each project team also receives a mentor from an industry partner.

Types of volunteer roles offered:

Each position within 180DC - Monash is volunteer based. Positions they offer include, project consultants, team leaders and executive roles.

What tasks will I undertake?

As a Project Consultant, you will be part of a team of typically 6-7 members, including two Team Leaders that jointly lead the team. Teams are assigned to a non-profit organisation and are responsible for helping the organisation solve business issues ranging from marketing to funding, to improve their efficiency and increase their social impact. Consultants will be

required to work both independently and with their team members to find solutions for the client.

Requirements

Be enrolled as a Monash University student. All backgrounds and study areas are welcome to apply.

Applying

Fill out a google form with a few motivational questions at https://180dc.org/platform/apply and submit a CV.

Selected candidates will be invited to an assessment centre or for an interview.

Contact

W: https://180dc.org/ E: hr.monash@180dc.org





AUSTRALIAN EARTH LAWS ALLIANCE

What is the Australian Earth Laws Alliance?

The Australian Earth Laws Alliance (AELA) is a national not-for-profit organisation whose mission is to increase the understanding and practical implementation of Earthcentred law, governance and ethics (or 'Earth jurisprudence') in Australia. Earth jurisprudence is a new legal theory and growing social movement. It proposes that we rethink our legal, political, economic and governance systems so that they support, rather than undermine, the integrity and health of the Earth.

AELA is powered by committed volunteers, who work together as individuals and organisations to promote the understanding and practical implementation of Earth jurisprudence and Earth-centred governance in Australia.

What tasks will I undertake?

AELA accepts student volunteers who assist with legal and policy research, administrative tasks, membership, and website management.

Requirements

AELA has a strong history of working closely with university students who are interested in pursuing environmental justice from a range of perspectives.

Students will need:

- A passion for environmental and social justice
- A basic knowledge in the Australian legal system and environmental protection law
- An interest in, and capacity for, undertaking a range of administrative tasks to support the organisation (e.g., website, membership and other support work)

Applying

If you'd like to volunteer for AELA, please fill out a Volunteer Application form here www.earthlaws.org.au/volunteer-with-aela/ and email it to: volunteer@earthlaws.org.au.

Contact

W: www.earthlaws.org.au **E:** volunteer@earthlaws.org.au

P: 0419 497 596

AUSTRALIAN YOUTH CLIMATE COALITION



What is the Australian Youth Climate Coalition?

The Australian Youth Climate Coalition (AYCC) unites over 80,000 young Australians to build a generation wide movement to solve climate change. Their belief is that climate change is the single greatest threat facing humanity, putting young people and our future generations at risk. The AYCC addresses climate change though a social movement addressing sustainable solutions and are committed to reducing carbon emissions.

What tasks will I undertake?

This will vary depending on the role, but the tasks range from:

- Logistics of events involving organising catering and music
- Working to inspire young people to take action on climate change in schools, universities and regional areas
- Organising and promoting events
- Organising media stunts

Applying

To get on board, fill out your details at www.aycc.org.au/volunteer and someone from AYCC will contact you. To enquire about volunteering opportunities, send an email to laura. melville@aycc.org.au or come along

to monthly branch meetings which are held on the first Tuesday of every month at 60 Leicester St in Carlton.

Contact

W: www.aycc.org.au **E:** info@aycc.org.au **P:** 0421 367 175

A: 205 Queensberry Street, Carlton

VIC 3053

ENVIRONMENTAL JUSTICE AUSTRALIA

What is Environmental Justice Australia?

Environmental Justice Australia (EJA) are nature's lawyers. They use the law to protect our environment, and work to change our laws to make sure they protect the right of all Australians to clean air, clean water and healthy ecosystems.

What programs are available?

Day Volunteer Program (March – November)

Volunteers work one full day per week for a minimum of one semester. Rosters are organised each semester and are finalised at the end of February and late July.

Internship Program (November – February; June – July)
Volunteers work full-time for 2
consecutive weeks over the summer or over the winter break. Tasks may include assisting staff with casework, law reform and policy projects, and researching and updating publications.

What is Environmental Justice Australia looking for in an applicant?

 Law students with an interest in environmental issues and environmental law. Later-year law students and those pursuing additional study in a related field such as science or environmental policy are strongly encouraged to apply.

While EJA gives preference to students who have studied administrative law, it is not essential for those with strong environment credentials or experience.

Applying

To apply for the day program, complete the form https://www.envirojustice.org.au/sites/default/files/files/eja_semester_placements.pdf and send it to the address on the form together with your CV and academic transcript.

For the Internship, applications are accepted at any time for consideration in the next program. Exact due dates will be advertised on their website and through the Environmental Justice Australia e-Bulletin.

Contact

W: https://www.envirojustice.org.au

E: admin@envirojustice.org.au

P: (03) 8341 3101

A: Level 3, 60L Green Building, 60 Leicester Street, Carlton VIC 3053

FRIENDS OF THE EARTH

What is Friends of the Earth?

Friends of the Earth Melbourne (FOE) is part of a federation of autonomous groups who are working towards an environmentally sustainable and socially equitable future. To FOE, social justice and environmental issues are inseparable and they are building a movement of resilient communities ready to mobilise, resist and to transform.

Areas of expertise

- Climate and Energy Justice
- Going Nuclear Free
- Land and Water protection
- Food and Technology
- Economics for the Earth
- Militarism and the Environment
- Waste and Consumption and more!

Friends of the Earth don't have bosses and work using consensus decision making. This means everyone gets a say in how things are done. They are a safer space and encourage all people of differing backgrounds to get involved.

What tasks will I undertake?

You can be involved in various ways such as:

- Volunteering at the famous Food Co-Op and Cafe
- Working on community outreach
- Research & policy development

- Strategic design
- Creative design work
- Professional administration and data management and more!

Go to: melbourne.foe.org.au/ volunteer_opportunities for the details of more opportunities.

Applying

If you are interested in the listed volunteer opportunities, please email phil.evans@foe.org.au to register your interest. Please include any specific campaign interests and skills that you have.

Contact

W: foe.org.au **P:** (03) 9419 8700

A: PO Box 222, Fitzroy VIC 3065 312 Smith St, Collingwood VIC 3066



WORLD ANIMAL PROTECTION AUSTRALIA

What is World Animal Protection Australia?

Every animal deserves a life worth living. That's why World Animal Protection have been campaigning for over 50 years to end animal cruelty. Right now, they're prioritising issues where change can transform the lives of the greatest number of animals on factory farms and in the wild.

By joining the Animal Action Crew you will immersed in a community of committed, like-minded people making lasting change for animals everywhere. Volunteering can help them reduce costs down while engaging the public on important animal issues.

From supporting campaigns, to fundraising or even community events, they can help you help animals. Previous volunteers and crew members have joined beach cleans, attended protests and even cleaned up elephant dung in Thailand! There are also plenty of opportunities to help remotely, from signing petitions to hosting election letter writing parties.

What tasks will I undertake?

There is a range of activities to suit everyone, including:

- Public awareness and engagement
- Office and administration
- Collecting petition signatures
- Fundraising Initiatives
- Attending workshops and protests

If you would like to get involved visit the website or keep an eye on their Facebook events page.

Requirements

World Animal Protection Australia is looking for people who are passionate and dedicated to animal protection.

Applying

Fill in the form at: http://www. worldanimalprotection.org.au/supportus/volunteer.

Contact

W: www.worldanimalprotection.org. au/

E: protect@worldanimalprotection.org.

P: 1300 139 772



BARRISTERS ANIMAL WELFARE PANEL

What is the Barristers Animal Welfare Panel?

The Barristers Animal Welfare Panel (BAWP) comprises of approximately 120 barristers and 100 secretariat members across Australia. BAWP aims to promote the welfare of animals and to enable litigants in matters of public interest or prosecutions affecting animal welfare to be represented and advised on a pro bono or reduced fee basis.

The activities of the Panel are principally directed to two things: first, law reform and second, strategic litigation.

What tasks will I undertake?

The BAWP Secretariat is open to anyone with legal or non-legal skills. It principally conducts research for panel submissions on law reform questions, including the drafting and compilation of such submissions, or it may involve organising a mass mailout. Law students or others may obtain an opportunity to participate in the running of a case. The Secretariat also organises panel seminars.

Requirements

Everyone is welcome to join the BAWP Secretariat. The Secretariat is composed of volunteers that are not barristers, including students, lawyers and anyone with an interest in animal law

Applying

To apply to be a Secretariat member, you should email the relevant state co-ordinator.

Contact

W: www.bawp.org.au E: vic@bawp.org.au P: 0402 848 825

LAWYERS FOR ANIMALS

What is Lawyers for Animals?

Classed as property, animals have no legal voice: they need lawyers to advocate for them. Lawyers for Animals is a volunteer-based organisation dedicated to improving the welfare of animals through education and law.

Lawyers for Animals' activities include communicating with politicians and making submissions on Acts, Regulations, Codes of Practice and other laws and policies affecting animals. They also assist other animal welfare groups with their work, develop educational materials, publishing articles, and promote awareness of animal suffering.

What tasks will I undertake?

Project work - volunteer law students or lawyers may undertake research and drafting work to assist with current projects.

Animal Law Clinic - runs on Wednesday evenings at Fitzroy Legal Service from 6:30pm. Law students may volunteer as Administrative Assistants and assist with taking file notes, research and other administrative tasks.

Requirements

Membership of Lawyers for Animals and participation in their volunteer

program is open to all who care about the welfare of animals – not just lawyers.

Volunteers require:

- A passion for animal welfare
- Communication, research and general administrative skills
- Minimum Commitment: Volunteers at the Animal Law Clinic are typically required to commit to attending the Clinic one Wednesday per month.

Applying

Send your expression of interest to volunteering@lawyersforanimals.org.au with some brief details about yourself, including if you are a practising lawyer and if you are interested in project work. All expressions of interest are entered into a database of prospective volunteers.

Please note that all volunteers at the Clinic must be members of both Lawyers for Animals and Fitzroy Legal Service.

Contact

W: www.lawyersforanimals.org.au
E: enquiries@lawyersforanimals.org.au

P: 0423 659 042

A: Ross House, 247-251 Flinders Lane, Melbourne VIC 3000

MY EXPERIENCE WITH LAWYERS FOR ANIMALS

If you are passionate about animal welfare and want to gain experience in animal law, volunteering at the Animal Law Clinic is the perfect opportunity. The former High Court Justice Michael Kirby AC CM G labelled animal law as the next big social justice movement for good reason. It is an exciting and worthwhile area to work in as the laws are constantly developing and it surprisingly overlaps with many different areas of law. It is important to be aware that some information may be confronting in this area but it's important to remember the positive influence your work in this field can have.

Volunteering at the Animal Law Clinic is an easy commitment that comes with invaluable experience. There are not many shifts available but when you are rostered on, you never know what to expect. I once attended a client interview about a veterinary negligence case and ended up helping the lawyer give advice in defamation laws. I have also sat in on client interviews about other matters and VCAT hearings.

The experience is very hands-on as all the work for the client needs to be completed in the hour-long appointment. I have been able to help draft letters for clients, type file notes and conduct legal research tasks but everyone's experience volunteering at the clinic is different. The best part about this opportunity is that you get to work with a diverse array of lawyers. Some of the lawyers I have had a shift with are from a community law background while others are working in the private practice. No matter where they are working, they're always considerate and listen to your opinion on the case.

I became involved in the Animal Law Clinic through emailing their volunteer coordinator and expressing my interest. While you are required to pay (a small sum) for membership, it highlights how the clinic operates as a community. The cases are always interesting and even though you don't work directly with animals, helping their owners is just as important and fulfilling.

Kirsty Weisz Monash University Student



A NOTE FROM THE QUEER OFFICER

Beginning my law journey five years ago was about strengthening my voice and building my sense of self so that I could empower others to develop their own voice. As a queer woman, community, time and a whole lot of practice have fostered my capacity to be assertive, brazen, and proud. Law school has got me down at times, but my passion for social justice has always been there to pick me up and spur me on.

As your first female and a-spec Queer Officer, not only is it my job to represent those of us who exist within the margins, but to elevate the identities within the queer community who are especially underrepresented or feel ostracised at times by their own community.

When I heard The Honourable Justice Kirby speak for the first time in 2017 at Monash, he said three things that particularly inspired me: firstly, "use your legal skills to do things and be concerned about disadvantaged people"; secondly, "be concerned about social justice for the other groups of society, not just the causes that affect you", and thirdly, "do not ever cooperate with any law that diminishes the human dignity of anyone". On that note, it is my pleasure to introduce you to the LGBTQIA+ section of the Social Justice and Equity Guide.

Working within the Social Justice and Equity Portfolio provides me with a platform to create substantive change. My aim is to equip queer law students with resources and opportunities to find their own space, to find courage and confidence in their identity, and to pursue their own definition of queerness. The power dynamics and residual discrimination still exist today from the homophobia, transphobia, and cis-heteronormativity that influenced our laws and culture, and we are part of a movement that is changing that.

Victoria and Australia have seen major milestones, such as the abolishment of the Gay Panic Defence in 2005; Daniel Andrews formally apologising in 2016 to persecution and imprisonment of gay men; the revision of federal law to make discrimination on the basis of sexual orientation, gender identity and intersex status illegal in 2013; the revocation of the Howard government's 2003 statute definition of marriage and the legalisation of marriage equality in 2017; and the law to allow trans people to change the sex listed on their birth certificate without having to first undergo surgery in 2020.

CHAPTER 5 / VOLUNTEER OPPORTUNITIES

Queer representation in the law is a powerful tool and it is my hope that we can forge it here at Monash and then take it with us into the world where we can proudly brandish it. University can be guite insular and as such I am working closely with other law student societies and with my Portfolio to organise events such as Queer Keynote, Queer In The Law Panel and Networking Night, and the inter-LSS Queer Mixer. In 2021, my focus is to move beyond tokenism and to recognise that queer people of colour are the backbone of our community, particularly trans and non-binary individuals. For this reason, I collaborated closely with Issy Burton, the Women's Officer, to expand our Queer and Women's Mentoring Program and more importantly calling for the addition of a BIPOC stream, lead by the International Officer, Catherine Li. This program will build solidarity and nurture a sense of belonging. Additionally, the Queer Office's new online publication, That's Queersay, will echo this mentorship and quidance by introducing students to a diverse collection of legal professionals and their insights every month. I strongly encourage allies to grow with us and engage in our events and educational resources, especially our publications.

With this in mind, I hope you find this section informative and useful. It might introduce you to organisations that can help you to challenge the legal orthodoxy! If you have any queeries, my inbox is always open at queerofficer@monashlss.com.



Ambra Soci Monash Law Students' Society Queer Officer



BISEXUAL ALLIANCE VICTORIA

What is Bisexual Alliance Victoria?

Bisexual Alliance Victoria (BAV) is a non-profit volunteer-run organisation. They are passionately dedicated to advocacy, either through direct involvement or in partnership, to promote total equality and equity for bisexuals, LGBTQIA+ individuals and broader society. BAV also provides a fun, safe space where bisexuals can meet, make friends, and talk about their experiences.

What tasks will I undertake?

The key areas of interest are representation inclusiveness in policy and law with the aim of increasing equality and equity for bisexual people, their partners, families and friends.

Am I suitable for this role?

Volunteers interested in researching bisexual issues and writing submissions to government, policymakers and funding bodies are welcome to apply. BAV is welcoming of all diversity and intersectionality including asexual/aromantic and trans and gender diverse people.

BAV won't be taking any physical placements in 2021, but are interested in working with students remotely to develop internal policies and assist with grant writing.

Applying

Email info@bi-alliance.org with your expression of interest and CV.

Contact

W: http://www.bi-alliance.org
E: info@bi-alliance.org

Please note: BAV uses bisexual to include anyone who is multi-gender attracted regardless of label (including no label).

SWITCHBOARD

What is Switchboard?

Switchboard aims to provide peer-driven support services for LGBTQIA+ (Lesbian, gay, bisexual, trans, queer, intersex, asexual) people, their families, allies and communities.

What tasks will I undertake?

LGBTQIA+ peer phone and web counselling. Switchboard is the Victorian partner of QLife; a national organisation that provides a peer-based telephone and web counselling service.

Out & About

Out & About is a home-based visiting service for LGBTQIA+ people who are experiencing social isolation. Volunteer visitors receive training and support, and benefit from building relationships with others (who are usually older people). For more information: www.switchboard. org.au/out-about/

Applying

Switchboard's volunteers are peers; therefore, all volunteers must be LGBTQIA+ or questioning. You must be over 18 to volunteer with Switchboard Victoria.

Switchboard welcome, value and support applications from Aboriginal and/or Torres Strait Islander people, people who are trans and/or gender diverse, intersex, asexual, living with

disability, who work in the sex industry, younger, older, live regionally or rurally, are culturally and linguistically diverse (CALD), People of Colour or People of Faith.

Register your interest for all volunteer roles on their online form, found here: http://www.switchboard.org.au/volunteer/.

Contact

W: www.switchboard.org.au
E: outandabout@switchboard.org.au
P: (03) 9663 2474 or 0466 218 921



TRANSGENDER VICTORIA

What is Transgender Victoria?

Transgender Victoria (TGV) was founded in the late 1990's to achieve justice, equity and quality health and community service provision for transgender people, their partners, families and friends.

By transgender, TGV refer to people whose gender identity or expression is different from that which was assigned at birth or that which is expected of them by society.

TGV educates organisations and workplaces on how to provide better services for transgender people and seeks ways to provide direct services to the transgender community, whether in partnership with others or independently.

What tasks will I undertake?

- Organise fundraising and events
- Funding application writing
- Membership management
- Policy writing (researching, proof reading and editing)
- Event volunteering (for occasional assistance)

Am I suitable for this role?

TGV always welcomes the assistance of volunteers who are passionate about human rights and who would like to see a world that accepts and celebrates gender diversity.

Applying

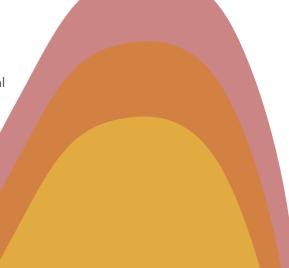
Contact TGV with your interest and availability. Please note that TGV requires volunteers to become members.

Contact

W: https://tgv.org.au/ **E:** hello@tgv.org.au **P:** (03) 9020 4642

A: 100 Drummond Street, Carlton VIC

3053



VICTORIAN PRIDE LOBBY 느



What is the Victorian Pride Lobby?

The Victorian Pride Lobby (VPL) is a community based advocacy group that works towards equality, social justice and advancing human rights for lesbian, gay, queer, bisexual, and same sex attracted Victorians. They work together with, and lobby on behalf of, the whole community. They do not speak in the place of trans and gender diverse, intersex, and asexual community members, but rather work in conjunction with trans and gender diverse, intersex, and asexual community organisations to achieve social change for the LGBTQIA+ community.

What tasks will I undertake?

Victorian Pride Lobby is currently looking for people to contribute to the following working groups:

- Communications (Website and Social Media Administration. Graphic Design & Media releases)
- Fundraising and events management
- Policy development (including submission writing)
- Membership (recruitment and administration)
- Volunteer coordination

Volunteers will be required to write submissions, adhere to deadlines and engage in legal research. They also have a number of working groups that co-ordinate the strategy, activities and events behind lobbying campaigns.

Am I suitable for this role?

Volunteers are encouraged to join one or more of the Lobby's working groups, depending on their skills and interest.

Minimum commitment: Volunteers may choose to offer a small amount of their time to the Lobby on a weekly basis or to work for short intensive periods when they are most needed.

Applying

The Lobby welcomes anyone who would like to volunteer their time to assist the LGBTQIA+ community. Please contact info@vicpridelobby.org expressing your interest.

Contact

W: http://vicpridelobby.org/ E: info@vicpridelobby.org A: PO Box 21305, Little Lonsdale Street, Melbourne VIC 3000

THORNE HARBOUR HEALTH

What is Thorne Harbour Health?

Thorne Harbour Health (THH) (formerly Victorian AIDS Council) was formed as a central part of the Victorian community response to the HIV/AIDS epidemic. THH continues to lead the response by providing a range of services which include prevention education, treatment and care of people living with HIV and counselling services. THH leads the fight against HIV/AIDS in Victoria by providing care and support for people living with HIV, health promotion, and advocacy. They advocate, with partner organisations, to improve health outcomes for sexually and gender diverse communities.

THH strives to:

- Deliver HIV prevention, education and health promotion to gay men
- Provide services, support and advocacy for all people living with HIV
- Respond to emerging needs and developments in HIV prevention and care
- Support and promote the health and wellbeing of sexually and gender diverse communities
- Promote access to services for these communities

What tasks will I undertake?

There are a variety of roles available for volunteers to get involved within the organisation. Please see https:// thorneharbour.org/get-involved/ volunteer/.

Applying

As many of THH's volunteer roles are associated with services that are sitebased, a number of roles are currently on hold. In the meantime, you can register your interest in volunteering with THH at https://thorneharbour. typeform.com/to/aWippFqP. They will communicate details of future recruitment when this information. becomes available.

Contact

W: https://thorneharbour.org/

E: legal@thornehabour.org

P: (03) 9865 6700

A: 200 Hoddle Street, Abbotsford VIC

3067



A NOTE FROM THE WOMEN'S OFFICER

Welcome to the LSS Women's component of the Monash Law Students Society's SJE Guide. As your Women's Officer, I am honoured this year to represent and be a voice for female-identifying and gender diverse people in Monash Law faculty.

'Empowered women empower women.' The Monash Law Students Society SJE Portfolio is a tireless champion for women's rights. We seek to empower you, so you in turn can empower those around you.

As women and gender diverse people, we are faced with institutionalised and systemic gender inequalities in our society. In the law in particular, we are faced with the challenge of breaking the barriers perpetuating a historically male-dominated industry. This is changing. With an ever-increasing number of female-identifying and gender diverse people entering law school, the industry is and will continue to change. Firms, community legal centres, companies and other institutions are increasingly addressing the gender inequalities existing in workplaces.

It is my mission to connect with the female-identifying and gender diverse law community, listen to you and, most importantly, provide you with opportunities for empowerment and personal development.

If advocating for and empowering women is an area of passion for you, look no further than this section of the guide for a list of institutions, operating in the sphere of women's rights, which accept volunteers.

The LSS Women's department is also proud to offer a variety of events and opportunities to engage with; International Women's Day Panel; Women's Mentoring program; Women in Law Breakfast; Women's Moot and the Women in Law: Professional Development and Networking Night.

If you would ever like to get in touch regarding the Women's Department, or chat about anything, please feel free to contact me at womensofficer@monashlss.com. au.

For updates on event details, please look at the LSS Facebook and Instagram pages.

Isabella Burton Monash Law Students' Society Women's Officer

INTERNATIONAL WOMEN'S DEVELOPMENT AGENCY

What is the International Women's Development Agency?

International Women's Development Agency (IWDA) is the leading Australian agency entirely focused on women's rights and gender equality in the Asia Pacific region. They are international, feminist and independent. IWDA's vision is for a world where every woman and man, girl and boy has equal rights and opportunities.

IWDA partners with others in the Asia Pacific region to advance women's human rights. They stand up for women and girls by tackling issues of power, money and security.

IWDA has a formal volunteer program that sees around 30 women each year provide their time and expertise in support of the teams working for women's rights.

What tasks will I undertake?

Volunteers complete a range of work assignments such as program support, research and support for research programs, assistance with fundraising and donor support, communications and general administration.

Volunteers gain valuable and practical work experience and exposure to IWDA, the field of international development and gender equality. Past volunteers have gone on to their dream career within IWDA, employment with other NGOs and the public sector or applied their volunteer hours to complement academic study.

Am I suitable for this role?

Minimum commitment: Volunteer positions require a commitment of one day per week for a minimum of six months.

Applying

Positions are advertised on the IWDA website https://iwda.org.au/take-action/volunteer/.

They are unable to accept applications to volunteer which do not respond to advertised roles. To be informed of new opportunities as they arise, register your interest in volunteering with IWDA.

Contact

W: https://iwda.org.au/ **E:** iwda@iwda.org.au **P:** (03) 8373 2500

A: Level 1/250 Queen Street,

Melbourne VIC 3000

WOMEN'S INFORMATION AND REFERRAL EXCHANGE

What is Women's Information and Referral Exchange?

Women's Information and Referral Exchange (WIRE) provides free information, support and referral to Victorian women, non-binary and gender diverse people on any issue they are facing.

WIRE provides support through a telephone support line, by email and web chat, as well as face-to-face in a Walk-In Centre in inner Melbourne.

It also delivers a range of programs and services including job coaching, employment workshops, and financial and legal clinic. WIRE undertakes projects and provides education and resources to individuals, organisations and the community to build capacity and counter gender bias, discrimination and family violence.

What tasks will I undertake?

WIRE's team of trained telephone support volunteers answer calls from women, non-binary and gender diverse people facing issues such as family violence, homelessness, separation, isolation, and mental health challenges.

The volunteer team is a critical part of WIRE's service delivery

Am I suitable for this role?

Applicants must be:

- Passionate about providing high quality support to women, nonbinary and gender diverse people
- At least 21 years old
- Able to complete the training requirements and time commitment (one volunteer shift a fortnight over a minimum of 12 months). There is a fee to undertake the training, however scholarships are available.

Applying

Visit www.wire.org.au/volunteer/volunteer-training/ for more information and register your interest in attending an information session at www.wire.org.au/volunteer/.

Due to COVID-19 restrictions WIRE volunteers did not work in phone support in 2020 from March. WIRE aims to run its next volunteer training information session in mid 2021.

Contact

E: support@wire.org.au

P: (03) 8326 7106

A: 372 Spencer St, West Melbourne

VIC 3003

VICTORIAN WOMEN LAWYERS



What is Victorian Women Lawyers?

Victorian Women Lawyers (VWL) is a notfor-profit organisation that promotes and protects the interests of women lawyers and engages with legal and social justice issues that affect women. It recognises those issues as being predominantly ones faced by women lawyers and provides women with a supportive environment in which to discuss and address those issues.

Throughout pandemic restrictions, VWL continued to deliver engaging and insightful events digitally, and will continue to hold digital events, in addition to in person events, in future. VWL encourages students to keep updated on upcoming events/projects via social media and the VWL website.

VWL is the peak representative body of women lawyers in Victoria, and a recognised organisation of Australian Women Lawyers. VWL, in conjunction with the Women Barristers' Association (WBA), also run a Law Student Mentoring Program. VWL has now matched over 1,700 pairs in mentoring relationships since the program's inception.

Please contact the president, Vanessa Shambrook (vwl@vwl.asn.au) with any queries regarding the mentoring program.

What tasks will I undertake?

VWL conducts most of its work through its committees. Participation in a committee is a great way to become involved in VWL, meet new people and develop new skills.

Committees include:

- Publications
- Justice
- Law Reform
- Outreach
- Networking
- Women in the Public Sector
- Work Practices
- Diversity and Inclusion

Am I suitable for this role?

All year levels are welcome to join VWL and undertake volunteer work through the committees.

Applying

VWL student members are welcome to join a committee at any time of the year. Visit https://vwl.asn.au/about/ for a full list of the different types of committees and their individual contact details. You can also become a member of VWL by signing up here https://vwl.asn.au/join/.

Contact

E: vwl@vwl.asn.au

P: 0473 344 065

A: GPO Box 2314, Melbourne VIC 3001

YWCA

What is YWCA?

YWCA Victoria is part of the World YWCA, the largest women's organisation in the world. Present in 125 countries, the YWCA has been in operation since 1855 and engages with 25 million women and girls each year. In Victoria, YWCA works to mentor, empower and engage women and their communities through education, events, sports and housing. It also acts as an advocate and campaigner for women's rights across the state and is proud to be a powerful voice for equality and equal opportunity.

What tasks will I undertake?

You can volunteer generally for the YWCA Victoria for other Community Programs or in other areas such as event management, administration, photography, design and/or marketing work.

Other volunteering opportunities include events and fundraising, administration and finance, housing support and management, counselling, mentoring and more.

Am I suitable for this role?

YWCA looks for applicants with a range of skills, interests and background, share a commitment to women and a desire to help the organisation achieve the program and advocacy priority areas.

Applying

To apply, fill out the form at http://www.ywca.net/contact.

Alternatively, please email your CV to ywca@ywca.net and state which area you are interested in volunteering in.

Contact

W: https://www.ywca.org.au/

E: ywca@ywca.net **P:** 03 8341 8700

A: Level 1, 210 Kings Way, South

Melbourne VIC 3205



MELBOURNE EAST DISABILITY ADVOCACY

What is Melbourne East Disability Advocacy?

Melbourne East Disability Advocacy (MEDA) is dedicated to supporting, promoting and defending the rights of people who have an intellectual disability and to ensure that they are empowered to maximise their potential to participate in decisions affecting their lives.

Support is provided directly by their professional and paid staff. It may also be provided by volunteer advocates where a person with an intellectual disability who is at risk of social exclusion is matched to a dedicated volunteer, an 'advocate'.

What tasks will I undertake?

Spokesperson: Some people with an intellectual disability have difficulty communicating their interests and needs to service providers and other people. The advocate is able to provide an articulate voice for a person either in meetings or through written correspondence.

Practical Advocacy: People with an intellectual disability may need assistance with using a phone, using a new piece of household equipment, reading a map or deciphering a public transport timetable.

Advocates can support, teach or assist people with a disability to become as

independent as possible by linking them with programs that empower them to increase their skill development. The advocacy partnership is not about the individual with a disability forming a dependency upon the advocate.

Community Inclusion & Friendship: Advocates are encouraged to support the person to be included in the local community and provide emotional support.

Am I suitable for the role?

The role is flexible, and the time commitment will vary depending on your relationship. At the beginning of a relationship MEDA asks that a volunteer advocate is in contact with the consumer at least once a fortnight. MEDA asks for a 12-month commitment as it takes time to get to know people and build a rapport. When you have built a rapport, you are in a better position to safeguard someone's rights.

For more information: http://meda.org.au/become-a-volunteer/volunteer-faqs/.

Applying

To apply, contact MEDA with your expression of interest.

Contact

W: https://meda.org.au/ E: office@meda.org.au P: (03) 9877 7990

A: Level 1, 79 Mahoney's Rd, Forest Hill VIC 3131

OFFICE OF THE PUBLIC ADVOCATE

What is the Office of the Public Advocate?

Established by the Victorian State Government, the Office of the Public Advocate (OPA) works to protect and promote the interests, rights and dignity of people with a disability. The OPA provides a number of services for people with a disability through advocacy, guardianship, advice, education, information, research and support.

What tasks will I undertake?

Volunteers working with the OPA help to achieve their ultimate goal: to uphold the rights and interests of people with a disability and work to eliminate abuse, neglect and exploitation.

OPA volunteers have unique responsibilities. Volunteers in each program operate under specific legislation, and OPA staff provide thorough training, guidance and ongoing support to each volunteer.

There are three different volunteer roles you can get involved in:

- Community Visitors
- Independent Third Persons
- Community Guardians

Am I suitable for this role?

Applicants must be/have:

- Seeking a challenging and rewarding voluntary role
- Determined to make a difference

- Willing to stand up for the rights of people with a disability
- Comfortable talking to people with a disability or mental illness
- Good communication skills
- Minimum commitment: A few hours each week for at least two years

Volunteers must be willing to:

- Undergo a National Police Check
- Complete a Working With Children Check
- Complete all necessary training
- Provide their own transport within their region

Applying

See http://www.publicadvocate.vic.gov. au/about-us/volunteer-vacancies for current vacancies or email the details below to be placed on a waiting list for your region if there are no vacancies at the time

If you are considering becoming a volunteer, it is essential that you read the position description for the OPA volunteer program you are interested in.

Contact

W: https://www.publicadvocate.vic.gov. au/

E: opavolunteers@justice.vic.gov.au **P:** 1300 309 337

A: Level 1, 204 Lygon Street, Carlton VIC 3053



YOUTH DISABILITY ADVOCACY SERVICE

What is the Youth Disability Advocacy Service?

The Youth Disability Advocacy Service (YDAS) is an advocacy organisation that works with people aged 12-25 with a disability, to raise awareness and advocate for their rights. YDAS achieves this goal by undertaking individual and systemic advocacy on issues affecting young people facing marginalisation. This may include situations where clients are experiencing violence, abuse, neglect, breaches of their human rights, a denial of their decision-making capacity, or a right to live in a manner of their choosing.

YDAS also works towards increasing the visibility and capacity of disabled young people driving change, through the YDAS Young Leaders Program (YLP) and the Map Your Future Program (MYF). The YLP is a leadership program that assists disabled young people to develop their leadership, teamwork, communication, and project skills, improve their understanding of access, inclusion and advocacy and allows them to learn from and work with disabled leaders. The MYF assists disabled young people to set goals for the future and to obtain the required supports to achieve these goals.

What tasks will I undertake?

 Legal research (with a human rights and disability law focus)

- Assisting the YDAS team to develop an online case law summary system for YDAS advocates
- Assistance with projects focusing on systemic advocacy

Am I suitable for this role?

Applicants must be/have:

- A strong interest in disability advocacy and human rights law
- Determined to make a difference
- Strong verbal communication and research skills
- Minimum commitment: 2 days per week for 4 months
- Currently undertaking or have completed a Bachelor or Master of Law
- Open to working from home due to COVID-19

Applicants with lived experience of disability are strongly encouraged to apply.

Applying

If you are interested in becoming involved with YDAS, or would like to find out more, email your resume and a brief cover letter to bfailla@ydas.org.au. For more information visit: https://www.yacvic.org.au/ydas/.

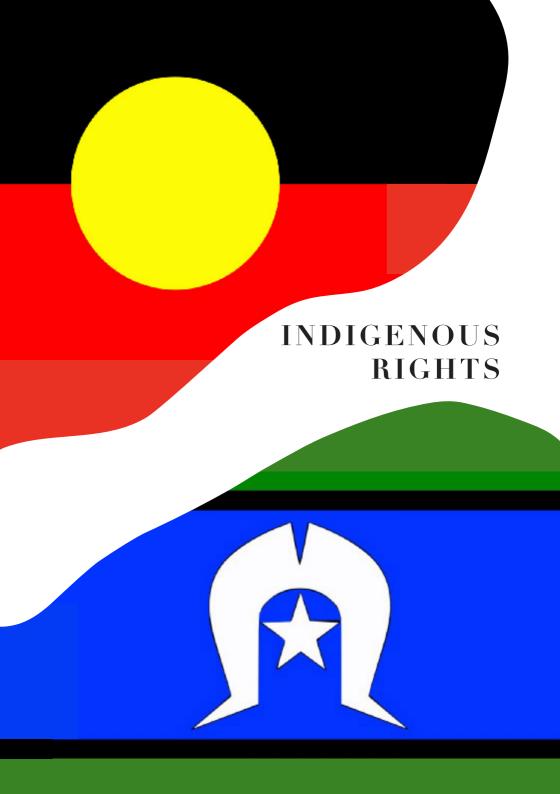
Contact

W: https://www.yacvic.org.au/ydas/

E: bfailla@ydas.org.au

P: 0447 108 083

A: Level 2/235 Queen Street, Melbourne VIC 3000



AUSTRALIANS FOR NATIVE TITLE AND RECONCILIATION VICTORIA

What is Australians for Native Title and Reconciliation Victoria?

Australians for Native Title and Reconciliation Victoria (ANTaR) is a grassroots organisation campaigning for justice in solidarity with Australia's First Peoples.

It coordinates a major national community education and awareness campaign on native title and reconciliation. ANTaR focuses on activities and issues specific to Indigenous people in Victoria, while also supporting national campaigns and priorities.

What tasks will I undertake?

ANTaR is establishing a national volunteer network to enable greater education and community outreach across the nation on national issues.

There are a number of roles at head office:

- Staffing stalls at community festivals and events to engage other supporters of the movement
- Office administration
- Account keeping and merchandising
- Communications and fundraising
- Campaign planning
- Researching for submissions and grant applications

Am I suitable for this role?

Volunteers must be enthusiastic and passionate about awareness and Indigenous rights.

Applying

National Volunteer Network: please fill out your details on the webform here: www.antar.org.au/webform/volunteerantar

Volunteering in the National Office: If you are interested in volunteering as part of the national office volunteer team please complete the application form here: www.antar.org.au/contactantar.

Volunteering in Fitzroy: If you are interested in volunteering with your state or territory ANTaR please contact them directly.

Contact

W: www.antarvictoria.org.au

E: antar@antar.org.au

P: 03 9483 1363

A: 200 Alexandra Parade, Fitzroy VIC

3065

DJIRRA

What does Djirra do?

Djirra is an Aboriginal Community Controlled Organisation with a rich history established over 15 years ago.

Djirra supports Aboriginal women's journey to safety and well-being, provides legal and practical support to Aboriginal women experiencing family violence across Victoria, and amplifies the voices of Aboriginal women through their advocacy and policy reform work.

Djirra's Aboriginal Family Violence Legal Service provides legal advice and representation in the areas of intervention orders, family law, child protection and victims of crime assistance.

What tasks will I undertake?

Volunteers have the opportunity to work in the areas of administration, research, and policy work both within the Legal and Community Engagement teams. There may also be scope to volunteer in web and graphic design, communications and grant writing for applicants with experience in these areas.

Am I suitable?

Djirra's volunteer program is for people who are studying law, community development, policy, Aboriginal

studies or other relevant disciplines. Djirra seeks volunteers with strong analytical and conceptual ability, and excellent communication skills. Aboriginal and Torres Strait Islander people are strongly encouraged to apply.

Applying

Djirra offers two windows per year to express interest in volunteering:

- 1st 28th February
- 1st 31st August

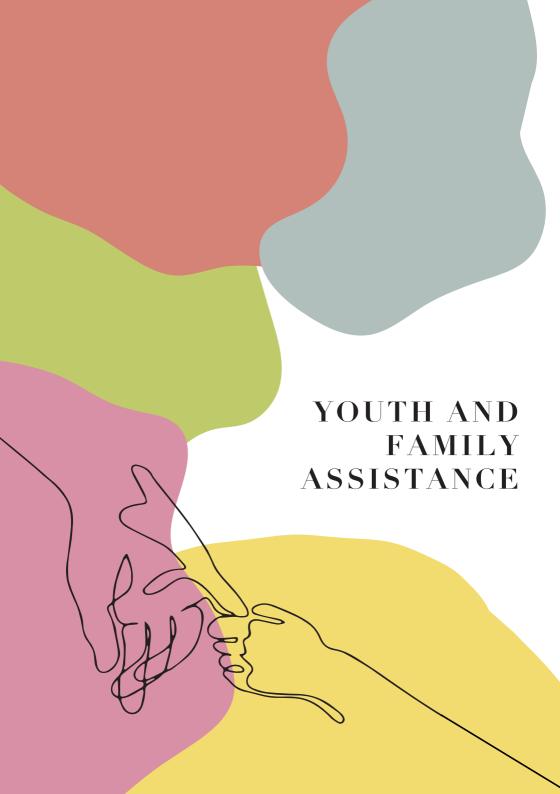
To express interest or apply, please send your CV with a covering letter to hr@djirra.org.au.

Contact

W: www.djirra.org.au **E:** info@djirra.org.au **P:** (03) 9244 3333

A: 292 Hoddle Street, Abbotsford VIC

3067



ARDOCH

What is Ardoch?

Ardoch is a children's education charity focused on improving educational outcomes for children and young people in disadvantaged communities. Ardoch partners with schools and early years services to deliver tailored education support programs that aim to increase engagement in education, build aspirations, enhance learning outcomes and increase the confidence of children and young people living in disadvantaged communities. They mobilise community and workplace volunteers to support schools and early childhood services. Ardoch also advocate for and seek to influence policy change to reduce inequity in education.

What tasks will I undertake?

Education volunteers provide assistance in early years services (playgroups, family centres and kindergartens), primary and secondary schools. They provide literacy and numeracy support to children and young people. In some schools, volunteers also provide specialised support in alternative classroom settings.

For more information: https://www.ardoch.org.au/volunteer/.

Am I suitable for this role?

Volunteers must have the ability to work and communicate with children and young people.

Minimum commitment: 6-12 month commitment

Please note all volunteering takes place during school hours.

To apply please visit Ardoch's website and complete the online application form: https://www.ardoch.org.au/individual-volunteer-application/.

What are the steps in the application process?

- Complete the online application form
- Register for trainings
- Complete an interview with an Ardoch staff member
- Complete Ardoch online trainings
- Apply for a Working With Children Check (WWCC) and add Ardoch as an organisation online
- Submit a Police Check (fee covered by Ardoch)
- Attend a virtual/face-to-face training
- Provide three referees

Contact Information

W: https://www.ardoch.org.au **E**: volunteers@ardoch.org.au

P: (03) 9537 2414

EMBRACE EDUCATION

What is Embrace Education?

Embrace Education is a non-profit, university student-run organisation that offers free educational support to disadvantaged high school students in Melbourne, Victoria. The main focus is to provide students from refugee, recent migrant and low socio-economic backgrounds with free tutoring. This occurs through several programs including the Embrace "Homework Clubs", "In School Tutoring", "Hands on Health" and "Individual Tutoring."

What tasks will I undertake?

Generally, volunteers assist students with completing their homework, improving basic literacy and numeracy skills and helping them with exam preparation and study skills. Embrace Education places great emphasis on assisting students to develop general life skills as well as academic skills.

Am I suitable for this role?

Embrace Education look for passionate university students who are keen to do something to counteract the lack of opportunity available to refugee, recent migrant and low socioeconomic students.

In particular Embrace Education looks for people who demonstrate:

Strong communication skills and competency in English

- Ability to competently tutor high school subjects or engage and assist primary school students
- Tolerance and respect towards people of other cultures and a willingness to learn from differing religious/cultural belief systems
- The attributes of maturity, empathy, good listening and interpersonal skills, patience, professional conduct and organisational skills
- Experience in the field (not essential, but highly valued)
- Minimum commitment: At least
 2-3 hours per week for 6 months

Applying

Apply here: https://www.embrace-education.org/application-form-monash.

For more info about Embrace Monash: http://www.monashclubs.org/Clubs/Embrace-Education.

Please note that Embrace Education requires all volunteers to pass an interview, to get a Working with Children Check and attend mandatory training before being matched for tutoring.

Contact

W: https://www.embrace-education.org/

E: recruitment@embrace-education. org

CENTRE FOR MULTICULTURAL YOUTH

What is the Centre for Multicultural Youth?

The Centre for Multicultural Youth (CMY) supports and advocates for young people from refugee and migrant backgrounds to build better lives in Australia.

Through a combination of specialist support services, training and consultancy, knowledge sharing and advocacy, the CMY is working to remove the barriers young people face as they make Australia their home.

What tasks will I undertake?

The CMY run five programs that recruit volunteers:

UCan2

You will share your work, study and life experiences in Australia, act as a role model, help young people practice English and foster their confidence to make social connections.

Youth Referral and Independent Personal Program (YRIPP)

Adult volunteers attend police interviews with people under 18 years of age in police custody when a parent/guardian is not available. You will provide them with support and monitor their welfare as well as ensure they understand what is happening to them and why.

MY Mentoring

You will attend weekly sessions with a

group of young people from migrant/ refugee backgrounds. You will actively participate in group and one-on-one sessions and your work, study and life experiences in Australia, act as role models, inspire their education and make social connections.

Pathways to Employment

You will share your experiences about gaining meaningful employment with a mentee. You will offer practical guidance and support in how to create a resume, apply for jobs and prepare for interviews.

Out-of-school-hours Learning Support Programs (OSHLSP)

CMY runs a Homework Club for both primary and secondary level held in schools, libraries and community centres. You will provide support to students with literacy, numeracy and study skills, help build confidence, self-esteem and feelings of connection to school and the wider community as well as provide a safe place to study.

Applying

Visit http://www.cmy.net.au/volunteer to see more information on how to apply and for the various role descriptions.

Contact

W: https://www.cmy.net.au/

E: info@cmy.net.au

P: (03) 9340 3700

A: 304 Drummond Street, Carlton VIC

3052



LITTLE DREAMERS

What is Little Dreamers?

As Australia's leading Young Carer organisation, Little Dreamers work with young people who provide unpaid care for a family member with a disability, illness or addiction across a range of direct support programs. Over the past 11 years, they've become a game changing force in the Young Carer space, developing internationally recognised best practice programs and changing the lives of thousands of Young Carers. From cities to rural farms, they work in every corner of Australia, ensuring Young Carers are never left out, forgotten or lonely.

Little Dreamers are working to improve the quality of life of Young Carers right across the country, with an ultimate vision to ensure that every single Young Carer around the world is supported by someone or something by 2030.

What tasks will I undertake?

Casual Volunteer

Help out at events, school holiday programs and general support on a casual basis. This is the perfect role for you if you're unable to commit to regular programs!

Team Leader

This role requires a six-month commitment across two retreats and monthly workshops.

Dreamers Hub Content Creator
As a guest blogger, Little Dreamers
want you to get creative and write new
and engaging content for their Young
Carers in the form of blogs.

Online Tutor

Little Dreamers are looking for a range of tutors to support young people currently attending school, across all subjects. This role will also see you get to know your student, create a positive relationship and provide guidance on anything school related! No prior tutoring experience required.

Requirements

Little Dreamers are looking for people who are passionate about helping others, being a leader and making a tangible difference in young people's lives.

Applying

If you are interested in volunteering with Little Dreamers, fill out a volunteer expression of interest available at https://www.littledreamers.org.au/volunteer-sign-up-form/.

Contact

W: https://www.littledreamers.org.au/

P: 1800 717 515

A: 8-12 Alma Road, St Kilda VIC 3182

REGIONAL EDUCATION SUPPORT NETWORK



What is Regional Education Support Network?

Regional Education Support Network (RESN) is a free service for regional and rural students provided by a team of passionate VCE and IB graduates. They are a charity funded by donation and supported by volunteer tutors, who are dedicated to providing access to high-quality VCE tutoring for regional/rural Victorians.

After finishing school, starting university and meeting people from different parts of Victoria, the RESN team quickly realised that the tutoring opportunities available to in Melbourne are very different to those available elsewhere in Victoria.

Most regional/rural students do not have access to this support network and are left to churn away at those tough questions alone. RESN thought it highly unfair that location and cost continues to limit the VCE experience of many across the state and it was this dissatisfaction that motivated the creation of RESN.

Originally founded by some of Victoria's top students, RESN has now grown to encompass a diverse and experienced team of over 40 excellent tutors. They offer a unique online tutoring network designed for the 21st century, an approach that is accessible for all regional/rural students across

Victoria. RESN is innovative, exciting and new – they hope you join them in their journey.

What tasks will I undertake?

RESN are looking for motivated volunteer tutors to dedicate, on average, one hour per week to answering students' questions submitted through RESN's online platform via short answer or essay feedback. They are looking for tutors in all VCE subjects. Each tutoring role differs in its workload requirements and details can be found at: www.resntutoring.com.au/tutorinfo.

They also have positions in their Outreach Team and Sponsorship Team.

Requirements

- Working with Children Check
- Study score of 40+ (raw) in tutoring subject
- Previous tutoring experience welcomed but not necessary

Applying

If this sounds like you, visit www. resntutoring.com.au/register/tutor to register!

Contact

W: https://www.resn.org.au/ E: info@resntutoring.com.au

SHINE FOR KIDS

What is SHINE for Kids?

SHINE for Kids is a community organisation that provides advocacy support and various other services for the children of imprisoned parents and their families.

They run a number of programs to allow affected children to develop coping mechanisms to deal with their current situations and to support each other.

A core focus in providing this support is their belief in the power of early intervention to stem some of the negative effects of parental imprisonment.

What tasks will I undertake?

SHINE for Kids runs a Mentor Program, which provides guidance and support to the child/young person, enabling them to participate in events and social activities, which will enhance their growth and development.

The Mentor Program links mentors to young people aged 8-17. The mentor connects with the young person and builds a relationship, becoming a consistent, stable person in their life.

Am I suitable for this role?

SHINE for Kids welcome anyone over 18 years of age from all different cultures and backgrounds to participate in the mentoring program.

SHINE for Kids look for responsible adults with the ability to:

- Reach out to children/young people who need support and quidance
- Commit their time
- Provide a positive example
- Listen and communicate effectively
- Be sensitive to the needs of others
- Exercise good judgment
- Demonstrate stability in significant areas of life

Volunteers must personally possess values that reflect those of SHINE for Kids and have appropriate and positive motivations with a non-judgmental attitude.

Applying

To become a mentor, visit https://shineforkids.org.au/support-our-work/volunteer-with-shine-for-kids/volunteer-positions-available/ for vacant positions.

Please note that additional checks and training may be required depending on the role chosen.

Contact

W: https://shineforkids.org.au/ E: inquiries@shineforkids.org.au

P: (03) 9714 3000

A: 38-40 Byron St, Footscray VIC 3011

YOUTH AFFAIRS COUNCIL VICTORIA

What is Youth Affairs Council Victoria?

The Youth Affairs Council Victoria (YACVic) is the peak body and leading policy advocate for young people and the youth sector in Victoria.

Their vision is that the rights of young people in Victoria are respected, and they are active, visible and valued in their communities. Their mission is to propel action that inspires positive change for young people and the youth sector.

YACVic is an independent, for-purpose organisation with core funding from the Victorian Government's Office for Equality and Youth. They pursue social justice by maintaining a focus on those young people in our community who face disadvantage or marginalisation.

What tasks will I undertake?

YACVic has a number of different opportunities available for those looking to volunteer. See https://www.yacvic.org.au/get-involved/ for more information.

You can also become a member to contribute to YACVic's vision, add your voice and access exclusive networking opportunities with experts from a variety of backgrounds.

Find out more at https://www.yacvic. org.au/connect/become-a-member/#/ first

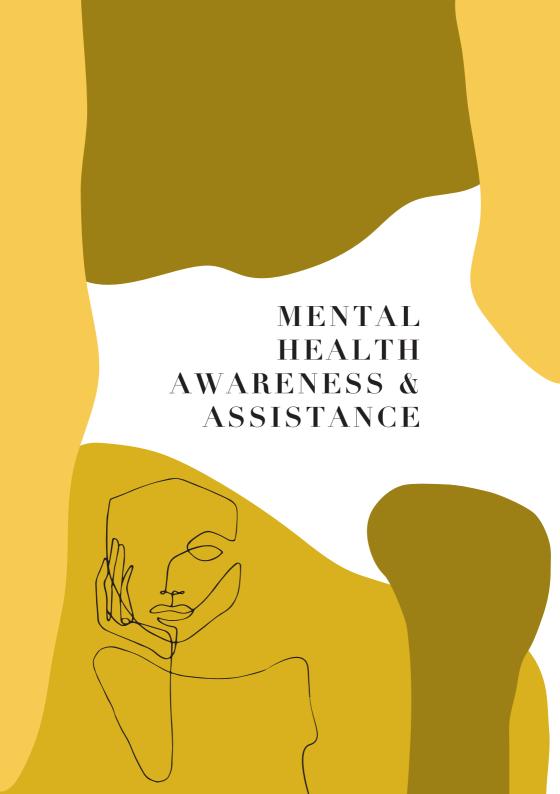
Contact

W: https://www.yacvic.org.au/

E: info@yacvic.org.au **P:** 0437 088 384

A: Level 2, 235 Queen St, Melbourne

VIC 3000



A NOTE FROM THE WELLBEING OFFICER

The prioritisation of health and wellbeing is of significant importance following growing concerns regarding mental health within the legal community. The legal industry is known for its intense pressures, competitive nature and stressful environments, so it is important that we continue the conversation on mental health and learn how to promote our own wellbeing as well as others'. By supporting individuals who are experiencing or working with these issues, we can create a nurturing environment combating prejudice and reticence.

In this guide, we have collated many Mental Health Awareness & Assistance opportunities that you can get involved with. These opportunities will give you the ability to make a difference in this developing area of law by facilitating positive change to the legal community's mental health and wellbeing.

We encourage you to read this section of the guide and learn more about all the opportunities on offer. In addition to this, the LSS will be implementing many formal and informal health and wellbeing events that you can attend. You can stay up to date by following our social media sites, or by getting in touch with me at wellbeing@monashlss.com.

Below is a list of resources for yourself, family members and colleagues that I encourage you to check out:

Law Institute of Victoria – LIVwell Program:

https://www.liv.asn.au/Professional-Practice/Supporting-You/Health-and-Wellbeing/LIVwell-Program

Monash University Mental Health Resources: https://www.monash.edu/health/mental-health/resources/

Monash Counselling: https://www.monash.edu/health/counselling



Natalie Barbazza Monash Law Students' Society Health and Wellbeing Officer

BEYOND BLUE

What is Beyondblue?

Most Australians have had some experience with anxiety, depression or a related condition, whether they've experienced it themselves or had family, friends or work colleagues go through it. Beyondblue's work is aimed at achieving an Australian community that understands depression and anxiety, empowering all Australians, at any life-stage, to seek help.

Beyondblue takes a public health approach, which focuses on improving the health of the whole population, across the whole lifespan. It tailors approaches when working with specific population groups, and work in a range of settings – including educational settings, workplaces, health services and online – in order to be accessible to as many people as possible.

What tasks will I undertake?

Volunteering roles include:

- Representing Beyond Blue at events
- Handing out Beyond Blue information resources
- Collecting donations for Beyond Blue
- Attending conferences and expos
- Attending community festivals
- Cheering on Team Beyond Blue at events

Applying

If you would like to become a beyondblue Volunteer, you will need to complete an online registration. You will then have access to the Volunteers Hub, where you can complete the volunteer induction program and view and apply for volunteering opportunities.

Apply online at: https://www. beyondblue.org.au/get-involved/ volunteer-with-us/volunteerregistration.

Contact

W: www.beyondblue.org.au/

E: volunteers@beyondblue.org.au

P: 1300 22 4636

A: PO Box 6100, Hawthorn West VIC

3122

THE BUTTERFLY FOUNDATION

What is the Butterfly Foundation?

The Butterfly Foundation represents all people affected by eating disorders and body image issues including those experiencing the illness, their family and their friends.

Butterfly provides information, research, education and support, whilst advocating for improved services from both government and independent sources.

The Butterfly National Helpline ED HOPE is Australia's national support service for eating disorders and body image issues. The Butterfly Foundation's specialist counsellors offer free information, screened referrals and brief counselling.

For more information, please visit www.thebutterflyfoundation.org.au

Am I suitable for volunteering?

Butterfly offers volunteering opportunities for all individuals who share a desire to make a difference.

Applying

If you would like to register your interest to be a volunteer when opportunities arise, please fill out the Expression of Interest Form here: https://thebutterflyfoundation.org. au/support-us/volunteer/volunteer-expression-of-interest-form/.

Please note that Butterfly's Volunteer Program is subject to applicants having a formal interview as well as conducting relevant checks.

Contact

W: www.thebutterflyfoundation.org.au
E: info@thebutterflyfoundation.org.au

P: (02) 9412 4499

MENTAL HEALTH FOUNDATION OF AUSTRALIA (VICTORIA)

What is the Mental Health Foundation of Australia (Victoria)?

The Mental Health Foundation of Australia (Victoria) (MHFA) is the oldest Mental Health Association in Australia. It is an organisation of professionals, sufferers, families of sufferers, related organisations concerned with mental health and concerned members of the public.

The aims of the MHFA are to:

- Promote mental health and attitudes to mental health
- Establish collaboration with governments, individuals, and health related agencies, groups and organisations
- Make recommendations regarding mental health policy, implementation and services
- Encourage and initiate mental health research
- Encourage the highest standards in training and practice for the mental health professions
- Establish and support organisations which provide service, support and advice to the community

- Stimulate the development of informed public debate and opinion on mental health issues
- Work to remove the stigma associated with mental illness

What tasks will I undertake?

The MHFA can always use your skills to help achieve their mission, which is helping people who have mental health problems, their families and the people treating them. Tasks will vary but working as a volunteer is a good way to gain first-hand experience in mental health work.

Am I suitable for this role?

You should volunteer at MHFA if you are keen to do challenging work that has an impact on improving people's health.

Applying

To apply, fill out a Volunteer Form at http://mhfa.org.au/CMS/Volunteer-Program.

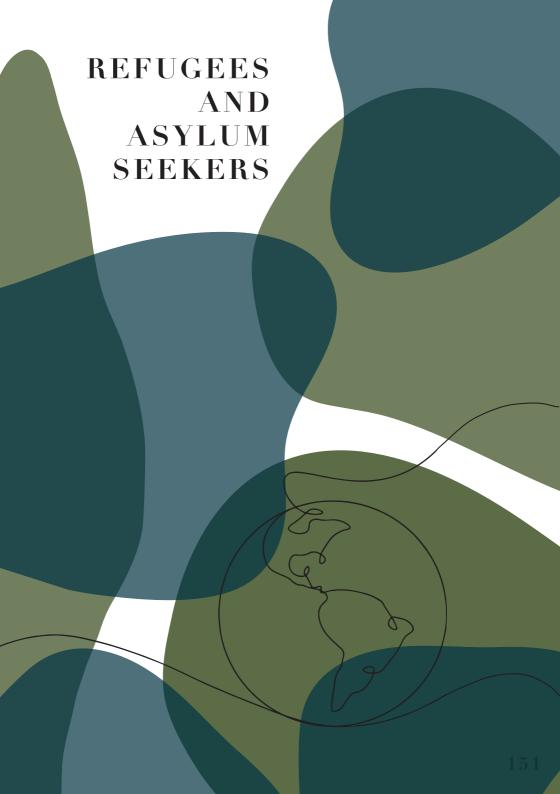
Contact

W: http://mhfa.org.au/

P: 9826 1422

A: Suite J, 450 Chapel Street, South

Yarra VIC 3141



ADULT MIGRANT ENGLISH PROGRAM

What is the Adult Migrant English Program?

The Adult Migrant English Program (AMEP) is a free service to help eligible migrants with low English levels to improve their English language skills. Learning English helps new migrants settle into their new lives and develop skills which can help them to work and make friends in Australia.

The AMEP has been teaching migrants English for over 70 years and assists around 50,000 to 60,000 new migrants and humanitarian entrants each year.

What tasks will I undertake?

There are number of roles, including:

1:1 tutoring online and face to face at a mutually convenient time. The referral process for 1:1 tutoring is via an Online Referral Form directly through the Melbourne AMEP website; https://www.melbourneamep.com.au/volunteer-tutorscheme-student-referral/.

Conversation Clubs are also available to students to give them an opportunity to gain confidence in speaking English in more informal conversational settings.

These are facilitated sessions held online via zoom in break out rooms. Volunteers just need to turn up and participate as there is limited preparation. There are general Conversation Clubs on Tuesdays and Thursdays.

Youth Conversation Club on a Friday inviting young people from a variety

of backgrounds and life experience to connect and chat about topics and issues of interest.

Parent and child Conversation Club through song, rhyme and story on a Wednesday.

Workplace Mentors are available to students completing an English for the workplace course and undertaking work placements. Volunteers support students to better understand Australian work place culture, gain skills to apply for jobs and undertake interviews and build on their confidence in communicating effectively in English.

Requirements

Melbourne AMEP will provide you with free training online. You don't need to be a teacher, speak another language or have any qualifications to become a tutor.

Applying

In 2021 the Volunteer Tutor Scheme is continuing to support Melbourne AMEP students through a variety of ways. The VTS is continuously recruiting and training new volunteers. If you are interested in volunteering with AMEP, fill out a volunteer expression of interest available at https://www.melbourneamep.com.au/volunteerform/. You will then receive an email outlining the next steps.

Contact

W: https://www.melbourneamep.com.au/
E: amepvts@melbournepolytechnic.edu.au
P: 03 9269 1514

ADULT MULTICULTURAL EDUCATION SERVICES VOLUNTEERING

What is Adult Multicultural Education Services and Volunteering?

For 60 years, Adult Multicultural Education Services Volunteering Australia (AMES) has helped new and recently arrived refugees and migrants to settle into Victoria. AMES Australia offers much more than just teaching English – not only working with new arrivals but also with the community, business and Government to develop sustainable and effective settlement solutions for the whole Victorian community. The vision is for 'full participation for all in a cohesive and diverse society'.

Types of volunteers

Settlement Volunteer

You will provide practical hands-on support, links to the community and an understanding of Australian culture to newly arrived refugee and humanitarian entrants.

Professional Mentor

You will assist newly arrived skill and professional migrant careers. Mentors provide 'inside information' on job insights as well as networking opportunities.

Multicultural Hub Volunteer

You will support staff and community groups at the hub through a range of support activities including reception, administration, induction and training.

Am I suitable for the role?

Settlement Volunteer

Volunteers are provided with an intensive training session and workshops. Volunteers must have current police and working with children's checks.

Professional Mentor

Mentors required from a range of professions and industries who are employed, or very recently retired with minimum three years' work experience in Australia.

Multicultural Hub

Volunteers must speak, read and write English confidently, have an ability to learn new systems both electronic and manual and who also have good computer, data entry and general administration skills.

Please see https://www.ames.net.au/volunteering.html for more details.

Applying

Apply online: https://www.ames.net.au/volunteering.

Contact

W: https://www.ames.net.au/

P: 9926 4035

A: 255 William St, Melbourne VIC 3000



ASYLUM SEEKER RESOURCE CENTRE

What is the Asylum Seeker Resource Centre?

The Asylum Seeker Resource Centre (ASRC) is a community-led, not-for-profit organisation that is committed to upholding the human rights of all people seeking asylum.

What tasks will I undertake?

The volunteer roles are diverse, and each requires a different set of skills, experience and availability. All volunteer recruitment is done through the ASRC website.

Am I suitable for the role?

The ASRC are looking for volunteers who are:

- Over the age of 18
- Reliable and deeply committed to the welfare of people seeking asylum and the values of the ASRC
- Prepared to complete an online induction and sign the ASRC Volunteer Agreement
- Willing to apply for a Police Check (at your own expense) and a Working With Children Check (no cost)
- Able and prepared to undertake program specific training as required
- Minimum commitment: Generally, ASRC volunteer roles require a commitment of 1 day per week

for 12 months. Some roles can be performed remotely, but generally still require availability during business hours

Applying

Please apply for volunteer roles by filling in the online application form on the ASRC website. Roles are advertised roughly every 2 months and can be accessed here: https://www.asrc.org.au/become-a-volunteer/.

The ASRC does not have the capacity to manage general expressions of interest and only accept applications for the roles advertised on the website. If you are interested in any other roles or are unsure which role to apply for, please continue to monitor the website for new opportunities.

Contact

W: https://www.asrc.org.au

E: volunteer@asrc.org.au

P: 03 9326 6066

A: 214-218 Nicholson Street,

Footscray VIC 3011

MY EXPERIENCE AT ASRC

The Asylum Seeker Resource Centre (ASRC) is a fantastic organisation that provides a multitude of services to those seeking asylum in Australia, including people currently in detention. One of the major programs at the ASRC is the Human Rights Law Program ('HRLP'), which employs 14 solicitors and a large group of volunteers.

The HRLP assists people with free legal advice at all stages of the refugee determination process and has an incredibly wide variety of clients. The HRLP consists of three different types of legal volunteers; paralegal, solicitor support and triage. In my capacity as a volunteer at the ASRC, I have had the opportunity to work as both a paralegal and a triage volunteer.

As a paralegal, I worked alongside a duty lawyer to complete numerous administrative tasks which included a lot of client contact. Paralegals are responsible for manning the legal reception email, taking phone calls and undertaking general administrative tasks for the lawyers. Paralegals also meet with clients on behalf of solicitors to undertake tasks such as completing documents and forms, passing on legal advice given by the solicitor and taking enquiries from clients. The paralegal position is very varied and often high paced. It's a great opportunity to work alongside experienced migration solicitors and spend a lot of time face to face with clients.

I am currently volunteering in the triage role which is also very rewarding. A triage volunteer meets with all the walk in clients who come to the ASRC and assess their legal needs and any questions they may have. After liaising with the triage lawyer, you pass on all the legal advice that is relevant and book them into an appointment with a lawyer if required. The triage role is fantastic as you spend a lot of time talking with clients, often with the help of an interpreter over the phone. Triage volunteers also speak to clients in detention.

CHAPTER 5 / VOLUNTEER OPPORTUNITIES

Volunteering at the ASRC has been such an incredible experience. One of the best parts of the role is working so closely with the lawyers, who teach you so much about both immigration law and how to best interact with clients. It is also a fantastic way to expand your communication skills, as you are often speaking with clients from non-English speaking backgrounds who require interpreters and come from an incredible diverse range of backgrounds and circumstances. This is a fantastic skill to have regardless of the area of law you intend to practice. I have met some amazing people volunteering at the ASRC. I would recommend this role to any law student.

Check the ASRC website for volunteer vacancies as they are regularly looking for new legal volunteers if you are interested.



Sophy White Monash University Student

REFUGEE COUNCIL OF VICTORIA

What is the Refugee Council of Australia?

The Refugee Council of Australia (RCOA) is the national umbrella body for refugees and the organisations and individuals who support them. RCOA is a non-profit, non-government organisation and is funded through contributions from its members and by project grants from philanthropic bodies and government agencies.

The priority activities for RCOA are set by its members, as represented by an elected Board. RCOA's own work is centred around five key areas: policy, support for refugees, support for its members, community education and administration.

What tasks will I undertake?

General volunteers perform a wide range of tasks, including:

- Researching and drafting publications
- Writing content for RCOA's website and bulletins
- Attending member events and networks
- Organising events
- Gathering and analysing data, including statistics
- Answering public enquiries.

People with specialist skills also help with translating documents, designing the RCOA website and communications, and giving advice on areas within their expertise.

Am I suitable for this role?

To be suitable for the role, you will have a passion for the development of humane, lawful and constructive policies towards refugees and asylum seekers by Australian and other governments. Communication skills, flexibility and commitment are required. RCOA generally requires a minimum commitment of one day a week for at least six months of the year.

Applying

Vacancies will be advertised at www. refugeecouncil.org.au/volunteering/.

Alternatively, you can fill out an expression of interest form at https://airtable.com/shrOIXFipzshKitYZ.

Contact

W: www.refugeecouncil.org.au

E: admin@refugeecouncil.org.au

P: (03) 9600 3302

SISTERWORKS

What is Sisterworks?

SisterWorks is a not-for-profit social enterprise, based in Melbourne. Through work and entrepreneurship, SisterWorks' mission is to support women who are refugees, asylum seekers or migrants so they can improve their confidence, mental wellbeing, sense of belonging and economic outlook.

Their vision is an Australia where all migrant women are given the opportunities to become economically empowered.

What tasks will I undertake?

There are a number of different volunteering opportunities available at Sisterworks – ranging from engagement coordinators to workshop child assistants to sewing teachers!

See https://sisterworks.org.au/volunteering/ for the full range of opportunities available.

Requirements

Sisterworks need volunteers who can commit to at least one day per week.

Applying

Interested applicants can forward their resume and cover letter to volunteers@sisterworks.org.au.

Contact Information

W: www.sisterworks.org.au

E: volunteers@sisterworks.org.au

P: 03 9972 5039

A: 296 Bridge Road, Richmond VIC

3121



SACRED HEART MISSION

What is Sacred Heart Mission?

Every day of the year Sacred Heart Mission (SHM) assists hundreds of people who are experiencing homelessness or living in poverty to find shelter, food, clothing, care and support.

What tasks will I undertake?

There are volunteering opportunities in the following:

- Op Shops
- Meals Program (paused due to COVID)
- Meals (main Dining Hall and Women's House) (Paused due to COVID)
- Administration
- Events
- Fundraising

For more info: https://www. sacredheartmission.org/support-us/ volunteer/voluntary-work.

Am I suitable for the role?

Volunteers must have a keen interest in the wellbeing of those experiencing homelessness and want to improve the quality of life for all involved.

Applying

If you are interested in volunteering work, please check the opportunities available on the website and then submit your application online.

You can also reserve a place at one of their Information Sessions.

Contact

W: https://www.sacredheartmission.org

E: volunteer@sacredheartmission.org **P:** (Volunteer Office) 03 9537 0042

A: 87 Grey Street, St Kilda VIC 3182

LIGHTHOUSE FOUNDATION

What is the Lighthouse Foundation?

Lighthouse Foundation's vision is to end youth homelessness, together. It does this by supporting homeless young people to take their rightful place in the community. Lighthouse provides them not just with a home, but with a family and a therapeutic model of care that is individually tailored and proven to work.

Through their Lighthouse experience, young people can heal, learn to relate to others again and start to rebuild their lives.

What tasks will I undertake?

Volunteers support the program in a variety of ways – helping to upkeep residential homes, fundraising and assisting at events, completing various tasks at their Youth Resource and Administration Centre and supporting their careers and young people through community committees.

Am I suitable for the role?

In order to uphold their commitment to protecting the wellbeing of vulnerable young people throughout all areas of their work, all volunteers are required to complete the following:

- Working with Children Check
- CrimCheck
- Privacy and Confidentiality Statement

 Child Safety Code of Conduct Agreement

Volunteers who will have direct contact with the young people residing in a Lighthouse home are also required to undertake a psychometric social screen with a Lighthouse psychologist.

Applying

See https://lighthousefoundation.org. au/participate/volunteer/ for current opportunities.

For volunteer enquiries: marketing@lighthousefoundation.org.au.

Contact

W: https://lighthousefoundation.org.

E: office@lighthousefoundation.org.au

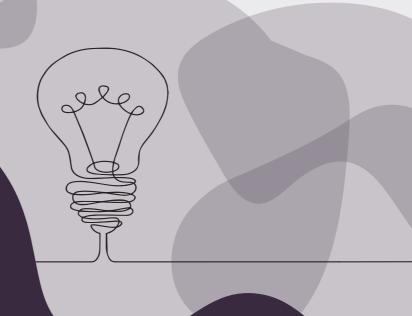
P: 03 9093 7500

A: 13 Adolph Street, Cremorne VIC

3121

CHAPTER 6:

INTERNSHIPS AND CAREERS



A common misconception exists that whilst one's interest in social justice and equity may intersect with their career, they cannot be one and the same. However, this is not the case - many of the most successful lawyers have found their way through pursuing a unique career path, whilst working towards driving change and ensuring that they leave their impact on society.

The following chapter serves to provide you with a range of opportunities beyond volunteering. Impactful and fulfilling, these institutions invite those interested to contribute to their cause at a foundational level.

Key:	
	Remote Opportunities available.

Daniel Aghion on a career in social fustice and equity

We sat down with Daniel Aghion, a leading junior barrister in commercial litigation and recipient of the Victorian Bar's Ron Merkel QC award – for his work in homelessness and elder law, to ask him about his experience in pro bono work and advocacy.

Please provide an explanation of your career, and trajectory into your current field of practise.

I completed my undergraduate degree at Monash, in Arts/Law. I completed (what was then) my articles in Melbourne, and consequently spent six months in Sydney as a first-year solicitor. My intention was always to go to the Bar. I signed the Bar roll when I was 24 and have been a barrister ever since. In the early days, I did a little bit of everything. It took some time to develop a particular practise, expertise and interest. This has developed into commercial litigation, with focus in professional negligence and property matters.

Is there an aspect of the law and practise that you enjoy in particular?

For me, it's advocacy – getting up in court, and being involved in the process of persuading a judge of a particular outcome that your client is seeking.

What lead you into pro bono work and advocacy?

I was attracted to pro bono work for several reasons.

First, access to justice is limited if a client does not have financial resources. In the areas of law in which I work, people who approach solicitors have money and can afford to fight in court. This is only a small percentage of the population. I am acutely aware that that there is a large number of people who do not have the ability to access the courts to achieve civil outcomes, simply because they cannot afford to do so. It was important for me to balance the paid work with the pro bono work.

Second, the Bar, to its credit, makes it very easy to do. A number of pro bono programs and schemes are organised through the Bar. As barristers, we are encouraged to not only join but actively participate in them through the offering of our services.

My personal recognition of the importance of pro bono work matched with the Bar's communal facilitation of barristers providing this work to the general public.

Have you seen the inequity in access to justice transpire in the civil outcomes of any of your cases?

Outside of the pro bono environment, resourcing is not an issue. In commercial litigation, you have large entities who are contesting something that comes out of a corporate or commercial transaction. There may be minor inequities in that one entity is better resourced than the other, but this does not significantly impact on the outcome.

In the pro bono space, however, without a doubt. The best example in the pro bono work I have done, is for tenants of public housing. Their financial resources are virtually nil. Further, in terms of capacity for litigation, it may be that some of them have mental conditions that limit their ability to provide clear instructions. Many public housing tenants are just getting by. They are participants in a government housing system which involves high volume, high process decision making. As a consequence, the Departmental decision-makers do not always get it right. Lawyers can do a lot of good in this area, and I think there are many circumstances where that has occurred.

What areas of the public housing system do you feel need improvement?

The legal and factual questions pertaining to homelessness and occupation rights can be quite complex, but the decision-making process does not permit this complexity. This is necessarily because of the sheer number of public housing occupants, and the decisions that the Department of Human Services is required to make about their rights to occupation.

For example, there is a clear Departmental policy in respect of public housing that there should be no drug use and no associated criminal activities (in particular, trafficking), in public housing. This is an appropriate position to take, to protect the welfare of the residents. A provision in the Residential Tenancies Act 1997 (Vic) allows the Department to evict a person where there has been evidence of such criminality. So far, so good – but I have encountered two situations that do not fit the mould.

One case involved a woman who had engaged in low level drug trafficking, was convicted, had served time, and was returning to public housing with her son, a Year 11 student. When the Department blindly and unilaterally

enacted Departmental policy, they evicted the mother and son from the premises. This put a Year 11 VCE student on the street. They did not take into account or weigh up competing interests. It was obviously important to remove any risk of drug trafficking from public housing. But there was no evidence that the tenant was going to return to her former way of life. In any case, what about her son who was blameless in the matter?

Another example is a lady who was facing eviction in circumstances where her partner had been engaged in drug trafficking. He went to jail, but she was evicted nonetheless. She had five children under the age of 10 in a small apartment. Again, there had been drug trafficking at the premises, but by someone with whom the tenant was no longer associated. The risk of drug trafficking was very low and almost non-existent. On the other side of the equation, the risk of homelessness and of destroying the children's natural relationship with their mother – a single parent - was very high.

These two examples demonstrate areas where there is scope for more balance and consideration of individualised circumstances. Government policy is not very good at that, simply because it must be written at a very high level.

How do you feel COVID-19 has impacted social justice and equity, and in particular, the areas within which you have provided assistance?

I would like to think that there has been a pause because of the restrictions upon evictions. People who by no fault of their own are unable to pay rent, for example, are not subject to arbitrary or otherwise lawful eviction. Interestingly, the pause has to be lifted at some point. Does that mean that there will be a large number of evictions after that pause? If so, where do those people go? Alternatively, does it mean that Parliament will have to enact a different system that involves some kind of negotiated or arbitrated process with greater opportunities for relief that what otherwise already exists?

Will putting in place an alternative system open up floodgates? Is there any previous circumstance that provides insight into what may happen moving forward?

The experience of COVID is unique in modern times, I am not aware of anything previously that replicates the position we are in. This ties into questions, not of law, but of economics and Government policy. What happens when JobKeeper and JobSeeker cease? What happens to people who are getting by with those levels of Government assistance, but once those supports are removed, they lose that ability to get by?

In terms of the coalface, and how it will work – either the Government will have to lift the pause, and we will see a lot of people evicted for non-payment of rent going back 10-11 months; or the Government puts in place some kind of regime that facilitates negotiated outcomes between landlords and tenants.

Finally, what is your advice to students who are looking to enter into the social justice and equity landscape?

Volunteer. There is a desperate need for people, and there is more demand than supply. The Community Legal Centre's do an enormous amount of good work. There are other schemes and programs that exist through various organisations.

By performing pro bono work, you will meet and have responsibility (under supervision) for clients. You will also be exposed to the practical side of the law much more than you otherwise would be.

This has a lot to do with resourcing. At a law firm, the client is paying for a certain level of service and experience. At a CLC however, you're the next warm body. In a pro bono environment therefore, a student is much more likely to have direct contact with clients. There is thus a lot to be said for getting out there and volunteering for pro bono work. It is an invaluable method of obtaining real world legal experience.



Daniel Aghion

Junior Barrister

AURORA INTERNSHIP PROGRAM

What is the Aurora Internship Program?

The Aurora Internship Program arranges unpaid internships for non-Indigenous legal students and graduates at over 200 organisations in the Indigenous sector, around Australia. Internships are four to six-week commitments in areas such as native title, land rights, policy development, environmental law. Scholarship funded internships are available for Aboriginal and/or Torres Strait Islander students and graduates in the sector as well as beyond so long as the internship aligns with their study.

The Program delivers benefits to Indigenous and non-Indigenous interns through practical skill development, real-world career experience, and exposure to professional network and assists students and graduates to transition from tertiary education into paid work. The Program also strengthens the capacity of Indigenous organisations and Indigenous sector organisations to effectively deliver services to Indigenous Australians and communities and provides much needed support to the broader Indigenous sector in attracting and retaining talented staff.

What tasks will I undertake?

Interns can be placed in a legal role at a number of Host organisations where they will support the legal, policy/advocacy or research staff. Interns should expect to be given a balance of challenging and interesting tasks along with a fair amount of administration tasks (database entry, filing etc). The work might involve native title and land rights-related tasks, however the work may also cover constitutional law and local government regulations.

Am I suitable for this role?

For a legal internship, applicants must have:

- A solid academic record
- An interest in social justice with a focus on the Indigenous sector
- Strong cultural awareness and sensitivity
- Good interpersonal and communication skills
- Preferably completed or enrolled in Property Law

There are 2 rounds a year. Over the winter round, interns are placed between June and October; and over the summer round from November through to before Christmas, and from January through to May.

Internships are usually a full-time commitment; however Aurora can negotiate part-time placements if need be.

Applying

See all important information on applying for an internship.

The process involves the following steps:

- Online applications are open in March and August each year
- Applications are reviewed & candidates are shortlisted for interview
- 3. Online interviews take place
- 4. Successful applicants will become 'Eligible' to be placed
- Matching process according to the needs of the Hosts and the aspirations of the applicants
- 6. Confirmation of internship and intern obligations/ expectations
- 7. Internship team will monitor your internship
- 8. Evaluation feedback.

What are your chances of being successful?

This is a competitive Program attracting high caliber passionate candidates each round. Selection criteria take into consideration the overall strength of each application and applicants are assessed against their university cohort, their state cohort as well as the number of applicants in each stream. Criteria include their academic merit, their demonstrated interest in social justice, Indigenous and multicultural affairs, their cultural awareness and their communications skills. Alumni are welcome to apply however preference will always be given to the new cohort of applicants in each round.

Aurora receives around 300 applications each round. They rely on the demand from the various host organisations each round to determine the number of available placements. They arrange approximately 120 to 150 placements per round.

Applicants who unsuccessful are encouraged to reapply.

It is strongly encouraged not to leave application submission to the last day.

Additional Information

Unless you are an Indigenous
Commonwealth funded intern, you
will be required to cover your own
day-to-day expenses, accommodation
and transport. You may obtain funding
through the Student Mobility Fund;
however, you must meet the eligibility
requirements found at: https://www.
monash.edu/law/current-students/studyopportunities/student-mobility-fund.

As well as legal internships, the Aurora Internship Program also offers social science, social welfare and health policy internships. Please see the website for more information.

Contact

W: https://internships.aurorafoundation.com.au/internship-program

E: internships@aurorafoundation.com.au
A: 100 Botany Road, Alexandria NSW

2015

CASTAN CENTRE IN-HOUSE INTERNSHIP

What is the Castan Centre In-House Internship Program?

The Castan Centre for Human Rights Law seeks to promote and protect human rights through the generation and dissemination of public scholarship in international and domestic human rights law. The Castan Centre believes that human rights must be respected and protected, allowing people to pursue their lives in freedom and with dignity. The in-house internship program provides passionate Monash Law students the opportunity to work on the Centre's policy, research and public education projects.

What tasks will I undertake?

The in-house internship program gives passionate Monash Law students the chance to work on the Centre's policy, research and public education projects.

Tasks may include:

- Conducting research for parliamentary submissions, policy papers and web resources such as the 'Have You Got That Right?' video project
- Writing articles for Castan Centre newsletters
- Helping to organise events such as public lectures and the annual human rights conference
- Undertaking a modest amount of administrative work

Am I suitable for this role?

To be considered for a Castan Centre In-House Internship, students must:

- Be studying Bachelor of Laws, JD degree or LLM degree at Monash University and be an enrolled student at the time of the internship
- Must have completed International Human Rights (LAW4155), Human Rights in Australian Law (LAW4172), or Overview of International Human Rights Law (LAW7026) or their equivalent
- Have achieved a minimum credit (60%) average across their law studies

Applying

Interns will be selected based on the strength of their CV and cover letter. There will be no interviews. Once the application process commences, students should email through their CV, academic transcript and brief cover letter. Interns will work one day a week during the semester.

Please follow the Castan Centre on social media for announcements on the opening and closing dates for their next internship round.

Contact

W: https://www.monash.edu/law/research/centres/castancentre/forstudents/in-house-internship
E: karin.frode@monash.edu

MY EXPERIENCE AT THE CASTAN CENTRE

It's hard to come by an internship that provides the opportunity to assist with legal policy work. The Castan Centre In-House Internship is an ideal way to gain experience in writing policy submissions and researching government policies involving human rights. With a welcoming and caring work environment, the Castan Centre internship is not limited to providing practical skills.

It's a great opportunity to speak to like-minded people passionate about the same issues. The tasks are outlined clearly by the supervisors, which is especially helpful if you are not used to working in this field. One of the highlights is that you are working with two other interns to complete the tasks.

In my first week at the Centre, I have used my legal research skills to investigate state and territory laws on relevant human rights issues. Human rights overlap with our daily life in so many ways, which means that the tasks could involve anything from juvenile detention to Australia's cuts to foreign aid. I have also hunted down significant news articles to post on Twitter.

The internship can be undertaken for three weeks in the winter or summer breaks or for one day a week during semester one and two. There is no interview process but you are required to write a cover letter and include your academic transcript.

If you're passionate about human rights issues and want to create change in a broad way, the Castan Centre Internship is a perfect match.

Kirsti Weisz Monash University Student

CASTAN CENTRE GLOBAL INTERNSHIP

What is the Castan Centre Global Internship?

The Castan Centre for Human Rights Law seeks to promote and protect human rights through the generation and dissemination of public scholarship in international and domestic human rights law. The Castan Centre believes that human rights must be respected and protected, allowing people to pursue their lives in freedom and with dignity.

The Global Internship Program provides Monash Law students with the opportunity to travel to some of the world's leading human rights institutions and forums to work for three to four months. Past interns have gone on to become global leaders in business and human rights, work at some of Australia's most respected human rights institutions and more.

What tasks will I undertake?

The nature of the work completed will vary depending on the host agency. However, interns in the past have undertaken legal research, submissions to the government and courts, interviewing clients and various policy work.

Am I suitable for this role?

All internships will be open to Monash Law students, whether full-time or part-time. Find a full list of eligibility criteria here https://www.monash.edu/law/research/centres/castancentre/forstudents/global-internship/eligibility.

Applying

Students can apply for up to three internships. Applications should include an application form available at the below link, a brief cover letter (600 words), a CV and a current academic transcript. For more information about how to apply, please refer to: https://www.monash.edu/law/research/centres/castancentre/forstudents/global-internship.

Applicants should have a specific interest in the work of the institution/s they are applying for and can demonstrate/ articulate this interest.

Funding

Thanks to the generosity of the Monash Law Faculty, Michael and Silvia Kantor, the Nordia Foundation and the Bennelong Foundation, these internships receive funding designed to offset the majority of the interns' costs. Funding ranges from \$7000 to \$9100, based on living and travel costs in each city.

In addition, the University provides full travel insurance for the duration of the internship.

Contact

W: https://www.monash.edu/law/research/centres/castancentre/forstudents/global-internship
E: karin.frode@monash.edu

JUSTICE CONNECT

What is Justice Connect?

Justice Connect helps people facing disadvantage who are ineligible for legal aid and cannot afford a lawyer to access free legal assistance. Along with delivering services to those who need them, they work closely with lawyers to build and strengthen a commitment to the pro bono ethos and to support them to undertake pro bono work.

They strive to challenge and change unfair laws and policies that inhibit access to justice. Justice Connect regularly recruits PLT students to work in their Melbourne and Sydney Offices with their Not-for-profit Law, Homeless Law, Seniors Law, Self-Representation Service and Public Interest Law teams.

What tasks will I undertake?

PLT students will receive on the job training and supervision and are expected to undertake responsibilities including taking instructions from individuals and not-for-profit organisations, undertaking legal research and drafting letters, memorandums and briefs.

Students also refer matters to pro bono lawyers and follow up on referred matters. Limited opportunities are also available to provide legal advice and conduct substantive casework, in addition to assisting in policy and law reform work.

Am I suitable for this role?

Applicants must have completed their law degree, however, must not be currently admitted as a lawyer. Applicants must be currently enrolled in PLT and show a commitment to human rights, social justice and community law. Justice Connect also looks for applicants with an ability to communicate with a wide range of stakeholders in a confident and respectful manner, with excellent research skills, and who demonstrate an ability to work effectively and collaboratively in a team environment. Applicants should also show an understanding of the issues that affect vulnerable, marginalised and disadvantaged clients. Aboriginal and Torres Strait Islander people are strongly encouraged to apply.

Minimum commitment: 50 days of practical legal training at Justice Connect.

Applying

Justice Connect updates their available positions throughout the year, which can be viewed at www.justiceconnect.org.au/get-involved/practical-legal-training/. To apply for a role, you need to send your CV and cover letter to plt.recruitment@justiceconnect.org.au.

Contact

W: https://justiceconnect.org.au/ **E:** plt.recruitment@justiceconnect.org. au.

P: (03) 8636 4400

A: 17/461 Bourke Street, Melbourne VIC 3000

LEO CUSSEN HUMAN RIGHTS LAW VIRTUAL INTERNSHIP

What is the Leo Cussen Human Rights Law Virtual Internship?

In partnership with Forage, Leo Cussen has created a virtual internship designed to provide students with insight into human rights law and its practical application, all conducted online and at the students own pace. Students will have the opportunity to place themselves in the shoes of a human rights lawyer, and gain insight into what it is really like to solve human rights issues in legal practice.

The internship is entirely online and therefore can be conducted entirely in your own time with no set deadlines. It is open to anyone interested in human rights or thinking of practicing in the area in the future. You will cover topics such as employment dismissals, discrimination allegations and immigration issues such as deportation. There are three modules, comprising of different tasks and topics, each increasing in difficulty and eventually ending with challenging a deportation order.

What tasks will I undertake?

- Advising on various legal matters
- Legal research
- Drafting of documents

Applying

The internship is open to all, simply enrol at https://www.theforage.com/.

Contact Information

W: https://www.leocussen.edu.au/
E: enquiries@leocussen.edu.au

P: 1300 039 031

EVERYDAY JUSTICE 💻

What is Everyday Justice?

Everyday Justice is a not-for-profit law firm owned by Mills Oakley. They aim to fill the gap for individuals and organisations who cannot access Legal Aid, but also cannot afford a private lawyer without experiencing severe financial hardship. The firm also takes on pro bono public interest matters where human rights, conciliation, the environment or public welfare are involved. There are currently positions available for PLT students to intern at Everyday Justice in partnership with The College of Law.

What tasks will I undertake?

- Interviewing clients
- Legal research
- Administrative tasks
- Reporting to senior lawyers

Am I suitable for this role?

Prospective interns should hold the following qualities:

- Be eligible to complete, or have recently completed Practical Legal Training
- Strong written and verbal communication skills
- Strong attention to detail
- A demonstrated understanding of and commitment to social justice
- The ability to work independently and as part of a team

Applying

Everyday Justice will publish available roles on the Mills Oakley careers page, see https://www.millsoakley.com.au/ and https://everydayjustice.com.au/ for more information.

Contact

W: https://everydayjustice.com.au/ **E:** info@everydayjustice.com.au

P: 1800 161 196

A: 6/530 Collins Street, Melbourne VIC 3000

TEACH FOR AUSTRALIA LEADERSHIP DEVELOPMENT PROGRAM

What is Teach for Australia?

Teach for Australia is an ambitious social movement aiming to tackle educational disadvantage through teacher quality and leadership. The program places recent university graduates in schools situated in lower socio-economic and educationally disadvantaged areas. With an extensive support network and guidance, associates develop skills in a classroom environment.

By the end of the program, associates will have earned a nationally accredited Master of Teaching (Secondary) degree on an assisted scholarship (conditions apply), all the while earning a full salary and benefits for the duration of the program.

What is involved?

The Leadership Development Program is an intensive two-year commitment. The first component of the program is the Initial Intensive which commences in the October prior to teaching. This lasts for 13 weeks and accounts for 25 percent of the Master's degree.

The program provides you with many of the skills that you'll need to be successful in the classroom. Associates will then complete a nationally accredited Master of Teaching (Secondary) (Professional Practice) which is delivered in partnership with ACU.

Am I suitable for this role?

Applicants must be Australian citizens or permanent residents. They must have completed a Bachelor's degree in any discipline, however, must not already have a Degree in Education.

Teach for Australia looks for applicants possessing leadership skills, a commitment to social justice, communication skills, problem-solving skills, organisational and planning skills, resilience, humility, respect, empathy, and the ability to learn and self-evaluate.

Applying

Expressions of interest can be made at www.teachforaustralia.secure.force.com/ApplicationLeadForm.

To find out more about the application process, see: www.teachforaustralia. org/join-tfa/ldp/eligibility-selection-criteria/.

Contact

W: www.teachforaustralia.org **E:** apply@teachforaustralia.org

P: (03) 8640 4500

A: 1/103 Flinders Lane, Melbourne VIC

3000

THE DEPARTMENT OF PREMIER AND CABINET SUMMER INTERNSHIP

What is the Department of Premier and Cabinet?

The Department of Premier and Cabinet (The DPC) leads the Victorian public service, advising government on emerging policy issues and reviewing the impact of government decisions. The DPC supports the Premier as head of the Victorian Government and Cabinet, the Deputy Premier, the Minister for the Arts, and the Minister for Multicultural Affairs and Citizenship.

The DPC Legal Branch has responsibility for liaising with the Justice portfolio with a particular focus on legal policy development. Other key roles for the Legal Branch are to provide advice on commercial matters, administrative law, constitutional law, and parliamentary inquiry matters.

What tasks will I undertake?

The DPC Summer Internship Program is a 12-week, full-time program on a fixed term basis during the summer university break. The program provides undergraduate university students the opportunities to experience a structured work placement in the department and the portfolio agencies.

Am I suitable for this role?

Final and penultimate year university students from a range of academic disciplines are invited to apply.

Applying

The application process starts in July/August and offers are made in August/September each year. For more information, contact HOBAN Recruitment via email:dpcinterns@ hoban.com.au or phone: 1300 550 333.

Contact

W: https://graduates.vic.gov. au/ opportunities-for-graduates/ internships- and-work-experience E: dpc.hr@dpc.vic.gov.au, Internships:

P: 1300 550 333

A: 1 Treasury Place, East Melbourne VIC 3002

dpcinterns@hoban.com.au

UNITED NATIONS VOLUNTEERING PROGRAM

What is the United Nations Volunteering program?

The United Nations Volunteers (UNV) program contributes to peace and development through volunteerism. UNV is inspired by the conviction that volunteerism can transform the pace and nature of development and by the idea that everyone can contribute their time and energy towards peace and development.

Their dual mission is to promote volunteerism and mobilise volunteers. UNV partners with governments and with UN, non-profit and private sector organisations in order to support development programs. UNV delivers a prompt, efficient and value-adding service to identify and engage professionals who can deliver services and fulfil a wide range of specialised tasks.

What tasks will I undertake?

Tasks will vary greatly according to your role. Please look to the website for further details (www.unv.org/becomevolunteer).

International UN Volunteers are encouraged to look at a variety of focus areas including development, legal, technology, health and public information. To find a detailed table pertaining to the areas of expertise please see: www.unv.org/priority-areasrapid-deployment-profiles-demand.

Am I suitable for this role?

UN Volunteers are required to have a university degree or higher technical diploma, unless they are community volunteers. They must also have a minimum of two years relevant work experience. The minimum age of a national UN Volunteer has been set at 22 years of age and an international volunteer must be at least 25 years old. As an international UN Volunteer. you may be required to speak other languages, such as Spanish, Russian or Arabic. All UN Volunteers must demonstrate a strong commitment to the principles of volunteering, have a respect for diversity and be willing to work in a multicultural environment.

Applying

Register a profile in their Global Talent Pool; profiles from this pool are then matched with assignments offered with UN Partner agencies. Special calls are made for assignments in demand, each call has a unique code which must be directly selected from your profile page. Approximately 2000 assignments become available per year and most are filled from the pool without being advertised. See: www.vmam.unv.org/candidate/signup to create a profile.

Contact

W: https://www.unv.org/ **E:** registry@unv.org **P:** +49 228 815 2000

VICTORIA LAW FOUNDATION INTERNSHIP

What is the Victoria Law Foundation Internship?

The Victoria Law Foundation helps Victorians understand the law and their legal system. It aims to empower Victorians to access the law and to make informed decisions about their lives based on a clear understanding of the law and how it affects them.

Victoria Law Foundation's internship program aims to give current Victorian law students an understanding of our work to improve legal literacy and access to legal services in Victoria.

What tasks will I undertake?

Victoria Law Foundation's internship program aims to give current Victorian law students an understanding of our work to improve legal literacy and access to legal services in Victoria.

Get experience working for a not-forprofit legal body, grow your networks and get behind-the-scenes exposure to a range of alternative legal careers.

Interns will be paired with a foundation manager or supervisor and will work across the teams depending on capacity of staff and the interests of the intern. Interns can generally expect the following:

- Exposure to all areas of work including Grants, Communication and Research.
- Visits to major Victorian jurisdictions

and institutions

- Attendance at all appropriate meetings and events
- Experience researching and drafting documents or other materials
- Understanding of systems and processes which underpin the work
- Interns are provided the opportunity to meet and work with other key organisations from the legal sector

Am I suitable for this role?

You must be a current law student at a Victorian university undertaking either an undergraduate law degree or a JD.

Applying

Find more information about the program here: https://www. victorialawfoundation.org.au/sites/ default/files/attachments/recruitment_ pack_internship_2019-20.pdf.

Contact

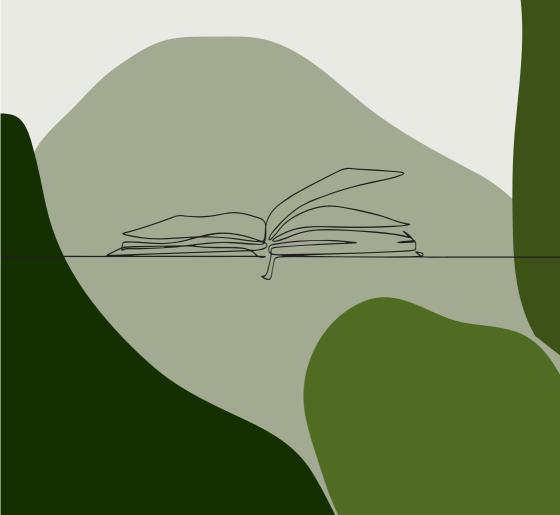
W: https://victorialawfoundation.org.au/about-us/work-with-us/

E: internship@victorialawfoundation.org. au

P: (03) 9604 8100

A: 5/43 Hardware Lane, Melbourne VIC 3000

USEFUL RESOURCES



Beyond Law

Provides information for law students and graduates when searching for opportunities in the legal workforce as well as resources pertaining to social justice, law reform and international internships.

It also details a variety of application processes making it easier to transition into the legal workforce.

W: www.beyondlaw.com.au

Career Gateway Monash

Monash's online job system provides a link between Monash students or graduates and prospective employers.

W: www.careergateway.monash.edu. au

Ethical Jobs

A job-search website for people who want to work for a 'better world,' one that is sustainable and just.

W: www.ethicaljobs.com.au

Federation of Community Legal Centres

Find the closest community centre to you with this website. The Federation of Community Legal Centres is the peak body for 50 community legal centres in Victoria providing free legal help to clients facing economic and social disadvantage.

W: https://www.fclc.org.au/

Go Volunteer

A database that helps match people who are interested in volunteering with appropriate opportunities. There are over 11,000 opportunities across a broad range of categories.

W: www.govolunteer.com.au

Law Institute Victoria

Find practitioners in your area of law and keep updated with changes affecting you. Also get involved in a variety of different Diversity Taskforces such as LIVOut, LIVGender or LIVable.

W: www.liv.asn.au/Professional-Practice/Areas-of-Law/Get-Involved

Public Interest Law Career Guide

This is an amazing user-friendly resource which includes a myriad of volunteering and internship opportunities, as well as student testimonials. It details the stepping stones to pursuing a career in law and provides information for Indigenous students. It is affiliated with both the Castan Centre and the Progressive Law Network.

W: www.monash.edu/law/research/centres/castancentre/careers-guide/about

Social Justice Opportunities

A guide to help law students and lawyers seeking more information about social justice volunteering and employment. Includes a clear and simple guide to getting involved during law school.

W: www.sjopps.net.au

Victorian Volunteering Portal

A directory of volunteering positions in Victoria.

W: http://www.volunteer.vic.gov.au

Young Opportunities Australia

A database of different opportunities, information and advice to students and graduates seeking career development opportunities.

W: http://youngopportunities.org



INDEX

Each chapter highlights the nature of the work and the capacity within which you will be working in various organisations. This index has been created to assist you to locate different opportunities based on your area of interest within the social justice and equity landscape.

If you cannot find what you are looking for, please email Toby Nelson at equitypublications@monashlss.com.

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